



MILogin Help Instructions – For ADVOCATES

Contents

What is MILogin?.....	2
New Registration.....	3
Requesting Access.....	12
Accessing Address Confidentiality Program	18
Forgot Password.....	23
Forgot User ID.....	29

What is MILogin?

The Address Confidentiality Program (ACP) has adopted MILogin, the State of Michigan's single sign on application for online access to many state services.

If you don't yet have a MILogin account, you will need to create one from the MILogin page (see page 2 of this guide for assistance). You will then request access to ACP.

We created this guide to help you use MILogin to access your ACP account. If you experience issues accessing MILogin we ask that you try following these directions before reaching out to the DTMB Client Service Center for assistance.

We recommend using the following browsers: Google Chrome, Microsoft Edge, or Mozilla Firefox.

If you are still unable to access ACP, please contact the DTMB Client Service Center at 517-241-9700 or 1-800-968-2644 from 8:30 a.m. to 5 p.m., Monday through Friday, excluding holidays.

New Registration

1. Go to the **Third Party MILogin** page:

<https://milogintp.michigan.gov/eai/tplogin/authenticate?URL=/eai/login/authenticate> Click Create an Account.

The screenshot displays the MiLogin for Business website. The header includes the Michigan state logo and the text "MiLogin for Business", with "Help" and "Contact Us" links on the right. The main content area is split into two sections. On the left, a dark blue banner features the text "Michigan's one-stop login solution for business" with a right-pointing arrow and a paragraph explaining that MiLogin for Business connects users to various state services through a single user ID. On the right, a white login form is shown with the heading "Welcome to MiLogin for Business". It contains two input fields: "User ID" and "Password". Below the "User ID" field is a link "Lookup your user ID", and below the "Password" field is a link "Forgot your password?". At the bottom of the form are two buttons: a teal "Log In" button and a white "Create an Account" button with a teal border.

2. You will be directed to the Email verification page. Enter your email information.

The screenshot shows the 'MiLogin for Business' interface. On the left, a dark blue sidebar contains a 'Back' link, 'Step 1 of 10', the title 'Email verification', and a progress indicator with 10 circles, the first of which is filled. A right-pointing arrow is also present. The main content area on the right is titled 'Enter your email' and includes a paragraph explaining MiLogin's use, an email input field, a reCAPTCHA 'I'm not a robot' checkbox, and a light blue information box with a privacy notice. A 'Next Step' button is at the bottom of the form area. The footer contains 'Copyright 2023 State of Michigan' and a 'Policies' link.

MiLogin for Business Help Contact Us

[Back](#)

Step 1 of 10

Email verification

→

I'm not a robot  reCAPTCHA
Privacy - Terms

i We will never send you spam or share your information with anyone outside of the State of Michigan services you choose to access.

Next Step

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3. Once you have entered and confirmed your email address, click the verify email address button. You will be emailed a seven-digit passcode. Enter the pin on the next screen and click next step.

The screenshot shows the MiLogin for Business interface. On the left, a dark blue sidebar contains a Michigan state icon, the text "MiLogin for Business", and navigation links for "Previous Step" and "Step 2 of 10". The main heading is "Passcode verification" with a progress indicator of 10 circles, the second of which is filled. A right-pointing arrow is visible. On the right, the "Enter your passcode" section includes a confirmation message: "We have sent you a passcode to your email ka*****@icloud.com". Below this is a "Passcode" label and an empty input field. A teal "Next Step" button is positioned below the input field, with a "Resend Passcode" link underneath it. The top right corner of the page features "Help" and "Contact Us" links.

4. Enter your personal information and agree to terms and conditions, click next step.

MiLogin for Business Help Contact Us

[← Previous Step](#)

Step 3 of 10

Profile Information

→

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Enter your information

First Name

Middle Initial (Optional)

Last Name Suffix (Optional)

I agree to the [Terms & Conditions.](#)

Next Step

Copyright 2023 State of Michigan Policies

5. Enter your **work** phone number and click Next Step.

The screenshot shows the 'MiLogin for Business' interface. The left sidebar is dark blue with the Michigan state logo and the text 'MiLogin for Business'. It contains a 'Previous Step' link, 'Step 4 of 10', the title 'Work phone verification', and a progress indicator with 10 circles, the 4th of which is filled. A right-pointing arrow is also present. The main content area is white and titled 'Enter your work phone number'. It includes an explanatory paragraph, a 'Work Phone' input field, an information box stating 'You will receive a passcode via a voice call to your phone to confirm your identity.', a 'Next Step' button, and a yellow warning box titled 'Can't verify work phone number?' with instructions on what to do if verification fails. The footer contains 'Policies'.

