

Copying Previous Year DHS-2094 Forms to New Fiscal Year

Login to MISACWIS and go to CCF County Home Page

The screenshot shows the MISACWIS interface. At the top, there is a navigation bar with links for home, search, help & training, data warehouse portal, and log off. Below this is a secondary navigation bar with tabs for Home, Case, Provider, Financial, Administration, and Child Care Fund. The 'Child Care Fund' tab is active, showing sub-tabs for CCF Home, CCF Forms, CCF Reports, and CCF Contacts. The 'CCF Forms' sub-tab is selected. The main content area has filter criteria for Organization and Fiscal Year. Below the filters is a table titled 'Program Component Request (DHS-2094)'. The table has columns for Service Component, Admin Unit, Type, Component Status, Total, Modified Date, Modified By, Status, and Currently Assigned To. The table is empty, displaying 'No Results Found.' Below the table are buttons for 'Add Form' and 'Copy Forms'.

Select Copy Forms

This screenshot is identical to the previous one, but a red arrow points to the 'Copy Forms' button in the 'Program Component Request (DHS-2094)' section.

Click Yes on Popup Box

This screenshot shows the same MISACWIS interface, but with a confirmation popup box overlaid in the center. The popup box contains the text: 'Do you want to copy forward all of the previous year's Service Components to the new fiscal year?'. Below the text are two buttons: 'YES' and 'NO'. A red arrow points to the 'YES' button.

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All Previous Year DHS-2094 Forms have Copied to New Fiscal Year

The screenshot shows the M-SACWIS web application interface. At the top, there is a navigation bar with links for 'home', 'search', 'help & training', 'data warehouse portal', and 'log off'. Below this is a menu bar with categories: 'Home', 'Case', 'Provider', 'Financial', 'Administration', and 'Child Care Fund'. Under 'Administration', there are sub-links for 'CCF Home', 'CCF Forms', 'CCF Reports', and 'CCF Contacts'. A 'Filter Criteria' section includes 'Organization:' and 'Fiscal Year:' dropdown menus. The main content area is titled 'Program Component Request (DHS-2094)' and contains a table with columns: 'Service Component', 'Admin Unit', 'Type', 'Component Status', 'Total', 'Modified Date', 'Modified By', 'Status', and 'Currently Assigned To'. There are three rows of data in the table, each with a 'select report' link on the left and a 'delete' link on the right. Below the table is a 'Component Type:' dropdown menu and an 'Add Form' button.

	Service Component	Admin Unit	Type	Component Status	Total	Modified Date	Modified By	Status	Currently Assigned To
select report	Court Appointed Special Advocate (CASA)	Court	In-Home Care	Continued	\$66,950.00	04/23/2020 02:20 PM	[REDACTED]	In Progress	
select report	Truancy 19-20	Court	In-Home Care	Continued	\$428,499.77	04/23/2020 02:20 PM	[REDACTED]	In Progress	
select report	IPS 19-20	Court	In-Home Care	Continued	\$232,688.68	04/23/2020 02:20 PM	[REDACTED]	In Progress	

Component Type: [] [Add Form](#)