



**MCSP NEWSBLAST: Submission Due Dates**

**March 22, 2021**

Submission of all reportable cancer incidence case reports from hospitals, independent laboratories, physician offices, dentists and clinic directors **is required by Michigan Compiled Laws and [Administrative Rules on Cancer Reporting](#)**. All reportable conditions must be reported **within 180 days from the date of initial diagnosis**. All reportable pre-invasive cervical (C53) lesions should be **submitted within 90 days from the date of initial diagnosis**. A copy of the MCSP Cancer Program Manual and reference materials, including “Case Definitions for Pre-Invasive Cervical Lesions (C53) for cases diagnosed in 2019 and later” is available at <http://www.michigan.gov/mcsp>

**SUBMISSION OF DATA DUE DATES**

*Diagnosis Year 2019 or earlier Missed Cancer Case Reports*

- All reportable conditions for **diagnosis year 2019 or earlier missed case reports must be submitted to MCSP no later than March 26, 2021**.

*Diagnosis Year 2020 Cancer Case Reports*

- Submission of data due dates for diagnosis year 2020 cases is provided below. **Note:** All reportable conditions **diagnosed through September of 2020** must be submitted to MCSP **on or before March 31, 2021**.

<b>Diagnosis Year 2020 Submission Schedule</b>	
<b>Month of Diagnosis</b>	<b>Submit abstracts to MCSP no later than...</b>
January - September	March 31, 2021
October	April 30, 2021
November	May 31, 2021
December	June 30, 2021

***Continued on page 2***

## **NON-COMPLIANCE OF FACILITY TIMELINESS AND COMPLETENESS OF SUBMISSION OF DATA (MCSP Action Plan)**

Non-compliance of submission of data for all missed case reports will be addressed by MCSP, with distribution of Facility Action Plan to facility staff responsible for submission of data to MCSP, including his/her direct report (i.e., supervisor, CEO, CFO). Action Plans will be initiated by MCSP once review of submission of data through March 31, 2021 is completed.

### **NAACCR FORMAT VERSION 21**

**Electronic file submission to MCSP thru Web Plus must be in the NAACCR format version as specified by MCSP, which is currently NAACCR format version 18 for cases diagnosed through year 2020.** Notification of when MCSP has upgraded to NAACCR format version 21 will be distributed via MCSP NEWSBLAST. Until notification has been distributed, do not upgrade to NAACCR format version 21.

If your facility uses proprietary software (i.e., Elekta, Oncolog), **do NOT upgrade to NAACCR Format Version 21 (v21) until all reportable conditions through diagnosis year 2020 have been submitted to MCSP through Web Plus in v18.**

**Note:** Facilities who use the online abstracting function in the MI Web Plus application can abstract diagnosis year 2021 case reports in Web Plus; however, case reports are to be held in pending until MCSP upgrade of Web Plus to NAACCR format version 21 is completed.

### **CONTACT INFORMATION**

#### **Metropolitan Detroit Cancer Surveillance System (MDCSS)**

If your registry submits cancer case reports to MDCSS for Wayne, Oakland or Macomb county, please contact your MDCSS Coordinator, Jeanne Whitlock at 313-578-4219 or [whitlock@karmanos.org](mailto:whitlock@karmanos.org) for questions regarding submission of data requirements.

#### **Michigan Cancer Surveillance Program (MCSP)**

If you have questions regarding the MI Web Plus Application, please contact Stacey Coltrain at [ColtrainS@michigan.gov](mailto:ColtrainS@michigan.gov). If you have questions regarding Michigan cancer reporting requirements, please contact Georgetta (Jetty) Alverson at [AlversonG@michigan.gov](mailto:AlversonG@michigan.gov).