

INITIATION OF LEGISLATION

An initiation of legislation to enact the Earned Sick Time Act. This initiated law would provide workers with the right to earn sick time for personal or family health needs, as well as purposes related to domestic violence and sexual assault and school meetings needed as a result of a child's disability, health, or issues due to domestic violence and sexual assault; specify the conditions for accruing and using earned sick time; prohibit retaliation against an employee for requesting, exercising or enforcing rights granted in this act; prescribe powers and duties of certain state departments, agencies, and officers; provide for promulgation of rules; and provide remedies and sanctions.

If not enacted by the Michigan State Legislature in accordance with the Michigan Constitution of 1963, the proposed legislation is to be voted on at the General Election, November 6, 2018.

FOR THE FULL TEXT OF THE PROPOSED LEGISLATION SEE THE REVERSE SIDE OF THIS PETITION.

We, the undersigned qualified and registered electors, residents in the county of _____, State of Michigan, respectively petition for initiation of legislation.

WARNING—A person who knowingly signs this petition more than once, signs a name other than his or her own, signs when not a qualified and registered elector, or sets opposite his or her signature on a petition, a date other than the actual date the signature was affixed, is violating the provisions of the Michigan election law.

INDICATE CITY OR TOWNSHIP IN WHICH REGISTERED TO VOTE	SIGNATURE	PRINTED NAME	STREET ADDRESS OR RURAL ROUTE	ZIP CODE	DATE OF SIGNING		
					MO	DAY	YEAR
CITY OF <input type="checkbox"/> TOWNSHIP OF <input type="checkbox"/>	1.						
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CITY OF <input type="checkbox"/> TOWNSHIP OF <input type="checkbox"/>	10.						

CERTIFICATE OF CIRCULATOR

The undersigned circulator of the above petition asserts that he or she is 18 years of age or older and a United States citizen; that each signature on the petition was signed in his or her presence; that he or she has neither caused nor permitted a person to sign the petition more than once and has no knowledge of a person signing the petition more than once; and that, to his or her best knowledge and belief, each signature is the genuine signature of the person purporting to sign the petition, the person signing the petition was at the time of signing a registered elector of the city or township indicated preceding the signature, and the elector was qualified to sign the petition.

☐ If the circulator is not a resident of Michigan, the circulator shall make a cross or check mark in the box provided, otherwise each signature on this petition sheet is invalid and the signatures will not be counted by a filing official. By making a cross or check mark in the box provided, the undersigned circulator asserts that he or she is not a resident of Michigan and agrees to accept the jurisdiction of this state for the purpose of any legal proceeding or hearing that concerns a petition sheet executed by the circulator and agrees that legal process served on the secretary of state or a designated agent of the secretary of state has the same effect as if personally served on the circulator.

WARNING—A circulator knowingly making a false statement in the above certificate, a person not a circulator who signs as a circulator, or a person who signs a name other than his or her own as circulator is guilty of a misdemeanor.



CIRCULATOR—Do not sign or date certificate until after circulating petition.

Signature of Circulator _____ Date _____

Printed Name of Circulator _____

Complete Residence Address (Street and Number or Rural Route) Do not enter a post office box _____

City or Township, State, Zip Code _____

County of Registration, if Registered to Vote, of a Circulator Who is not a Resident of Michigan _____

INITIATION OF LEGISLATION

An initiation of legislation to provide workers with the right to earn sick time for personal or family health needs, as well as purposes related to domestic violence and sexual assault and school meetings needed as the result of a child's disability, health, or issues due to domestic violence and sexual assault; to specify the conditions for accruing and using earned sick time; to prohibit retaliation against an employee for requesting, exercising, or enforcing rights granted in this act; to prescribe powers and duties of certain state departments, agencies, and officers; to provide for promulgation of rules; and to provide remedies and sanctions.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

Sec. 1. This act shall be known and may be cited as the "earned sick time act."

