

Tips for Guiding Discussion When Making Group Decisions

- ✓ Encourage open discussion so options are laid out clearly for everyone.
- ✓ Offer realistic scenarios for the possible decision options.
This avoids confusion or misleading of group members.
- ✓ Work hard to involve all members in discussion.
- ✓ Avoid offering your personal opinion.
If members think you are trying to influence the decision for personal gain, they may doubt your sincerity as a leader when new issues arise.
- ✓ Cut off any bullying, such as teasing, making fun of or putting down members' ideas. Make it clear that this is not acceptable so members feel comfortable expressing their opinions.
- ✓ Maintain balance in group power.
May need to do a confidential, written vote if members feel pressured.
- ✓ Motivate all members to vote so they have input into group goals and accomplishments.

