

2021 Migrant Labor Housing COVID-19 Preparedness and Response Plan Checklist

Camp Operator:

Street Address:

City, State, Zip:

Phone Number:

Camps Covered:

Plan Date:

Item	Yes	No	NA	Item Description
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Housing Pre-Occupancy

- | | | | | |
|---|-----------------------|-----------------------|-----------------------|--|
| 1 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Beds within each living unit are arranged to maintain at least six feet of space between them |
| 2 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Fabric, plastic, or other flexible/nonflexible barriers placed between beds that cannot accommodate six-foot separation |
| 3 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Sanitation supplies are available for use by occupants |
| 4 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | A living unit with kitchen and bathroom is established as isolation housing for COVID-19 confirmed camp occupants |
| 5 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | A living unit with kitchen and bathroom is established to serve as isolation housing for COVID-19 suspected camp occupants |

COVID Supervisor

- | | | | | |
|----|-----------------------|-----------------------|-----------------------|--|
| 6 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | A COVID Supervisor is assigned for each camp |
| 7 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will maintain and update names and contact information for each person in each living unit |
| 8 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will ensure all camp occupants received COVID-19 mitigation training |
| 9 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will ensure all camp occupants received necessary personal protection equipment |
| 10 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will conduct a weekly review of camp conditions, refill sanitation supplies, and report issues to camp owner |
| 11 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will review screening questions with employees each morning prior to work |
| 12 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | If a worker has a fever, shortness of breath, coughing, or other symptoms, the COVID Supervisor will favorably excuse them from work |
| 13 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will notify employer of COVID-19 symptomatic status of individuals |
| 14 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor and camp owner will coordinate response and notification to Local Health Department |
| 15 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will ensure that camp occupants wear face coverings whenever two or more are within six feet of each other outside of living units |
| 16 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will ensure the contact areas of company owned vehicles are cleaned and disinfected after each trip |
| 17 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will ensure common kitchen and bathroom facilities are cleaned and disinfected daily |
| 18 | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | COVID Supervisor will ensure individuals with COVID-19 or who are COVID-19 suspected, are provided food, water, laundry, and medical support and follow personal protection equipment requirements |

Camp Posting

- 19 ○ ○ ○ A clear and conspicuous posting area for COVID-19 related materials is established in each camp

The following documents / information have been clearly posted in a conspicuous area in each camp:

- 20 ○ ○ ○ The street address of the camp for 911 services

- 21 ○ ○ ○ The name and contact information for the camp COVID Supervisor

- 22 ○ ○ ○ Contact information for the Local Health Department

- 23 ○ ○ ○ Current migrant labor housing license for the camp

- 24 ○ ○ ○ Michigan Coronavirus hotline 888-535-6136

- 25 ○ ○ ○ Information on health clinics within 10 miles of the camp, if available

- 26 ○ ○ ○ Information on state established medical isolation and quarantine facilities for the COVID-19 response, if available

- 27 ○ ○ ○ Information on the location of additional sanitation and personal protection equipment supplies

- 28 ○ ○ ○ Posters printed in both English and Spanish and other languages if spoken by 5% or more of the occupants

- 29 ○ ○ ○ Post notice at the entrance to the isolation and quarantine areas that requires anyone entering must wear proper personal protection equipment, including a facemask and gloves, and wash their hands thoroughly (immediately after departure)

Camp Occupant Mitigation Practices

- 30 ○ ○ ○ Camp occupants will maintain bed spacing or barriers and wear supplied personal protection equipment

- 31 ○ ○ ○ Camp occupants will sleep in accordance with orientation indicated by camp owner

- 32 ○ ○ ○ Camp occupants will follow all instructions to ensure compliance with all sanitation and camp rules