Sec. 2. As used in this act:

- (a) "Department" means the department of licensing and regulatory affairs.
- (b) "Director" means the director of the department of licensing and regulatory affairs or his or her designee.
- (c) "Domestic partner" means an adult in a committed relationship with another adult, including both same-sex and different-sex relationships. "Committed relationship" means one in which the employee and another individual share responsibility for a significant measure of each other's common welfare, such as any relationship between individuals of the same or different sex that is granted legal recognition by a state, political subdivision, or the District of Columbia as a marriage or analogous relationship, including, but not limited to, a civil union.
- (d) "Domestic violence" has the same meaning as provided in section 1 of 1978 PA 389, MCL 400.1501.
- (e) "Earned sick time" means time off from work that is provided by an employer to an employee, whether paid or unpaid, that can be used for the purposes described in subsection (1) of section 4 of this act.
- (f) "Employee" means an individual engaged in service to an employer in the business of the employer, except that employee does not include an individual employed by the United States government.
- (g) "Employer" means any person, firm, business, educational institution, nonprofit agency, corporation, limited liability company, government entity, or other entity that employs 1 or more individuals, except that employer does not include the United States government.
- (h) "Family member" includes all of the following:
 - (i) A biological, adopted or foster child, stepchild or legal ward, a child of a domestic partner, or a child to whom the employee stands in loco parentis.
 - (ii) A biological parent, foster parent, stepparent, or adoptive parent or a legal guardian of an employee or an employee's spouse or domestic partner or a person who stood in loco parentis when the employee was a minor child.
 - (iii) A person to whom the employee is legally married under the laws of any state or a domestic partner.
 - (iv) A grandparent.
 - (v) A grandchild.
 - (vi) A biological, foster, or adopted sibling.
 - (vii) Any other individual related by blood or affinity whose close association with the employee is the equivalent of a family relationship.
- (i) "Health care professional" means any of the following:
 - (i) Any person licensed under federal law or the law of this state to provide health care services, including, but not limited to, nurses, doctors, and emergency room personnel.
 - (ii) A certified midwife.
- (j) "Retaliatory personnel action" means any of the following:
 - (i) Denial of any right guaranteed under this act.
 - (ii) A threat, discharge, suspension, demotion, reduction of hours, or other adverse action against an employee or former employee for exercise of a right guaranteed under this act.
 - (iii) Sanctions against an employee who is a recipient of public benefits for exercise of a right guaranteed under this act.
 - (iv) Interference with, or punishment for, an individual's participation in any manner in an investigation, proceeding, or hearing under this act.
- (k) "Sexual assault" means any act that constitutes a violation of section 520b, 520c, 520d, 520e, 520f, 520g, 520h, 520i, 520j, 520k, 520l, 520m, 520n, 520o, 520p, 520q, 520r, 520s, 520t, 520u, 520v, 520w, 520x, 520y, 520z, 520aa, 520ab, 520ac, 520ad, 520ae, 520af, 520ag, 520ah, 520ai, 520aj, 520ak, 520al, 520am, 520an, 520ao, 520ap, 520aq, 520ar, 520as, 520at, 520au, 520av, 520aw, 520ax, 520ay, 520az, 520ba, 520bb, 520bc, 520bd, 520be, 520bf, 520bg, 520bh, 520bi, 520bj, 520bk, 520bl, 520bm, 520bn, 520bo, 520bp, 520bq, 520br, 520bs, 520bt, 520bu, 520bv, 520bw, 520bx, 520by, 520bz, 520ca, 520cb, 520cc, 520cd, 520ce, 520cf, 520cg, 520ch, 520ci, 520cj, 520ck, 520cl, 520cm, 520cn, 520co, 520cp, 520cq, 520cr, 520cs, 520ct, 520cu, 520cv, 520cw, 520cx, 520cy, 520cz, 520da, 520db, 520dc, 520dd, 520de, 520df, 520dg, 520dh, 520di, 520dj, 520dk, 520dl, 520dm, 520dn, 520do, 520dp, 520dq, 520dr, 520ds, 520dt, 520du, 520dv, 520dw, 520dx, 520dy, 520dz, 520ea, 520eb, 520ec, 520ed, 520ee, 520ef, 520eg, 520eh, 520ei, 520ej, 520ek, 520el, 520em, 520en, 520eo, 520ep, 520eq, 520er, 520es, 520et, 520eu, 520ev, 520ew, 520ex, 520ey, 520ez, 520fa, 520fb, 520fc, 520fd, 520fe, 520ff, 520fg, 520fh, 