6. Enter the pin you receive via phone call. You will receive a six-digit PIN. Enter the PIN on the screen and click confirm passcode. Or you may skip this step.

The screenshot shows a web browser window with the URL `milogintp.michigan.gov/uisecure/tpselfservice/anonymous/register.s4`. The page header includes the Michigan state logo and the text "MiLogin for Business", along with "Help" and "Contact Us" links. The main content area is a dark blue panel on the left with the following text: "Previous Step" (with a left arrow), "Step 5 of 10", "Passcode verification" in large white font, and a right arrow. Below this is a progress indicator consisting of ten circles, with the fifth circle filled in teal. To the right of this panel is a white form area titled "Enter your passcode". It contains the text: "We have sent you a passcode via a voice call to your work phone ending with 6265". Below this is the label "Passcode" and the text "0045 -" followed by an input field containing the letter "I". A teal button labeled "Confirm Passcode" is below the input field, with a "Resend Passcode" link underneath. At the bottom of the form area, there is a section titled "Can't verify work phone number?" with a button labeled "Skip Verification". A mouse cursor is visible near the bottom of the page.

OPTIONAL: Enter a mobile number for account recovery.

The screenshot shows the 'MiLogin for Business' interface. On the left, a dark blue sidebar contains a navigation menu with a 'Previous Step' link, 'Step 6 of 10' indicator, and the main heading 'Mobile phone verification'. Below the heading is a progress bar with 10 circles, the 6th of which is filled. A right-pointing arrow is also present. The main content area on the right is white and titled 'Enter your mobile phone number'. It includes a sub-heading, a paragraph explaining the optional nature of the mobile phone number for account recovery, a text input field labeled 'Mobile Phone', an information box with a tip about work phones, a 'Next Step' button, and a 'Skip this for now' link.

MiLogin for Business Help Con

[Previous Step](#)

Step 6 of 10

Mobile phone verification

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Enter your mobile phone number

Your **mobile phone** number is optional but can help us identify you and recover your account if you get locked out. We recommending adding it for account security.

Mobile Phone

i If your work phone can receive text messages, enter the phone number again to enable text message verification option.

Next Step

[Skip this for now](#)

7. On the Security Setup screen, enter your desired **User ID**

- a. The system will prompt you if the user ID is not available. If it does, you must choose a new one before clicking next step. It must start with your last name and first initial, followed by any 4 numbers.

The screenshot displays the 'MiLogin for Business' interface. The top navigation bar includes a Michigan state icon, the text 'MiLogin for Business', and links for 'Help' and 'Contact'. The main content area is split into two panels. The left panel, with a dark blue background, shows a progress indicator for 'Step 9 of 10' titled 'User ID', with a right-pointing arrow and a row of 10 circles where the 9th circle is filled. The right panel, on a white background, is titled 'Create your user ID' and contains the following text: 'The User ID is required to sign in, so choose something that you will remember and also follow our ID guidelines.' Below this is a section for 'ID Guidelines' with three items: a warning triangle for 'Must start with your last name and first initial', a warning triangle for 'Must end with 4 numbers', and a checkmark for 'Must not contain special characters or spaces'. A text input field labeled 'User ID' is present, with a mouse cursor hovering over it. Below the input field is a light blue information box with an 'i' icon and the text: 'Your user ID should be **Namejxxxx** where XXXX is four numbers of your choosing.' At the bottom of the right panel is a dark teal button labeled 'Next Step'.

