

Community of Interest Polarized Voting Analyst Assistance and Expertise

**SCHEDULE A
STATEMENT OF WORK
CONTRACT ACTIVITIES**

BACKGROUND

Every 10 years following the U.S. Census, district lines for political offices must be redrawn in states across the country to accurately reflect their population. In Michigan, a randomly selected commission of citizens is responsible for drawing U.S. Congressional and Michigan State House and Senate district lines. Voters amended the state constitution in the November 2018 general election to make citizens — not legislators or special interests — responsible for drawing district lines (called “redistricting”). The commission is composed of 13 randomly selected Michigan registered voters: four who affiliate with the Democratic Party, four who affiliate with the Republican Party, and five who do not affiliate with either major political party. In September 2020, the randomly-selected Commission convened for the first time. The Community of Interest Polarized Voting Expert will assist the Commission in fulfilling their constitutional obligations as they embark on a new process involving new redistricting criteria and requiring transparency and public engagement throughout the map drawing process. Final maps must be completed and approved by November 1, 2021.

For additional information please visit: <http://www.redistrictingmichigan.org>

The Independent Citizens Redistricting Commission (ICRC) in conjunction with the ICRC Executive Director is responsible for administering the redistricting process of this historic effort. The constitutional requirements for the redistricting process require redistricting assistance to complete. To that end, the ICRC and the ICRC Executive Director are seeking outside help to perform redistricting for the State of Michigan. Redistricting includes United States Congressional Districts as well as the State of Michigan Senatorial and Representative Districts.

Though the Michigan model is a first-of-its-kind effort, other states are likely to follow in the years ahead as voters enact similar measures tout the power to draw district lines in the hands of citizens.

SCOPE

The ICRC Commission and the ICRC Executive Director are seeking independent Community of Interest assistance and expertise in addressing these three constitutional requirements:

1. Perform redistricting of Michigan United States Congressional Districts.
2. Perform redistricting of Michigan State Senatorial Districts.
3. Perform redistricting of Michigan State Representative Districts.

We are looking for an experienced Community of Interest Polarized Voting Analyst, who is well respected, independent, and trusted within their field. We are seeking a contractor or firm (hereafter, “firm”) with integrity and nonpartisan reputation, as well as ample experience ensuring redistricting processes are fair and consistent with the necessary requirements. The firm entrusted with this responsibility will be expected to work to perform and validate the redistricting processes in conjunction with the ICRC Commission and the ICRC Executive Director personnel complying with the constitutional requirements outlined above.

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It is expected that this firm would provide direction, analytical assistance, data gathering and knowledge on how to best apply this data to the final deliverables. Participation in public meetings is required.

REQUIREMENTS

1. General Requirements

1.1 Key Deliverable One

For the first constitutional requirement outlined in the scope above (United States Congressional Redistricting):

- (a) Provide a work plan relative to the collection of Communities of Interest data and analysis of that data to redistrict Michigan's United States Congressional Districts.
- (b) Detail how to demonstrate to the ICRC Commission and the public that the Community of Interest process complies with Michigan constitutional requirements and the Voting Rights Act of 1965.
- (c) Identify all data resources that will be used in the analysis of Communities of Interest. The ICRC Commission reserves the right to add additional electronic data resources as well as manual Communities of Interest data.
- (d) Identify processes to be used for Community of Interest data collection that is not available through electronic means.
- (e) It is expected that the bidder may provide software for use in the Community of Interest processes. Identify the software platform that is recommended to use, how it will be used among the firm's team and the ICRC in the work plan, and why this software is recommended above other alternatives.

1.2 Key Deliverable Two

For the second constitutional requirement outlined in the scope above (Michigan State Senatorial Redistricting):

- (a) Provide a work plan relative to the collection of Communities of Interest data and analysis of that data to redistrict Michigan State Senatorial Districts.
- (b) Detail how to demonstrate to the ICRC Commission and the public that the Community of Interest process complies with Michigan constitutional requirements and the Voting Rights Act of 1965.
- (c) Identify all data resources that will be used in the analysis of Communities of Interest. The ICRC Commission reserves the right to add additional electronic data resources as well as manual Communities of Interest data.
- (d) Identify processes to be used for Community of Interest data collection that is not available through electronic means.
- (e) It is expected that the bidder may provide software for use in the Community of Interest processes. Identify the software platform that is recommended to use, how it will be used among the firm's team and the ICRC in the work plan, and why this software is recommended above other alternatives.

1.3 Key Deliverable Three

For the third constitutional requirement outlined in the scope above (Michigan State Representatives Redistricting):

- (a) Provide a work plan relative to the collection of Communities of Interest data and analysis of that data to redistrict Michigan State Representative Districts.

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(b) Detail how to demonstrate to the ICRC Commission and the public that the Community of Interest process complies with Michigan constitutional requirements and the Voting Rights Act of 1965.

(c) Identify all data resources that will be used in the analysis of Communities of Interest. The ICRC Commission reserves the right to add additional electronic data resources as well as manual Communities of Interest data.

(d) Identify processes to be used for Community of Interest data collection that is not available through electronic means.

(e) It is expected that the bidder may provide software for use in the Community of Interest processes. Identify the software platform that is recommended to use, how it will be used among the firm's team and the ICRC in the work plan, and why this software is recommended above other alternatives.