520fi, 520fj, 520fk, 520fl, 520fm, 520fn, 520fo, 520fp, 520fq, 520fr, 520fs, 520ft, 520fu, 520fv, 520fw, 520fx, 520fy, 520fz, 520ga, 520gb, 520gc, 520gd, 520ge, 520gf, 520gg, 520gh, 520gi, 520gj, 520gk, 520gl, 520gm, 520gn, 520go, 520gp, 520gq, 520gr, 520gs, 520gt, 520gu, 520gv, 520gw, 520gx, 520gy, 520gz, 520ha, 520hb, 520hc, 520hd, 520he, 520hf, 520hg, 520hi, 520hj, 520hk, 520hl, 520hm, 520hn, 520ho, 520hp, 520hq, 520hr, 520hs, 520ht, 520hu, 520hv, 520hw, 520hx, 520hy, 520hz, 520ia, 520ib, 520ic, 520id, 520ie, 520if, 520ig, 520ih, 520ii, 520ij, 520ik, 520il, 520im, 520in, 520io, 520ip, 520iq, 520ir, 520is, 520it, 520iu, 520iv, 520iw, 520ix, 520iy, 520iz, 520ja, 520jb, 520jc, 520jd, 520je, 520jf, 520jg, 520jh, 520ji, 520jj, 520jk, 520jl, 520jm, 520jn, 520jo, 520jp, 520jq, 520jr, 520js, 520jt, 520ju, 520jv, 520jw, 520jx, 520jy, 520jz, 520ka, 520kb, 520kc, 520kd, 520ke, 520kf, 520kg, 520kh, 520ki, 520kj, 520kk, 520kl, 520km, 520kn, 520ko, 520kp, 520kq, 520kr, 520ks, 520kt, 520ku, 520kv, 520kw, 520kx, 520ky, 520kz, 520la, 520lb, 520lc, 520ld, 520le, 520lf, 520lg, 520lh, 520li, 520lj, 520lk, 520ll, 520lm, 520ln, 520lo, 520lp, 520lq, 520lr, 520ls, 520lt, 520lu, 520lv, 520lw, 520lx, 520ly, 520lz, 520ma, 520mb, 520mc, 520md, 520me, 520mf, 520mg, 520mh, 520mi, 520mj, 520mk, 520ml, 520mm, 520mn, 520mo, 520mp, 520mq, 520mr, 520ms, 520mt, 520mu, 520mv, 520mw, 520mx, 520my, 520mz, 520na, 520nb, 520nc, 520nd, 520ne, 520nf, 520ng, 520nh, 520ni, 520nj, 520nk, 520nl, 520nm, 520nn, 520no, 520np, 520nq, 520nr, 520ns, 520nt, 520nu, 520nv, 520nw, 520nx, 520ny, 520nz, 520oa, 520ob, 520oc, 520od, 520oe, 520of, 520og, 520oh, 520oi, 520oj, 520ok, 520ol, 520om, 520on, 520oo, 520op, 520oq, 520or, 520os, 520ot, 520ou, 520ov, 520ow, 520ox, 520oy, 520oz, 520pa, 520pb, 520pc, 520pd, 520pe, 520pf, 520pg, 520ph, 520pi, 520pj, 520pk, 520pl, 520pm, 520pn, 520po, 520pp, 520pq, 520pr, 520ps, 520pt, 520pu, 520pv, 520pw, 520px, 520py, 520pz, 520qa, 520qb, 520qc, 520qd, 520qe, 520qf, 520qg, 520qh, 520qi, 520qj, 520qk, 520ql, 520qm, 520qn, 520qo, 520qp, 520qq, 520qr, 520qs, 520qt, 520qu, 520qv, 520qw, 520qx, 520qy, 520qz, 520ra, 520rb, 520rc, 520rd, 520re, 520rf, 520rg, 520rh, 520ri, 520rj, 520rk, 520rl, 520rm, 520rn, 520ro, 520rp, 520rq, 520rr, 520rs, 520rt, 520ru, 520rv, 520rw, 520rx, 520ry, 520rz, 520sa, 520sb, 520sc, 520sd, 520se, 520sf, 520sg, 520sh, 520si, 520sj, 520sk, 520sl, 520sm, 520sn, 520so, 520sp, 520sq, 520sr, 520ss, 520st, 520su, 520sv, 520sw, 520sx, 520sy, 520sz, 520ta, 520tb, 520tc, 520td, 520te, 520tf, 520tg, 520th, 520ti, 520tj, 520tk, 520tl, 520tm, 520tn, 520to, 520tp, 520tq, 520tr, 520ts, 520tt, 520tu, 520tv, 520tw, 520tx, 520ty, 520tz, 520ua, 520ub, 520uc, 520ud, 520ue, 520uf, 520ug, 520uh, 520ui, 520uj, 520uk, 520ul, 520um, 520un, 520uo, 520up, 520uq, 520ur, 520us, 520ut, 520uu, 520uv, 520uw, 520ux, 520uy, 520uz, 520va, 520vb, 520vc, 520vd, 520ve, 520vf, 520vg, 520vh, 520vi, 520vj, 520vk, 520vl, 520vm, 520vn, 520vo, 520vp, 520vq, 520vr, 520vs, 520vt, 520vu, 520vv, 520vw, 520vx, 520vy, 520vz, 520wa, 520wb, 520wc, 520wd, 520we, 520wf, 520wg, 520wh, 520wi, 520wj, 520wk, 520wl, 520wm, 520wn, 520wo, 520wp, 520wq, 520wr, 520ws, 520wt, 520wu, 520wv, 520ww, 520wx, 520wy, 520wz, 520xa, 520xb, 520xc, 520xd, 520xe, 520xf, 520xg, 520xh, 520xi, 520xj, 520xk, 520xl, 520xm, 520xn, 520xo, 520xp, 520xq, 520xr, 520xs, 520xt, 520xu, 520xv, 520xw, 520xx, 520xy, 520xz, 520ya, 520yb, 520yc, 520yd, 520ye, 520yf, 520yg, 520yh, 520yi, 520yj, 520yk, 520yl, 520ym, 520yn, 520yo, 520yp, 520yq, 520yr, 520ys, 520yt, 520yu, 520yv, 520yw, 520yx, 520yy, 520yz, 520za, 520zb, 520zc, 520zd, 520ze, 520zf, 520zg, 520zh, 520zi, 520zj, 520zk, 520zl, 520zm, 520zn, 520zo, 520zp, 520zq, 520zr, 520zs, 520zt, 520zu, 520zv, 520zw, 520zx, 520zy, 520zz.
- (l) "Small business" means an employer for which fewer than 10 individuals work for compensation during a given week. In determining the number of individuals performing work for compensation during a given week, all individuals performing work for compensation on a full-time, part-time, or temporary basis shall be counted, including individuals made available to work through the services of a temporary services or staffing agency or similar entity. An employer is not a small business if it maintained four or more employees on its payroll during any 20 or more calendar workweeks in either the current or the preceding calendar year.

