

# Frequently Asked Questions (FAQ)

## 2021 Public Act 87 Sec. 949o

### Local First Responder Recruitment and Training Grant Program (FRGP)

Updated January 20, 2022

#### **1. What is the Local First Responder Recruitment and Training Grant Program (FRGP)?**

A grant program to support efforts to expand recruitment, improve training, and provide additional professional development and support to first responders in local governments. Please see full text of [2021 Public Act 87 Sec. 949o](#) below:

Sec. 949o. (1) The funds appropriated in part 1 for local first responder recruitment and training grants are to support local efforts to expand recruitment, improve training, and provide additional professional development and support to first responders.

(2) As used in this section:

(a) "First responder" means law enforcement officers, firefighters, emergency medical technicians (EMT), paramedics, and local unit of government corrections officers.

(b) "Applicant" means a city, village, township, county, or fire authority.

(3) The department shall establish an application process and award grants on a competitive basis to applicants that are determined to be most in need of first responder recruitment and training assistance. Awards to any 1 applicant shall be no more than \$100,000.00 for recruitment, and no more than \$100,000.00 for training programs. The department shall execute grant agreements with each of the applicants awarded funds that establish the terms and conditions under which the funds are granted.

#### **2. Who is eligible to apply for the First Responder Training and Recruitment Grants (FRGP)?**

Eligible applicants include a:

- City
- Village
- Township
- County
- Fire Authority

These will be referred to in the rest of this document as "eligible applicants".

### **3. Who can sign and submit an application?**

The application should be completed by the Chief Administrative (Executive) Officer. In many cases, the Chief Administrative (Executive) Officer will be the person defined in MCL 141.422b but could be any other individual that the local unit has designated.

As defined in MCL 141.422b, the Chief Administrative Officer is the following:

- (a) The manager of a village or, if a village does not employ a manager, the president of the village.
- (b) The city manager of a city or, if a city does not employ a city manager, the mayor of the city.
- (e) The manager of a township or, if the township does not employ a manager, the supervisor of the township.
- (f) The elected county executive or appointed county manager of a county; or if the county has not adopted an optional unified form of county government, the controller of the county appointed pursuant to section 13b of 1851 PA 156, MCL 46.13b; or if the county has not appointed a controller, an individual designated by the county board of commissioners of the county.
- (g) The official granted general administrative control of an authority or organization of government established by law that may expend funds of the authority or organization.

### **4. I am the designated individual for an eligible applicant. How do I apply?**

1. Visit [www.michigan.gov/FRG](http://www.michigan.gov/FRG) , follow the “Click Here to Apply” link at the top of the page, fill out the form and click submit.
2. A link to upload your application will be emailed to you. Save this email in case you need to upload additional documents prior to the February 15, 2022 application deadline. An application consists of the entity contact information web form and the supporting documents that you attach, there is not an additional application form to fill out. All details of your request need to be included in the documents you upload.
3. Have the documentation file(s) you plan to upload in support of this application ready, such as program purpose and description, request for proposals for services, proposed service contracts, and budget for services. Follow the link in the email you received.
4. Fill out entity contact information and upload documents using the link on the left side of your screen.
5. Click to e-sign and submit your application. You will not be able to make any changes to the entity contact information after your application has been submitted.

The application deadline is February 15th, 2022. The submission of an application does not guarantee a grant award.

### **5. Who is a “first responder”?**

“First responder” means law enforcement officers, firefighters, emergency medical technicians (EMT), paramedics, and local unit of government corrections officers.

**6. How will the grants be awarded?**

The department shall award grants on a competitive basis to applicants that are determined to be most in need of first responder recruitment and training assistance. Treasury reserves the right to award funds for an amount other than requested. The submission of an application does not guarantee a grant award.

**7. Are applicants allowed to apply for both recruitment grants and training program grants, or just one or the other? If both are allowed, is the award limit \$100,000 each or \$100,000 total?**

Eligible applicants (see Question 2) may submit only one application. The maximum total award to any one eligible applicant will be no more than \$200,000, with up to \$100,000 awarded for recruitment and up to \$100,000 awarded for training. Treasury expects total grant application amounts to exceed available funding. Treasury reserves the right to award funds for an amount other than requested. The submission of an application does not guarantee a grant award.

**8. Our city police and fire departments each have proposals for grant fund applications. How does the application process work?**

The city manager, mayor, or the individual that the local unit has designated (see Question 3) will submit one application for no more than \$200,000 for all proposals combined. (Up to \$100,000 for recruitment and up to \$100,000 for training.)

**9. Our city has recently incurred training and recruitment expenses. We would like to apply for grant funds to cover these prior expenses. Is this an allowable use of the funds?**

Awarded funds may not be used to reimburse expenses incurred prior to the execution of a grant agreement with an award recipient.

**10. Our township would like to apply for a grant. Is there a specific list of expenses that the grant funds may or may not be used for?**

There is not a specific list of allowed or excluded expenses. Treasury will award grants on a competitive basis to applicants that are determined to be most in need of first responder recruitment and training assistance. Grant funds should be focused on training and recruitment efforts. Any ancillary costs may or may not be approved at the discretion of the Michigan Department of Treasury. Eligible applicants must demonstrate how budgeted costs directly relate to recruitment or training of first responders. Approximately \$5 million in funding will be available for the Michigan Department of Treasury to award with a maximum award of \$200,000 per eligible applicant. (Up to \$100,000 for recruitment and up to \$100,000 for training.)

**11. I own/work for a company that provides specialized training to first responder organizations. How do I find out if the product/service I offer is an allowed expense for a grant award applicant?**

Training organizations are not eligible applicants. They may contract to provide products and/or services to eligible applicants. There is not a specific list of allowed or excluded expenses. Eligible applicants must demonstrate how budgeted costs directly relate to recruitment or training of first responders.

**12. How will eligible applicants know if they were selected for a grant award?**

Applications selected for a grant award will receive a Notification of Intent to Award from the Michigan Department of Treasury within 60 days of the grant deadline. However, additional time may be required depending on the number of applications received. Final Award letters will be sent to approved grantees once the Michigan Department of Treasury has received all the required Board Resolution(s), Board Meeting Minutes, or Inter-local Agreement(s).

**13. How will grant funds be distributed to award recipients?**

Payments to the “Primary Applicant” will be made on a monthly reimbursement basis, providing the grantee is in compliance with all terms and conditions of the grant, and dependent upon state appropriations. Reimbursement request forms will be made available to award recipients.

Funds may not be released to the “Primary Applicant” if any of the participants in the project:

1. Have not filed their annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act, 1968 Public Act 2, as amended (MCL 141.421 to 141.440a) or the Uniform System of Accounting Act, 1919 Public Act 71, as amended (MCL 21.41 – 21.55), or
2. Have not filed their financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act, 1971 Public Act 140, as amended (MCL 141.921), or
3. Are delinquent in making payments that are due on loans issued pursuant to the Emergency Municipal Loan Act, 1980 Public Act 243, as amended (MCL 141.931 to 141.942), or
4. Have a payment due and owing to the state.

**I have a question that is not included in this list. Who do I contact?**

Please send you question to: [TreasLocalGov@michigan.gov](mailto:TreasLocalGov@michigan.gov)

Local First Responder Recruitment and Training Grant Program website: [www.michigan.gov/FRG](http://www.michigan.gov/FRG)