

INTRODUCTION

Please read the requirements and instructions before filling out this termination request form. Please print or type. Attach additional sheets as needed. Please clearly label attached documents with your full name(s). Please clearly label attached documents with your full name(s).

PARTIAL TERMINATION REQUEST CHECKLIST

Select the type of request below that best fits your situation, gather the documentation required, and submit all documents along with the completed partial termination request form to the local governing body, unless due to death/disability.

- Releasing a parcel up to one acre in size for any reason (strict limit of one request per agreement).**
Include items #1, #4, and #9 on the next page.
- Releasing a parcel up to two acres with at least one structure that was present prior to the original execution date of the agreement.**
Include items #1, #5, #8, and #11 on the next page. Also include item #10 if request is for more than two acres (cannot exceed five acres if additional land area is needed to encompass all buildings).
- Releasing a parcel up to two acres with existing buildings - due to death of named person on the agreement.**
Include items #1, #2, #8, #11, and #12 on the next page. Also include item #10 if request is for more than two acres (cannot exceed five acres if additional land area is needed to encompass all buildings).
- Releasing a parcel up to two acres with existing buildings - due to disability of named person on the agreement.**
Include items #1, #3, #8, #11, and #12 on the next page. Also include item #10 if request is for more than two acres (cannot exceed five acres if additional land area is needed to encompass all buildings).
- Releasing a parcel up to two acres for someone essential to the farm.**
Include items #1, #6, #8, #10, #14, and #15 on the next page.
- Releasing a parcel - public interest is served by the release.**
Include items #1, #7, #8, and #11 on the next page.

LIST OF ITEMS THAT MAY BE REQUIRED WITH PARTIAL TERMINATION (DEPENDING ON THE REQUEST TYPE CHOSEN ON PAGE 1)

1. The Farmland Development Rights Agreement number or a copy of the agreement.
2. Copy of the death certificate. Request must be within three years of date of death.
3. Signed statement from a physician stating the type and severity of the disability and the condition represents a total and permanent disability.
4. A resolution of approval from the local governing body with zoning authority (usually the township board) indicating the release of one acre or less is approved under Public Act 69 of 2025.
5. A resolution of approval from the zoning authority (usually the township board) indicating at least one structure on the parcel to be removed predates the original execution date of the farmland agreement.
6. A resolution of approval from the zoning authority (usually the township board) indicating the release is for someone essential to the farm according to the definition in the law governing the program. A signed letter from a tax preparer, CPA, or tax attorney documenting the income requirements under MCL 324.36110(6) may also be accepted.
7. A resolution of approval from the zoning authority (usually the township board) indicating the release is for public interest and meets one or more conditions of 36111a.(1)(b) of Part 361 of the Natural Resources and Environmental Protection Act. Sample resolutions may be provided upon request to the program at MDARD-PA116@michigan.gov.
8. Legal description of the parcel to be released.
9. Survey documentation describing the parcel of land to be relinquished (one acre or less).

NOTE: if the parcel size is less than required by local zoning, the parcel shall not be relinquished without a variance from the local zoning board of appeals for the smaller parcel size (one acre or less).

10. Survey documentation identifying type and location of buildings requiring more than two acres of land (if additional land area is needed to encompass all of the buildings located on the parcel).
11. A listing of the taxable value of the parcel to be released, including all buildings, for the past seven years on official letterhead, signed by the tax assessor.
12. Signed statement from the tax assessor indicating at least one structure on the parcel to be removed predates the original execution date of the farmland agreement.

13. Documentation of public interest.
14. A request for someone essential to the farm – submit a signed letter from a tax preparer, CPA, or tax attorney; or submit a signed resolution by the board. Documentation must indicate the landowner meets the following requirements under MCL 324.36110(6):
 1. Has a financial interest equal to or greater than 1/2 the cost of producing the crops, livestock, or products and inspects and advises and consults with the owner on production activities;OR
 2. Works 1,040 hours or more annually in activities connected with production of the farming operation.
15. For death or disability, a copy of the death certificate or a signed statement from a physician stating the type and severity of the disability and the condition represents a total and permanent disability.

REQUIRED FIELDS FOR PARTIAL TERMINATION

I. Personal Information

1. Name(s) of requestor:

Last	First	Initial
Last	First	Initial

2. Mailing address:

Street	City	State	Zip Code
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3. Phone number: (____) ____-____

4. Email address: _____

II. Legal Information

5. Farmland Development Rights Agreement #: _____

Use additional sheets if needed. You may obtain a copy of the agreement from the register of deeds office of the county where the land is located. It is a three-part number normally located on the bottom corner.

6. Parcel #(s) (tax ID number located on tax bill): _____

7. Name(s) as shown on the current agreement:

List all grantor names on the recorded agreement.

Name: _____

Name: _____

Name: _____

Name: _____

8. Entity name (Partnership, LLC, Corp, Trust):

List all Partners, Members, Officers, and/or Trustees.

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

9. Legal description of parcel to be removed (attach sheet if necessary):

NOTE: A survey is required for justification if more than two acres is needed to encompass the buildings.

Printed name of Landowner/Representative* Title

Signature of Landowner/Representative* Date

***If this is signed by a representative, please attach legal document granting authority.**

Please complete and return with all required documentation to:

Mailing Address:
MDARD FARMLAND AND OPEN SPACE
PRESERVATION PROGRAM
P.O. BOX 30449
LANSING, MI 48909

Email: MDARD-PA116@Michigan.gov
Phone: 517-284-5663
Fax: 517-335-3131