Sec. 3. (1) Each employer shall provide earned sick time to each of the employer's employees in this state.

- (a) Employees of a small business shall accrue a minimum of one hour of earned sick time for every 30 hours worked but shall not be entitled to use more than 40 hours of paid earned sick time in a year unless the employer selects a higher limit. If an employee of a small business uses more than 40 hours of paid earned sick time in a calendar year, the employee shall be entitled to use an additional 32 hours of unpaid earned sick time in that year, unless the employer selects a higher limit. Employees of a small business must be entitled to use paid earned sick time before using unpaid earned sick time.
 - (b) All other employees shall accrue a minimum of one hour of paid earned sick time for every 30 hours worked but shall not be entitled to use more than 72 hours of paid earned sick time in a year unless the employer selects a higher limit.
 - (c) Earned sick time shall carry over from year to year, but a small business is not required to permit an employee to use more than 40 hours of paid earned sick time and 32 hours of unpaid earned sick time in a single year, and other employers are not required to permit an employee to use more than 72 hours of paid earned sick time in a single year.
- (2) Earned sick time as provided in this section shall begin to accrue on April 1, 2017, or upon commencement of the employee's employment, whichever is later. An employee may use accrued earned sick time as it is accrued, except that an employer may require an employee hired after April 1, 2017, to wait until the ninetieth calendar day after commencing employment before using accrued earned sick time.