8. Create your password, click create account.

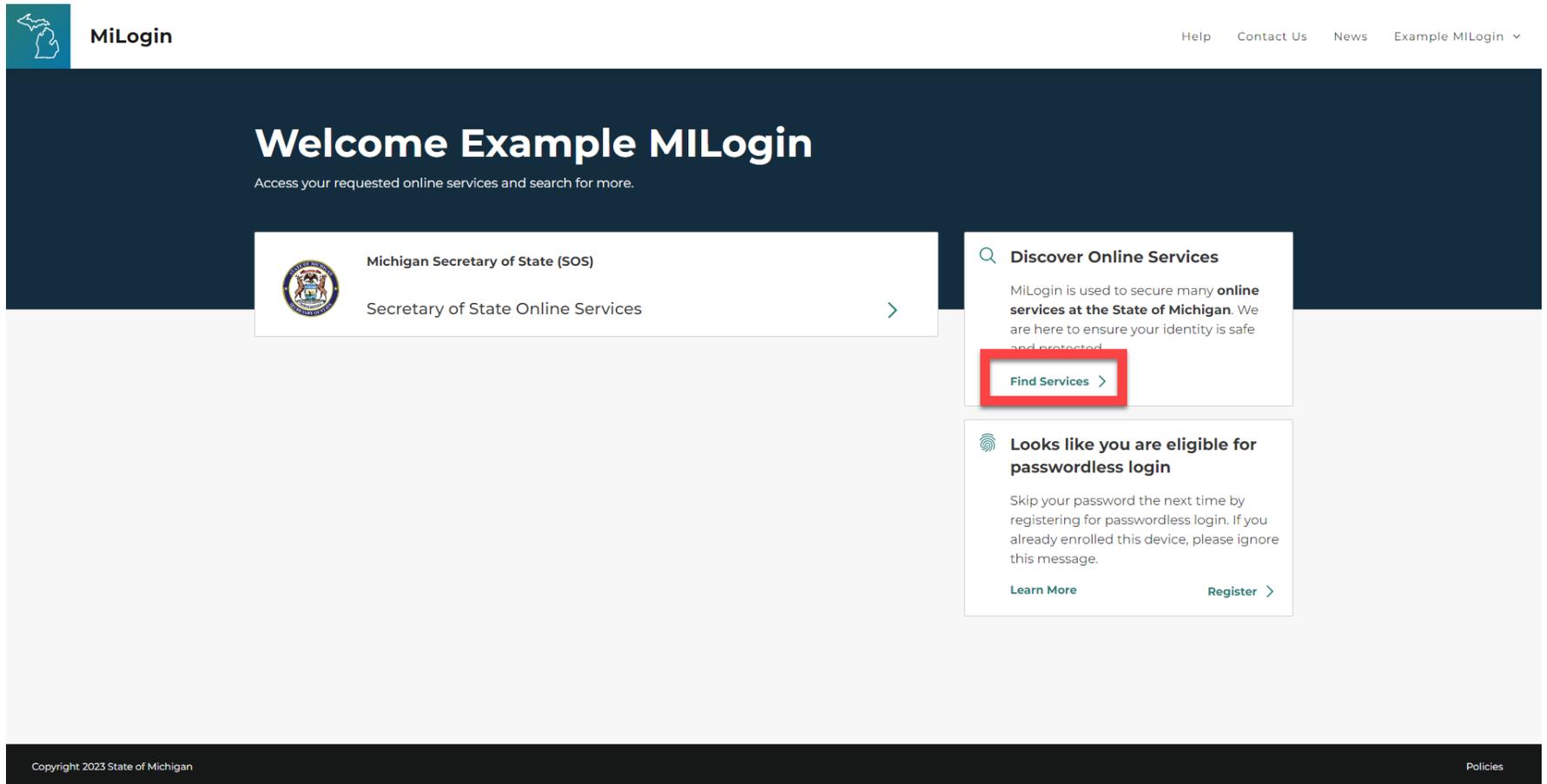
The screenshot shows the 'MiLogin for Business' interface. The top left features a Michigan state logo and the text 'MiLogin for Business'. The top right has links for 'Help' and 'Contact Us'. The main content area is split into two panels. The left panel, with a dark blue background, shows a progress indicator with 10 circles, the 10th of which is filled and highlighted in teal. Above the circles, it says 'Step 10 of 10' and 'Password' with a teal arrow pointing right. A '< Previous Step' link is visible. The right panel, with a white background, is titled 'Create your password' and includes the instruction: 'Choose something secure, but also something you can remember.' Below this are 'Password Guidelines' with three warning icons: 'Must be at least 8 characters in length', 'Should not be based on your User ID', and 'Must contain at least one upper and lower case letters, a number, and a symbol (@#\$!-&)' (the last one is partially cut off). A fourth guideline states 'Confirm password must match new password'. There are two input fields: 'Password' and 'Confirm Password'. A teal 'Create Account' button is at the bottom. The footer contains 'Copyright 2023 State of Michigan' on the left and 'Policies' on the right.

