



**MICHIGAN OFFICE OF  
RETIREMENT SERVICES**

P.O. Box 30171 · Lansing, MI 48909-7671

[www.michigan.gov/ors](http://www.michigan.gov/ors)

Toll Free: 800-381-5111

Local: 517-284-4400

Fax: 517-284-4416

DATE

NAME

ADDRESS

CITY, STATE ZIP

Member ID:

Email Address:

**We received your form!**

Dear *NAME*:

The Office of Retirement Services (ORS) received your *Retirement Plan Election and Participation* form (R3723C) which says that you elect to be a member of the Pension Plus retirement plan with the Personal Healthcare Fund (PHF) retiree healthcare plan for service earned prior to July 1, 2018.

As a part-time student employed by the community college, you also elect not to continue your participation in the Michigan Public School Employees' Retirement System as a part-time student. This means that as of July 1, 2018, your hours of employment with the community college while working as a part-time student will not be counted toward your retirement account. If you were reported after July 1, 2018, you may be entitled to a refund of contributions from your community college employer. Contact your community college employer for more information.

If you were a part-time student and worked at a Michigan community college before July 1, 2014, there is a chance you may be able to add that employment to your retirement account. Visit [michigan.gov/ccstudents](http://michigan.gov/ccstudents) for more information.

If you have any questions about the Pension Component of your plan, contact ORS using the miAccount Message Board. Contact Voya at **800-748-6128** with any questions related to the Savings Component of your plan.

Sincerely,

Customer Service  
Michigan Office of Retirement Services  
*Big Plans. Small Steps.*