

Rulemaking Process - Estimated Timeline (in days)

Tasks in rows marked **gray** are not dependent on the completion of the previous task (therefore the days listed are not included in total count). All days estimated except where MCL is noted. The promulgation process could take less, or considerably more, time.

	TASK	MGCB	RAO	ARD (MOAHR)	LSB	JCAR	DAYS/ TOTAL DAYS
CONCURRENT (60)	Agency creates draft rules	60					60/60
	Agency creates/submits RFR to RAO	5					
	RAO reviews/approves RFR	may require agency revisions	5				
	ARD reviews/approves RFR, notifies JCAR			5			
	Agency invites stakeholder input on draft rules; revises draft as necessary	60					60/120
	Agency sends draft rules to RAO for review/approval; RAO reviews draft rules	may require agency revisions	15				15/135
	ARD reviews/approves draft rules, sends a copy to JCAR			15			15/150
	LSB performs informal format editing of draft	may require agency revisions			10		10/160
	Agency incorporates LSB edits and resubmits rules	3					3/163
	Agency creates/submits RIS	15					
	RAO reviews/approves RIS	may require agency revisions	10				10/173
CONCURRENT (28)	Agency schedules hearing Agency drafts Notice of Public Hearing (min. 28 days between RAO's approval of RIS and public hearing - MCL).	38 (MCL 28)					38/211
	ARD reviews/approves RIS (must be approved by date of hearing), forwards to JCAR			25			
	RAO reviews/approves Notice of Public Hearing	may require agency revisions	5				5/216

	ARD reviews/approves Notice of Public Hearing			5			5/221
	Agency posts RIS on its own website at least 10 days before date of hearing	10 (MCL)					
CONCURRENT (18)	ARD schedules Notice of Public Hearing for publication in the Michigan Register, forwards copy to JCAR			18 (MCL)			18/239
	Notice of Public Hearing published in 3 Michigan newspapers 10-60 days prior to hearing date			10 (MCL)			
	Public hearing	1					1/240
	Agency reviews public comment (making revisions if necessary), submits final draft to ARD for review			5			5/245
	Agency prepares JCAR Report	5					5/250
	RAO reviews/approves JCAR Report	may require agency revisions	5				5/255
	ARD reviews/approves final draft and JCAR Report			25			25/280
	ARD submits rules to LSB for formal certification				21		21/301
	ARD legally certifies rules			4			4/305
	JCAR Filing: ARD submits JCAR Package			5			5/310
	JCAR 15 session days (agency may request waiver)					60	60/370
	Prepare Certificate of Adoption	3					
	OSG Filing			3			3/373
TOTAL ESTIMATED DAYS:							373

ARD Administrative Rules Division
 JCAR Joint Committee on Administrative Rules
 LSB Legislative Service Bureau
 MCL Michigan Compiled Law
 MOAHR Michigan Office of Administrative Hearings and Rules
 OGS Office of the Great Seal
 RAO Regulatory Affairs Officer
 RFR Request for Rulemaking
 RIS Regulatory Impact Statement