



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PUBLIC SERVICE COMMISSION
DANIEL C. SCRIPPS
COMMISSIONER

SALLY A. TALBERG
CHAIRMAN

TREMAINE L. PHILLIPS
COMMISSIONER

ORLENE HAWKS
DIRECTOR

Michigan Oil & Gas Well Production E-file Assurances Certification Renewed Annually

For those companies required to report monthly oil and gas production to the State of Michigan, both the Michigan Public Service Commission (MPSC) and the Oil, Gas, and Minerals Division (OGMD). This can be done electronically by submitting the data using the Michigan Oil & Gas Production E-file Web page: <https://wellproduction.apps.lara.state.mi.us/>.

It is the responsibility of the reporting party to convert the production data to a Comma Separated Values (CSV) format file. The reporting party will cover any costs they may incur for the software and training needed to provide the production data in the prescribed format. MPSC (and OGMD) may be able to provide assistance in setting up the initial electronic data file by contacting staff for assistance. Production Reporting Unit (PRU) numbers, an Operator ID, and Antrim Field ID numbers will be provided to participants.

Each participant is required to file paper copies of the EQP 7101 (Monthly Production Report) along with electronic submissions for three (3) months following the start of the company's electronic submission of the data. In some cases unanticipated problems may require additional months of paper production forms to be filed. Following three (3) months of successful submission of the production data electronically, the paper submission can be discontinued.

A User Identification and Password will be assigned to each participating organization. It is the responsibility of the participants to assure that the User Identification and Password are held confidential and only used by those individuals authorized to submit the electronic filings on behalf of the firm or organization they represent. The User Identification and Password will be used for no other purpose than the filing of production data as prescribed by the MPSC or OGMD, or for any purposes that might otherwise affect or disrupt the Michigan Oil & Gas Well Production E-file or computer system on which it is operated. Should the individual signing the following certification no longer have the responsibility for the submission of this report, the company is expected to submit a new signed certification as provided for on this form, signed by the individual that has assumed responsibility for the production data submissions.

If further information is needed, please contact Gas Operations Staff by phone at (517) 284-8220.

LARA is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
7109 W. SAGINAW HIGHWAY • P.O. BOX 30221 • LANSING, MICHIGAN 48909 • www.michigan.gov/mpsc • 517-284-8100

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Certification:

"I state that I am authorized by said owner to submit the Monthly Production Report to MPSC and OGMD as required by Part 615 of 1994 PA 451 and MPSC Rule R 460.866. The reports that will be submitted over the next 12-month period will be prepared under my supervision and direction and this certification is subject to renewal 12 months following its submission. The facts as contained in the data files to be submitted using the assigned User Identification and Password are true, accurate and complete to the best of my knowledge. I further understand that the User Identification and Password to be assigned by the MPSC will serve as my electronic signature and that I am required to assure that it is used exclusively for the purpose of the submission of this data, which I hereby certify by my signature below. If individuals other than myself will be reporting data using my User Identification and Password, I will complete and return page three of this Letter of Assurance."

Signature

Date

The following information is required to set up your User Identification and Password:

Full Name (Please Print)

Title

Organization Name

Mailing Address

E-mail Address

Phone No.

On Behalf of (Client)

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"I certify that I am an employee of the company(s) listed below and that I have authorized the following individual(s) to report electronic production to MPSC and OGMD on behalf of the company(s)."

Individual(s) Authorized to Report Production:

| <u>Name</u> | <u>Phone No.</u> | <u>Email Address</u> |
|-------------|------------------|----------------------|
|-------------|------------------|----------------------|

1.

2.

3.

| | |
|--|-------------|
| <u>Authorizing Signature & Title</u> | <u>Date</u> |
|--|-------------|

Company Name(s)

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Please return this entire Letter of Assurance document to:

MICHIGAN PUBLIC SERVICE COMMISSION
Energy Operations Division, Gas Operations Section
(7109 W. Saginaw Highway)
P.O. BOX 30221
LANSING, MICHIGAN 48909