



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 21, 2020

### Constraints on Tax Tribunal Hours of Operation

Please note that due to state layoffs and resulting staff constraints, beginning on Friday, May 22, and continuing for every Friday through July 25, 2020, there will be a reduced number of personnel available at the Tax Tribunal office to answer phone calls or emails. These restrictions will also be in effect on Thursday, July 2, 2020.

These layoffs are necessitated by governmental layoffs resulting from the budgetary challenges precipitated by the COVID-19 crisis.

Additionally, please note that the office will be closed for the Memorial Day holiday and Friday, July 3<sup>rd</sup> for Independence Day.

Phone calls and emails made during those days might not be answered or acknowledged until the following Monday, or in the case of Memorial Day, the following Tuesday.

The Ottawa Building will remain closed to the public until further notice during the Governor's "stay at home, stay safe order."

The Tribunal's e-filing system will not be impacted by these temporary staff layoffs. Small Claims hearings and prehearing conferences previously scheduled for telephonic hearings will proceed unless specifically adjourned. In addition, Entire Tribunal cases scheduled during the impacted time period will be rescheduled. We encourage the use of the Tribunal's e-filing system to submit appeals or case-related documents.

We apologize for any inconvenience this may cause you. Please continue to follow Gov Delivery for updates and new developments.

Sincerely,

A handwritten signature in blue ink that reads "Steve Bieda".

Steve Bieda  
Chairman, Michigan Tax Tribunal