(3) For purposes of subsection (1), "year" shall mean a regular and consecutive twelve-month period, as determined by an employer.

(4) For purposes of earned sick time accrual under this act, an employee who is exempt from overtime requirements under section 13(a)(1) of the Fair Labor Standards Act, 29 USC 213(a)(1), is assumed to work 40 hours in each workweek unless the employee's normal work week is less than 40 hours, in which case earned sick time accrues based upon that normal workweek.

(5) An employer other than a small business is in compliance with this section if the employer provides any paid leave, that may be used for the same purposes and under the same conditions provided in this act and that is accrued in total at a rate equal to or greater than the rate described in subsections (1) and (2). A small business is in compliance with this section if the employer provides any combination of paid and unpaid leave that may be used for the same purposes and under the same conditions provided in this act and that is accrued at a rate equal to or greater than the rate described in subsections (1) and (2), including that employees of the small business are entitled to use paid earned sick time before using unpaid earned sick time. For the purposes of this subsection, "paid leave" includes, but is not limited to, paid vacation, personal days, and paid time off.

(6) An employer shall pay each employee using paid earned sick time at a pay rate equal to the greater of either the normal hourly wage for that employee or the minimum wage established under the workforce opportunity wage act, 2014 PA 138, MCL 408.411 to 408.424, but not less than the minimum wage rate established in section 4 of the workforce opportunity wage act, 2014 PA 138, MCL 408.414. For any employee whose hourly wage varies depending on the work performed, the "normal hourly wage" means the average hourly wage of the employee in the pay period immediately prior to the pay period in which the employee used paid earned sick time.

(7) An employer shall not require an employee to search for or secure a replacement worker as a condition for using earned sick time.

Sec. 4. (1) An employer shall permit an employee to use the earned sick time accrued under section 3 for any of the following:

- (a) The employee's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee.
- (b) For the employee's family member's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's family member's mental or physical illness, injury, or health condition; or preventative medical care for a family member of the employee.
- (c) If the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling for physical or psychological injury or disability; to obtain services from a victim services organization; to relocate due to domestic violence or sexual assault; to obtain legal services; or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.
- (d) For meetings at a child's school or place of care related to the child's health or disability, or the effects on the child of domestic violence or sexual assault; or
- (e) For closure of the employee's place of business by order of a public official due to a public health emergency; for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency; or when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or employee's family member's presence in the community would jeopardize the health of others because of the employee's or family member's exposure to a communicable disease, whether or not the employee or family member has actually contracted the communicable disease.

(2) If the employee's need to use earned sick time is foreseeable, an employer may require advance notice, not to exceed 7 days prior to the date the earned sick time is to begin, of the intention to use the earned sick time. If the employee's need for the earned sick time is not foreseeable, an employer may require the employee to give notice of the intention as soon as practicable.

(3) Earned sick time may be used in the smaller of hourly increments or the smallest increment that the employer's payroll system uses to account for absences or use of other time.

