


## Client/Navigator Connection

### A CLIENT CAN CONNECT WITH A NAVIGATOR

1. The client can click **[Connect with a Navigator]**, which is listed in the footer of every MI Bridges page, at any time to connect with a new navigator.

	<b>Tip:</b> The client can also Connect with a Navigator during the Help Me Find Resources section.
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### What is your Navigator's ID?


Ask your Navigator to enter their Community Partner ID.

CP-ID

[Next](#)

[My Navigator is Not Nearby](#)

2. Record the Navigator's Community Partner ID and click **[Next]**. The **Share Information with Navigator** page displays.

	<b>Tip:</b> The <i>CP-ID</i> is not a number the client can access. The Navigation partner must provide this number. If the client's navigator is not present, the client can always click the <b>[x]</b> in the top right corner to exit the window or click the <b>[My Navigator is Not Nearby]</b> .
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## Share Information with Marylyn Brown-Eaton from Mission For Area People

Your Navigator can better assist you if you share information about the benefits you receive and the resources you have selected. If you don't receive any MDHHS benefits you do not need to check the boxes below to share information.

-  Share My MDHHS Benefits Information
-  Share My Household Information
-  Give Permission for My Navigator to Talk to My Caseworker about My Benefits


Your Navigator will also see your contact information so they can stay in touch with you and the resource you've added to your My Resources Page.

Getting assistance from a Navigator and sharing information is voluntary. If you choose not to, it will not affect your benefits or your ability to use MI Bridges. And, you can change your mind. If you choose to stop getting assistance from a Navigator or sharing information you can update your MI Bridges preferences at any time.

Cancel

Confirm

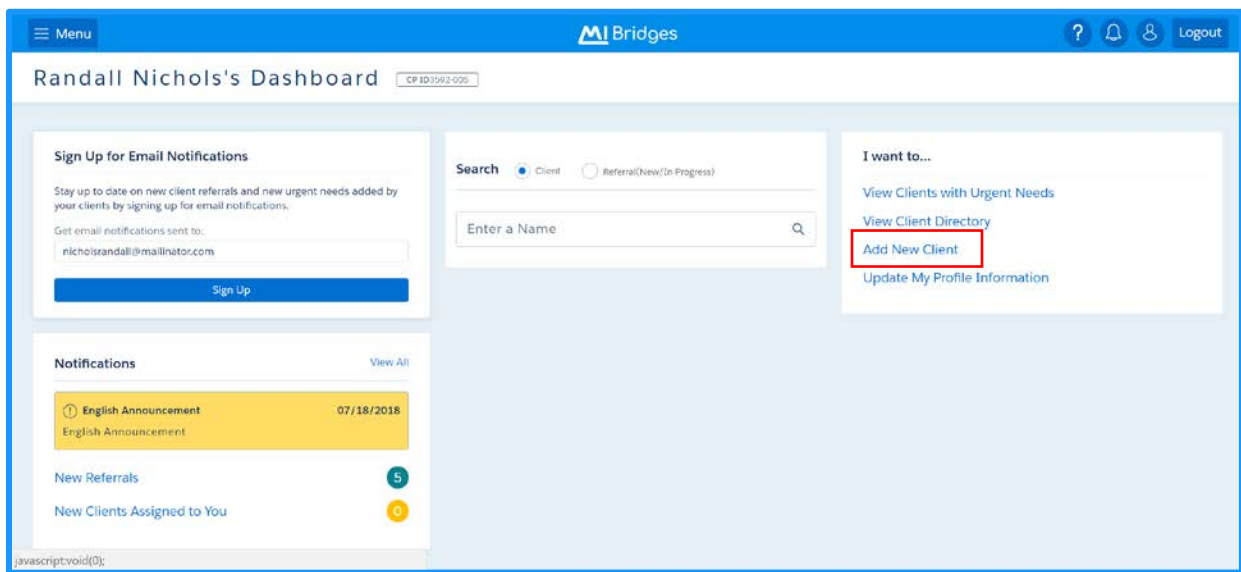
3. Select the checkbox next to the information the client would like to share with the navigator.
  - Share My MDHHS Benefits Information: This provides consent for the navigation partner to view the client's benefit information and letters sent from MDHHS. The benefit information the navigator can view is the same information clients can view using their MI Bridges profile.
  - Share Household Information: This provides consent for the navigation partner to view information about the client's household, such as household members and contract information.
  - Give Permission for My Navigator to Talk to My Caseworker about My Benefits: This provides consent for the Navigation partner to speak with the client's MDHHS caseworker.
4. Click [**Confirm**]. The **Share Information with Resources** pop-up displays.

 **Tip:** The client can update their consent at any time by editing the **Share Info: Resources** page, which is found on the **Preferences** section of their MI Bridges profile.

