

**ADVISEMENT AND ACKNOWLEDGEMENT
LEIN SYSTEMS ACCESS**

The current Michigan Criminal Justice Information Systems (CJIS) Security Policy regarding criminal convictions and access to the Law Enforcement Information Network (LEIN), issued by the Michigan CJIS Systems Officer (CSO) on October 26, 2012, denies or restricts access to LEIN based on a felony conviction (crime punishable by more than one year) or other kinds of criminal convictions, and states as follows:

Policy Regarding Criminal Convictions and Access to LEIN

POLICY TOPIC: PERSONNEL SECURITY POLICY AND PROCEDURES

Reference: 5.12.1

Date: October 26, 2012

A) The CSO authorizes the CJIS user agency to approve individual CJIS data access for new employment and/or assignments, using the following criteria:

1. If a conviction for a crime punishable by more than one year exists, the hiring authority in the CJIS user agency shall deny CJIS data access. An employee with such a conviction is exempt from this denial if the conviction and the employment occurred prior to March 1, 2001, and the person has maintained continuous employment with the hiring agency since that time.
2. If a conviction for the misuse of CJIS data exists, the CJIS user agency shall deny direct access to CJIS data.
3. If a record of any other kind exists, CJIS data access shall not be granted or allowed to continue until the CJIS user agency reviews the matter to determine if CJIS data access is appropriate.
4. If the CSO or the CJIS user agency determines that CJIS data access by the person would not be in the public interest, access shall be denied.

B) Support personnel, contractors, and custodial workers who access physically secure locations or controlled areas shall be subject to a state of residency and national fingerprint-based record check, unless these individuals are escorted by authorized personnel at all times.

C) The CJIS user agency may ask for a review by the CSO in extenuating circumstances where the severity of the offense and the time that has passed would support a possible variance.

Source (http://www.michigan.gov/documents/msp/CJISSecurityMichiganAddendum_413936_7.pdf)

The LEIN Field Services Section of the Michigan State Police, Criminal Justice Information Systems Center (CJIS) has interpreted any felony conviction and conviction of a specified 92 day misdemeanor to include juvenile adjudications and Holmes Youthful Offender Trainee Act (HYTA) cases.

As a candidate entering the basic academy enrollment and licensing process as approved by the Michigan Commission on Law Enforcement Standards, I acknowledge my understanding of this policy and if applicable to me, such restriction may hinder my ability to obtain employment with a law enforcement agency in Michigan as a fully empowered law enforcement officer. With this knowledge and understanding, I desire to continue with the enrollment and licensing process.

Candidate's Signature

Date

Academy Director's Signature

Date