(4) For earned sick time of more than 3 consecutive days, an employer may require reasonable documentation that the earned sick time has been used for a purpose described in subsection (1). Upon the employer's request, the employee must provide the documentation to the employer in a timely manner. The employer shall not delay the commencement of earned sick time on the basis that the employer has not yet received documentation. Documentation signed by a health care professional indicating that earned sick time is necessary is reasonable documentation for purposes of this subsection. In cases of domestic violence or sexual assault, one of the following types of documentation selected by the employee shall be considered reasonable documentation: (a) a police report indicating that the employee or the employee's family member was a victim of domestic violence or sexual assault; (b) a signed statement from a victim and witness advocate affirming that the employee or employee's family member is receiving services from a victim services organization; or (c) a court document indicating that the employee or employee's family member is involved in legal action related to domestic violence or sexual assault. An employer shall not require that the documentation explain the nature of the illness or the details of the violence. If an employer chooses to require documentation for earned sick time, the employer is responsible for paying all out-of-pocket expenses the employee incurs in obtaining the documentation. If the employee does have health insurance, the employer is responsible for paying any costs charged to the employee by the health care provider for providing the specific documentation required by the employer.

(5) An employer shall not require disclosure of details relating to domestic violence or sexual assault or the details of an employee's or an employee's family member's medical condition as a condition of providing earned sick time under this act. If an employer possesses health information or information pertaining to domestic violence or sexual assault about an employee or employee's family member, the employer shall treat that information as confidential and shall not disclose that information except to the affected employee or with the permission of the affected employee.

(6) This act does not require an employer to provide earned sick time for any purposes other than as described in this section.

Sec. 5. (1) If an employee is transferred to a separate division, entity, or location, but remains employed by the same employer, the employee shall retain all earned sick time that was accrued at the prior division, entity, or location and may use all accrued earned sick time as provided in section 4. If an employee separates from employment and is rehired by the same employer within 6 months of the separation, the employer shall reinstate previously accrued, unused earned sick time and shall permit the reinstated employee to use that earned sick time and accrue additional earned sick time upon reinstatement.

(2) If a different employer succeeds or takes the place of an existing employer, the successor employer assumes the responsibility for the earned sick time rights that employees who remain employed by the successor employer accrued under the original employer. Those employees are entitled to use earned sick time previously accrued on the terms provided in this act.

(3) This act does not require an employer to provide financial or other reimbursement to an employee for accrued earned sick time that was not used upon the employee's termination, resignation, retirement, or other separation from employment.

Sec. 6. (1) An employer or any other person shall not interfere with, restrain, or deny the exercise of, or the attempt to exercise, any right protected under this act.

(2) An employer shall not take retaliatory personnel action or discriminate against an employee because the employee has exercised a right protected under this act. Rights protected by this act include, but are not limited to, the right to use earned sick time pursuant to this act, the right to file a complaint or inform any person about any employer's alleged violation of this act, the right to cooperate with the department in its investigations of alleged violations of this act, and the right to inform any person of his or her rights under this act.

(3) An employer's absence control policy shall not treat earned sick time taken under this act as an absence that may lead to or result in retaliatory personnel action.

(4) The protections in this section apply to any person who mistakenly but in good faith alleges a violation of this section.

(5) There is a rebuttable presumption of a violation of this section if an employer takes adverse personnel action against a person within 90 days after that person does any of the following:

- Files a complaint with the department or a court alleging a violation of this act.
- Informs any person about an employer's alleged violation of this act.
- Cooperates with the department or another person in the investigation or prosecution of any alleged violation of this act.
- Opposes any policy, practice, or act that is prohibited under this act.
- Informs any person of his or her rights under this act.

Sec. 7. (1) If an employer violates this act, the employee affected by the violation, at any time within 3 years after the violation or the date when the employee knew of the violation, whichever is later, may do any of the following:

- Bring a civil action for appropriate relief, including, but not limited to, payment for unused earned sick time, reinstatement to the employee's previous job; payment of back wages; reestablishment of employee benefits which the employee otherwise would have been eligible if the employee had not been subjected to retaliatory personnel action or discrimination; and an equal additional amount as liquidated damages together with costs and reasonable attorney fees as the court allows.
- File a claim with the department, which shall investigate the claim. Filing a claim with the department is neither a prerequisite nor a bar to bringing a civil action.