9. Your account is now setup.

Requesting Access

If you have used MiLogin in the past for other applications, you may see them on your homepage. **You will still need to request access to the Address Confidentiality Program**

Select **Find Services** from your MiLogin homepage.



1. Click the box on the right next to Attorney General (AG). Select Address Confidentiality Program. You will be prompted to agree to the terms and conditions before being taken to the next step.

MiLogin Help Contact Us News Example MiLogin

[Back to Home](#)

Discover Online Services

From renewing vehicle plates to getting food assistance, find and access the services you need.

Search for Services

Filter by Departments

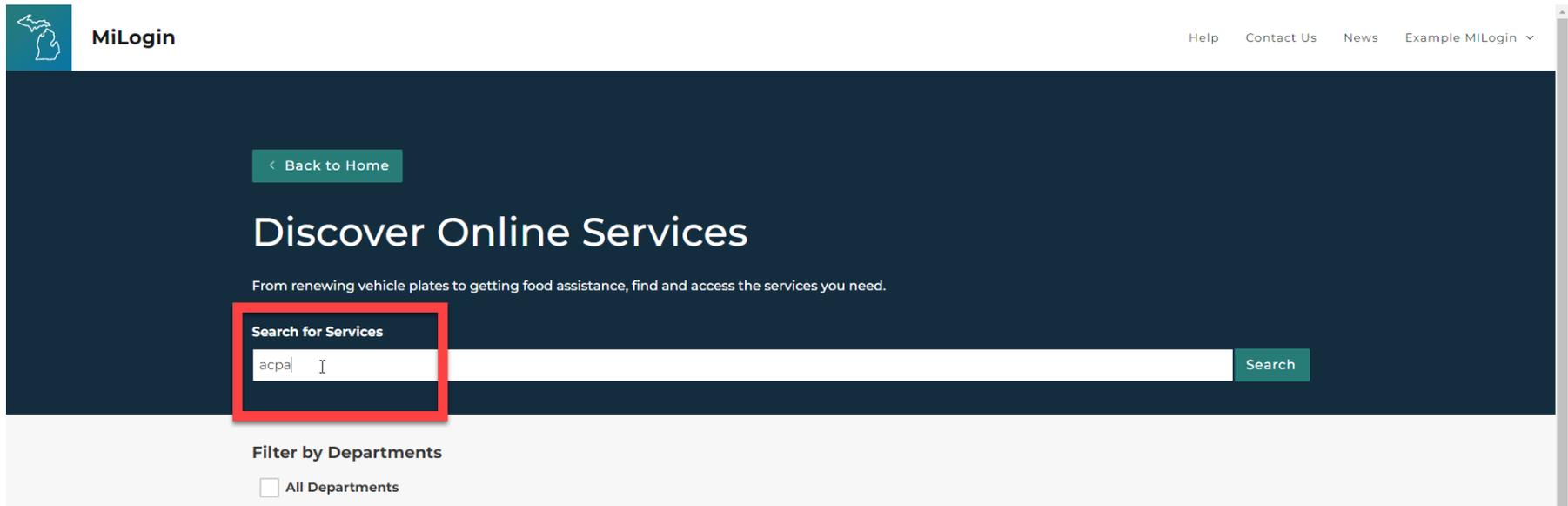
- All Departments
- Attorney General (AG)
- Center for Educational Performance and Information (CEPI)
- Department of Labor and Economic Opportunity (LEO)
- Department of Technology, Management and Budget (DTMB)
- Licensing and Regulatory Affairs (LARA)
- Michigan Department of Agriculture & Rural Development (MDARD)
- Michigan Department of Education (MDE)