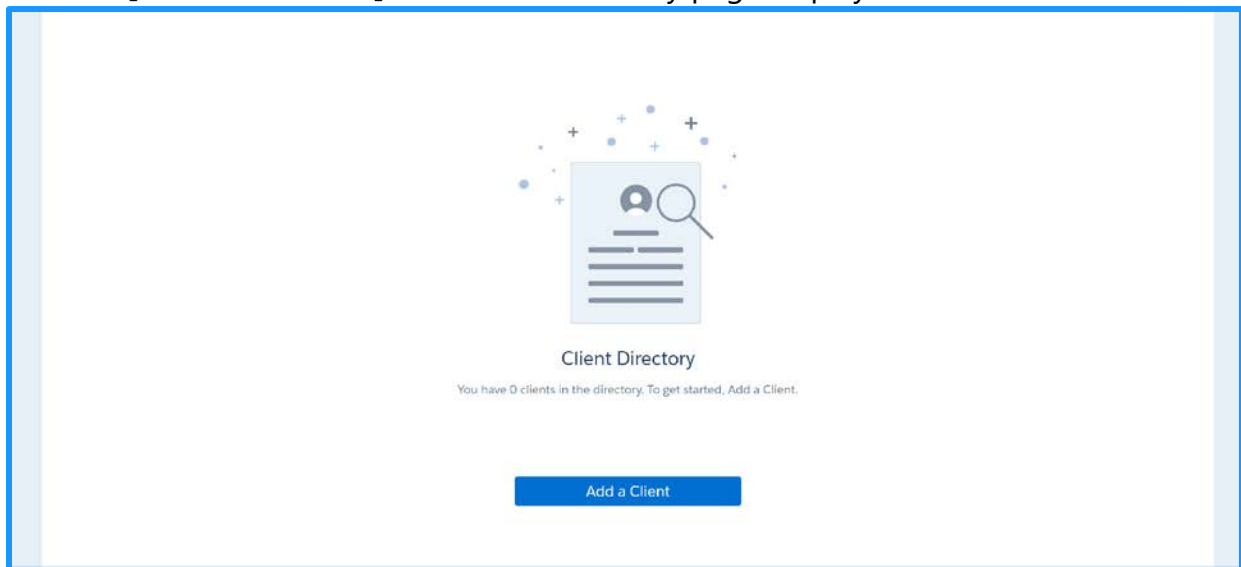
## A NAVIGATOR CAN CONNECT WITH A CLIENT

Please follow the steps below to send an “Add a New Client” request to a client:

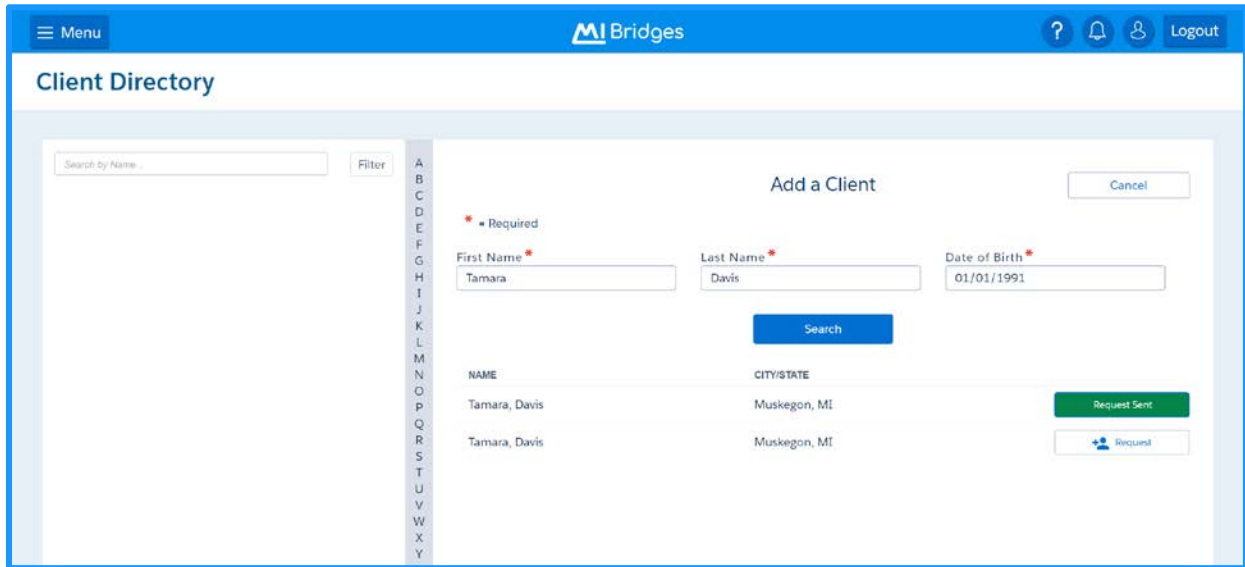
1. Confirm the client’s **First Name, Last Name,** and **Date of Birth.**



2. Click **[Add New Client]**. The Client Directory page displays.



3. Click **[Add a Client]**. The Add a Client page displays.



Client Directory

Search By Name... Filter

A  
B  
C  
D  
E  
F  
G  
H  
I  
J  
K  
L  
M  
N  
O  
P  
Q  
R  
S  
T  
U  
V  
W  
X  
Y

MI Bridges ? [User Icon] Logout

Client Directory

Search By Name... Filter

• Required

First Name\* Tamara

Last Name\* Davis

Date of Birth\* 01/01/1991

Cancel

Search

NAME	CITY/STATE
Tamara, Davis	Muskegon, MI
Tamara, Davis	Muskegon, MI

Request Sent

Request

4. Type your client's **First Name, Last Name, and Date of Birth.**
5. Click **[Search]**.
6. Click **[Request]** next to the correct client's record. Congratulations! You have sent an "Add a New Client" request.
7. You will see the client's under your Client Directory once the client accepts the request and provides consent.