

# Adding DHS-2091 Out-of-Home Care

Login to MISACWIS and go to CCF County Home Page

The screenshot shows the MISACWIS interface. At the top, there are navigation links: home, search, help & training, data warehouse portal, and log off. Below this is a menu bar with categories: Home, Case, Provider, Financial, Administration, and Child Care Fund. Under 'Child Care Fund', there are sub-links for CCF Home, CCF Forms, CCF Reports, and CCF Contacts. A 'Filter Criteria' section includes 'Organization:' and 'Fiscal Year:' dropdowns. A 'Program Component Request (DHS-2094)' table is shown with columns: Service Component, Admin Unit, Type, Component Status, Total, Modified Date, Modified By, Status, and Currently Assigned To. The table currently displays 'No Results Found.' and has buttons for 'Add Form' and 'Copy Forms'.

Scroll Down to DHS-2091 Section

**County Child Care Budget Summary (DHS-2091)**

	MDHHS Expenditure	Court Expenditure	Net Expenditure Total	Modified Date	Modified By	Status	Currently Assigned To
<a href="#">select report</a>	\$0.00	\$728,138.45	\$728,138.45	04/23/2020 02:52 PM		In Progress	

[Add Form](#)

Click Select

**County Child Care Budget Summary (DHS-2091)**

	MDHHS Expenditure	Court Expenditure	Net Expenditure Total	Modified Date	Modified By	Status	Currently Assigned To
<a href="#">select report</a>	\$0.00	\$728,138.45	\$728,138.45	04/23/2020 02:52 PM		In Progress	

[Add Form](#)

Click Add Details box located on line A. Out of Home Care – Court or Tribal Supervised

**County Child Care Budget Summary (DHS-2091)**  
Michigan Department of Health and Human Services (MDHHS)  
Children's Services Agency  
for October 1, 2020 through September 30, 2021

Organization	Court Contact Person	Telephone Number	Email Address
County			
Fiscal Year	MDHHS Contact Person	Telephone Number	Email Address
October 1, 2020 through September 30, 2021			

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
A. Out of Home Care - Court or Tribal Supervised	<a href="#">Add Details</a>	\$0.00	\$0.00	\$0.00
B. In-Home Care		\$0.00	\$728,138.45	\$728,138.45

Fill in Anticipated Expenditures for Out of Home Care for Court

**County Child Care Budget Summary (DHS-2091)**

Organization: County      Fiscal Year: October 1, 2020 through September 30, 2021      Status: In Progress

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
<b>A. Out of Home Care - Court or Tribal Supervised (Total of 1,2 &amp; 3)</b>				
		\$0.00	\$0.00	\$0.00
1. Family Foster Care		\$0.00	\$0.00	\$0.00
2. Institutional Care		\$0.00	\$0.00	\$0.00
3. Independent Living		\$0.00	\$0.00	\$0.00

[Apply](#) [Save](#) [Cancel](#)


# Adding DHS-2091 Out-of-Home Care

Click Save

[help](#)

Organization: █████ County      County Child Care Budget Summary (DHS-2091)      Fiscal Year: October 1, 2020 through September 30, 2021      Status: In Progress

Cost Sharing Ratios	County 50% / State 50%	Anticipated Expenditures		
		MDHHS	Court	Combined
<b>A. Out of Home Care - Court or Tribal Supervised (Total of 1, 2 &amp; 3)</b>				
		\$0.00	\$0.00	\$0.00
1. Family Foster Care		\$0.00	\$0.00	\$0.00
2. Institutional Care		\$0.00	\$0.00	\$0.00
3. Independent Living		\$0.00	\$0.00	\$0.00

[Apply](#) [Save](#) 

Scroll Down to the bottom of DHS-2091 Section Click Save

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**AUTHORITY:** Act 87, Publication of 1978, as amend  
**COMPLETION:** Required  
**PENALTY:** State reimbursement will be withheld fr

[Approval](#)

[Apply](#) [Save](#) 

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