**Attorney General (AG)**

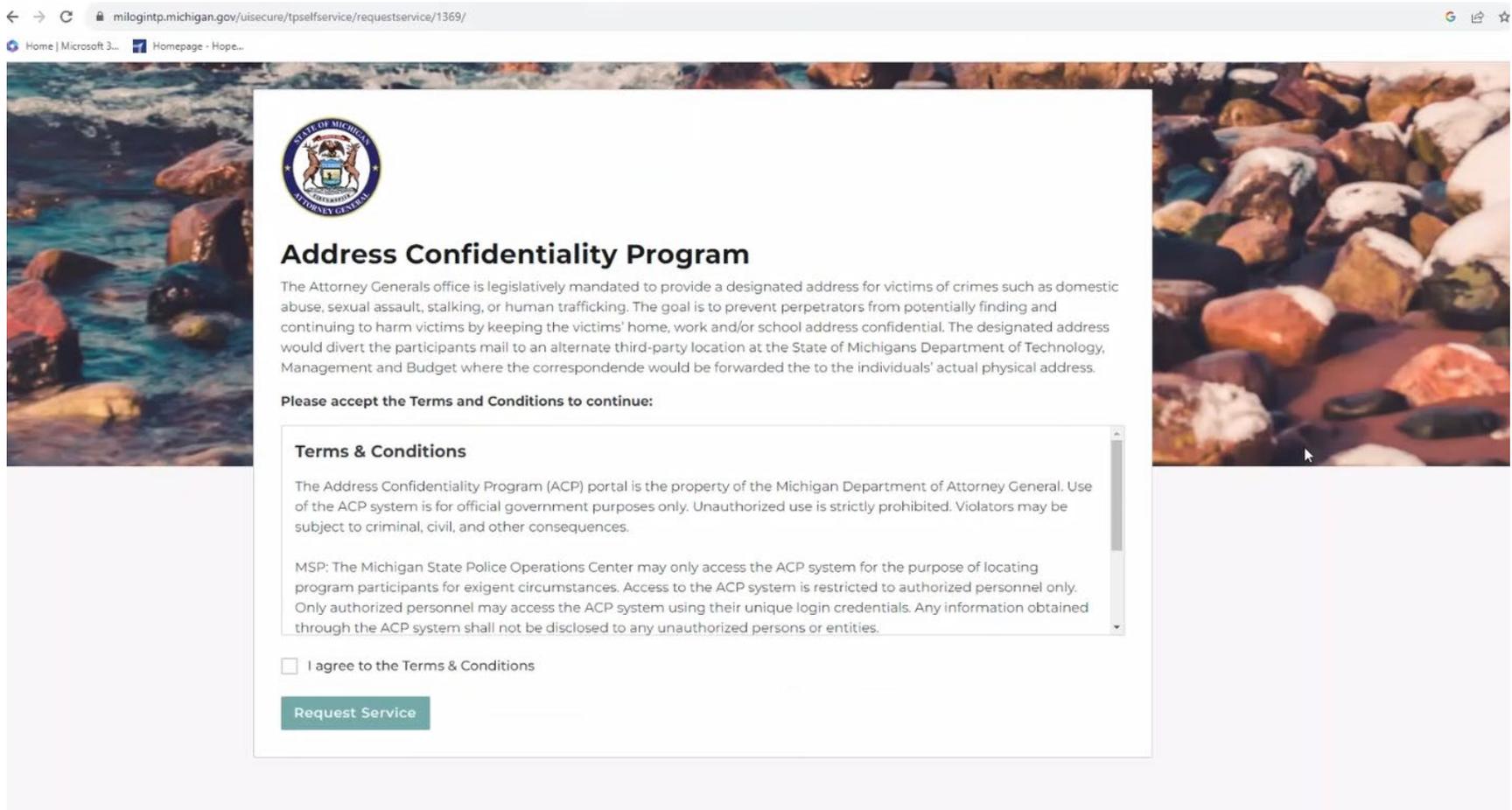
ACPA

The Attorney Generals office is legislatively mandated to provide a designated address for victims of crimes such as domestic abuse, sexual assault, stalking, or human trafficking. The goal is to prevent perpetrators from potentially finding and continuing to harm victims by keeping the victims home, work and/or school address confidential. The designated address would divert the participants mail to an alternate third-party location at the State of Michigans Department of Technology, Management and Budget where the correspondende would be forwarded the to the individuals actual physical address.

- You can also search Address Confidentiality Program in the search bar.



2. You will be taken to a page to accept the terms and agreements for the Address Confidentiality Program. Click the box to agree, and then click Request Service.



The screenshot shows a web browser window with the URL `milogintp.michigan.gov/uisecure/tpselfservice/requestservice/1369/`. The page features the Michigan State seal and the title "Address Confidentiality Program". The text explains that the program is legislatively mandated to provide a designated address for victims of crimes such as domestic abuse, sexual assault, stalking, or human trafficking. It states that the goal is to prevent perpetrators from finding and continuing to harm victims by keeping their home, work, and/or school address confidential. The designated address would divert mail to an alternate third-party location at the State of Michigan's Department of Technology, Management and Budget, which would then forward it to the individual's actual physical address.