(2) If the director determines that there is reasonable cause to believe that an employer violated this act and the department is subsequently unable to obtain voluntary compliance by the employer within a reasonable time, the department shall bring a civil action as provided in subsection (1)(a) on behalf of the employee. The department may investigate and file a civil action under subsection (1) on behalf of all employees of that employer who are similarly situated at the same work site and who have not brought a civil action under subsection (1)(a). A contract or agreement between the employer and the employee or any acceptance by the employee of a paid or unpaid leave policy that provides fewer rights or benefits than provided by this act is void and unenforceable.

(3) In addition to liability for civil remedies determined in this section, an employer who fails to provide earned sick time in violation of this act or takes retaliatory personnel action against an employee or former employee is subject to a civil fine of not more than \$1,000.00.

(4) An employer that willfully violates a notice or posting requirement of section 8 is subject to a civil fine of not more than \$100.00 for each separate violation.

Sec. 8. (1) An employer subject to this act shall provide written notice to each employee at the time of hiring or by April 1, 2017, whichever is later, including, but not limited to, all of the following:

- The amount of earned sick time required to be provided to an employee under this act.
- The employer's choice of how to calculate a "year" according to subsection 3 of section 3.
- The terms under which earned sick time may be used.
- That retaliatory personnel action by the employer against an employee for requesting or using earned sick time for which the employee is eligible is prohibited.
- The employee's right to bring a civil action or file a complaint with the department for any violation of this act.

(2) The notice required under subsection (1) shall be in English, Spanish, and any language that is the first language spoken by at least 10% of the employer's workforce, as long as the department has translated the notice into such language.

(3) An employer shall display a poster at the employer's place of business, in a conspicuous place that is accessible to employees, that contains the information in subsection (1). The poster displayed should be in English, Spanish, and any language that is the first language spoken by at least 10% of the employer's workforce, as long as the department has translated the poster into such language.

(4) The department shall create and make available to employers notices and posters that contain the information required under subsection (1) for employers' use in complying with this section. The department shall provide such notices and posters in English, Spanish, and any other languages deemed appropriate by the department.

Sec. 9. The department shall develop and implement a multilingual outreach program to inform employees, parents, and persons who are under the care of a health care provider about the availability of earned sick time under this act. This program must include distribution of notices and other written materials in English and in other languages to child care and elder care providers, domestic violence shelters, schools, hospitals, community health centers, and other health care providers.

Sec. 10. An employer shall retain for not less than 3 years records documenting the hours worked and earned sick time taken by employees. To monitor compliance with the requirements of this act, an employer shall allow the department access to those records, with appropriate notice and at a mutually agreeable time. If a question arises as to whether an employer has violated an employee's right to earned sick time under this act and the employer does not maintain or retain adequate records documenting the hours worked and earned sick time taken by the employee or does not allow the department reasonable access to those records, there is a presumption that the employer has violated the act, which can be rebutted only by clear and convincing evidence.

Sec. 11. (1) This act provides minimum requirements pertaining to earned sick time and shall not be construed to preempt, limit, or otherwise affect the applicability of any other law, regulation, requirement, policy, or standard, including a collective bargaining agreement, that provides for greater accrual or use of time off, whether paid or unpaid, or that extends other protections to employees.

(2) This act does not do any of the following:

- Prohibit an employer from providing more earned sick time than is required under this act.
- Diminish any rights provided to any employee under a collective bargaining agreement.
- Subject to section 12, preempt or override the terms of any collective bargaining agreement in effect prior to the effective date of this act.
- Prohibit an employer from establishing a policy that permits an employee to donate unused accrued earned sick time to another employee.

Sec. 12. If an employer's employees are covered by a collective bargaining agreement in effect on the effective date of this act, this act applies beginning on the stated expiration date in the collective bargaining agreement, notwithstanding any statement in the agreement that it continues in force until a future date or event or the execution of a new collective bargaining agreement.

Sec. 13. The director may promulgate rules in accordance with the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, as necessary to administer this act.

Sec. 14. If any portion of this act or the application thereof to any person or circumstances shall be found to be invalid by a court, such invalidity shall not affect, impair, or invalidate the other portions or applications of the act that can be given effect without the invalid portion or application, and to this end the provisions of this act are declared to be severable.