

MICHIGAN DEPARTMENT OF COMMUNITY HEALTH
BUREAU OF SUBSTANCE ABUSE AND ADDICTION SERVICES

Office Procedure

SUBJECT: Certifying Substance Abuse Treatment Facilities as Title XIX Compliant

ISSUED: June 24, 2011

PURPOSE:

To certify that faith-based and community substance abuse treatment agencies meet criteria that would qualify them to handle food stamps.

SCOPE:

This policy applies to all substance abuse treatment facilities providing residential or domiciliary care.

DEFINITIONS:

Title XIX, Part B criteria:

- 1) *Receiving* funding under Part B of Title XIX; **or**
- 2) *Eligible to receive* funding under Part B of Title XIX, even if no funds are being received; **or**
- 3) *Operating to further the purpose of Part B of Title XIX*, to provide treatment and rehabilitation of drug addicts and/or alcoholics.

BACKGROUND:

The United States Department of Agriculture issued a memorandum on March 8, 2006, stating that residents of substance abuse treatment facilities are eligible for the food stamp program even if the facility is not licensed, and that the facility itself may be an authorized food stamp retailer. However, under Michigan law (Public Health Code, Act 368 of 1978), all substance abuse treatment programs must be licensed and they must follow all federal, state and local regulations and statutes.

The food stamp benefit primarily applies to residential substance abuse treatment programs, and those programs that operate as an intensive outpatient substance abuse treatment program with domiciliary, or housing separate from treatment. The license will verify the level of service the facility is licensed to provide, which impacts eligibility. To be eligible for the food stamp program, the treatment facility must meet Title XIX, Part B, criteria defined above and be licensed for treatment by the state of Michigan.

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PROCEDURE:

All agencies requesting certification for food stamp eligibility must complete the attached application form, which can also be found on our website at www.michigan.gov/mdch-bsaas, choose Treatment, and then scroll down the page. The application requires:

1. Agency name, address and phone number.
2. Agency license number.
3. Coordinating agency the agency contracts with.
4. Services provided at the agency.

Once the application has been submitted, the Bureau of Substance Abuse and Addiction Services (BSAAS) will confirm the agency's licensing status, confirm their contract with the coordinating agency, and then issue certification to the agency and the Bureau of Family Independence Services at the Michigan Department of Human Services. If BSAAS is unable to confirm the required information, the applicant will be notified and given the opportunity to correct the issues preventing the agency from being certified.

If the substance abuse treatment program is certified, residents of substance abuse treatment facilities must apply for food stamps using an authorized representative who is employed by the treatment facility.

REFERENCES:

Michigan Public Act 368 of 1978. *Public Health Code*.

U.S. Code, Title 7, Chapter 51, Subsection 2012 (7 U.S.C. 2012 (f)). *Food Stamp Act of 1977, Definitions*.

U.S. Code, Title 42, Chapter 6A, Part B, Subsection 300 (42 U.S.C. 300x et seq.). *Public Health Service Act, Block Grants Regarding Mental Health and Substance Abuse* (Part B of Title XIX).

APPROVED BY:



Deborah J. Hollis, Director

Bureau of Substance Abuse and Addiction Services

Food Stamp Eligibility Certification Application

Please fill in the required information below.

Date of request:	
Agency name:	
Agency contact name, phone:	
Agency address:	
Agency phone:	
Does your agency have a substance abuse treatment license from the State of Michigan? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, agency license number:	
Please list coordinating agencies that your agency contracts with (use additional sheets if necessary): 	
Please list substance abuse treatment services that occur at your agency (use additional sheets if necessary): 	

Save and submit this form electronically to mdch-bsaas@michigan.gov, or mail to:
 Bureau of Substance Abuse and Addiction Services
 Attn: Substance Abuse Treatment Section
 320 S. Walnut St.
 Lansing, MI 48913

If agency applicant meets certification requirement, approval is sent to the agency and to the Michigan Department of Human Services, Bureau of Family Independence Services.

Department of Community Health, Bureau of Substance Abuse and Addiction Services, use only.

Agency license confirmed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Contract with coordinating agency confirmed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Agency certified Title XIX compliant? <input type="checkbox"/> Yes <input type="checkbox"/> No
Date certification is completed: <input type="text"/>