

Michigan Commission on Law Enforcement Standards
Michigan Justice Training Fund
2021 GRANT APPLICATION SUMMARY

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| APPLICANT AGENCY: Monroe County Sheriff's Office | | COMMISSION #: LE-05 |
| PROJECT TITLE: FY 2021 Monroe County Annual Training Plan | | |
| PROJECT PERIOD: 1/1/2021 – 12/31/2021 | | REQUESTED AMOUNT: \$26,328.00 |
| PROGRAM ANALYSIS: Joe Kempa | FISCAL ANALYSIS/RECOMMENDATION: Deb Thelen | |

PROJECT SUMMARY

PRIORITY PROGRAM AREAS:

The training proposal meets the Commission's priority programs and advisory in-service training standards in the areas of legal update, firearms, officer safety, and subject control.

PRIORITY APPLICANTS:

The training is intended for all officers of the Monroe County Sheriff's Office and the Monroe City Police Department.

PROPOSED TRAINING (summary of application):

The total training package consists of two components: legal update (4 hours), firearms patrol rifle (16 hours).

TRAINEES (# of trainees per session; # of sessions, total # trainees):

| Course | Trainees per Session | Sessions | Total Trained | Instructor | Location |
|--------------|----------------------|----------|---------------|------------|-------------|
| Patrol Rifle | 20 | 3 | 60 | TBD | Livonia, MI |
| Legal Update | 20 | 3 | 60 | TBD | Monroe, MI |

INSTRUCTORS (summary of instructor credentials, # of instructors, agency affiliation):

See chart above

TRAINING SITE (list locations):

See chart above

PROGRAM ANALYSIS

The training package offers in-service training to active duty officers of the Monroe County Sheriff's Office. The problem identification section contains a justification for the training with equal emphasis on patrol rifle training and legal update training. Continuing education for law enforcement officers is essential for maintaining competencies and this proposed training provides updates in both perishable skills and legal authority.

The grant application includes major objectives for each of the components of the Annual Training Plan. The patrol rifle training consists of 16 hours, with 7 objectives centered on proficiency and tactical operation of a patrol rifle. As with all firearms and subject control training, the course would greatly benefit with the addition of a review and discussion of the Graham factors

The legal update will be taught by a Monroe County assistant prosecutor. The legal update objectives include search and seizure, confessions, suspect identification, and civil liability. For future training sessions in legal matters the applicant might consider adding training in procedural justice and unbiased policing. This may be part of the current training, but it is not detailed in the objectives.

In sum, the training has value and is meaningful for active duty officers.

FISCAL SUMMARY AND ANALYSIS

The Monroe County Sheriff's Office is requesting grant funding for three sessions of a 16 hour Basic Patrol Rifle School and three sessions of a 4 hour Standard Legal Update/Criminal Law and Procedure. It is anticipated that there will be a grand total of 60 participants for each program. Grant funds are being requested to cover 75% of the tuition and ammunition costs for the three sessions of the Basic Patrol Rifle School, and this totals \$25,203.00. The remaining 25% of the costs will be covered by their match share. Grant funds are also being requested to cover 75% of the tuition for the three training sessions of Standard Legal Update/Criminal Law and Procedure, which totals \$1,125.00. The remaining 25% of the tuition cost will be covered by their match share.

Tactical Encounters is the training provider for the Basic Patrol Rifle School, and their per session fee calculates to \$8,000.00 for a grand total of \$24,000.00. Chief Assistant Prosecutor Jan Landis will be providing the Legal Update training, and this per session fee calculates to \$500.00 for a grand total of \$1,500.00. The cost breakdown portion of the application was not completed individually for each course, and instead only one was completed in which the calculations included data from all training courses. On future grant applications, a cost breakdown should be completed for each training program in which grant funding is being requested.

The application states that the tuition for both courses is actually a flat fee, however, the proposed budget breaks this amount into a per student cost of \$400.00 for the Basic Patrol Rifle School and \$25.00 per student for the Legal Update and a grand total of 60 students for all three sessions of each program. If the Commission awards this funding request, an adjustment to these budget line items should be made to remove the number of students and cost per student as this could negatively impact the dollar amount available for grant reimbursement should the actual number of students participating in the training be less than the 20 that is proposed for each session of both programs. Please note that this adjustment does not have an impact on the total budget, or the dollar amount of grant funds being requested.

All costs outlined in the application are reasonable and within the guidelines, and there are no administrative costs in this funding request. The 25% minimum match requirement has been met in the proposed budget with \$8,776.00 in match share funds, which is 25% of the total costs. This program has received grant funding a total of 19 times over the years.

Funding History:

The following contains data for the past five grant awards of this program.

| Grant # | Start Date | End Date | Requested | Awarded | Expended | % Expended |
|--------------|------------|------------|-------------|-------------|-------------|------------|
| 64284-15T11 | 01/01/2012 | 12/31/2012 | \$61,898.50 | \$58,298.50 | \$58,253.38 | 100% |
| 64284-16T12 | 01/01/2013 | 12/31/2013 | \$37,481.00 | \$37,481.00 | \$31,972.00 | 85% |
| 64284-17T13 | 01/01/2014 | 12/31/2014 | \$50,496.00 | \$33,600.00 | \$33,600.00 | 100% |
| 64284-18T14 | 01/01/2015 | 12/31/2015 | \$60,820.74 | \$60,820.74 | \$60,820.74 | 100% |
| 17LE-0183-01 | 01/01/2017 | 12/31/2017 | \$28,650.00 | \$28,650.00 | \$17,175.00 | 60% |

Delinquencies:

No delinquencies are noted for this grant. The quarterly grant reports for the most recent grant award were submitted after the deadline in two of the four quarters.

Priorities:

The application indicates that their first priority is the Basic Patrol Rifle School and the required ammunition in which \$25,203.00 in grant funding is being requested. The second priority is the Standard Legal Update in which \$1,125.00 in grant funding is being requested.

PRELIMINARY RECOMMENDATION:

Staff recommends funding in the amount of **\$26,328.00** pending Commission approval and final determination of available funds.