Please accept the Terms and Conditions to continue:

Terms & Conditions

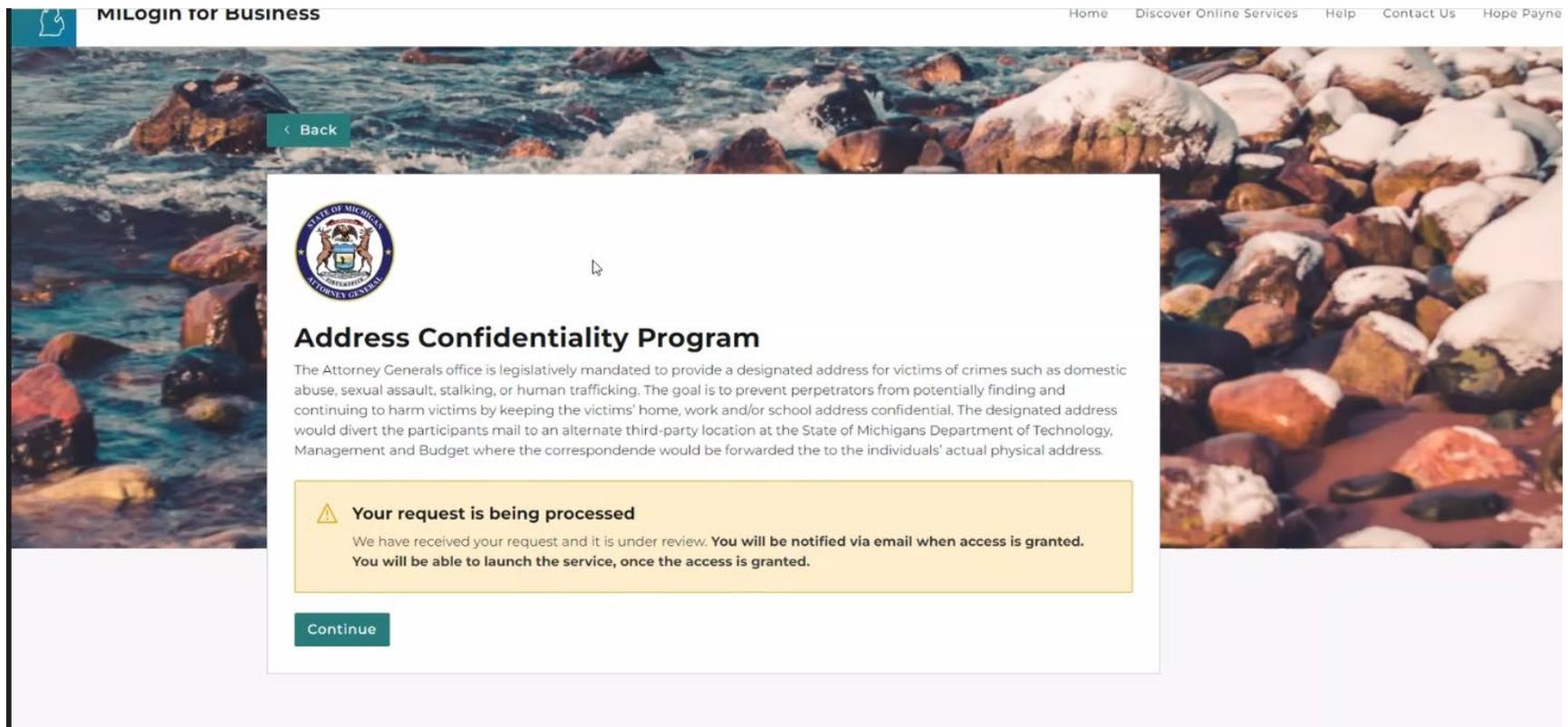
The Address Confidentiality Program (ACP) portal is the property of the Michigan Department of Attorney General. Use of the ACP system is for official government purposes only. Unauthorized use is strictly prohibited. Violators may be subject to criminal, civil, and other consequences.

MSP: The Michigan State Police Operations Center may only access the ACP system for the purpose of locating program participants for exigent circumstances. Access to the ACP system is restricted to authorized personnel only. Only authorized personnel may access the ACP system using their unique login credentials. Any information obtained through the ACP system shall not be disclosed to any unauthorized persons or entities.

I agree to the Terms & Conditions

[Request Service](#)

3. You will get a confirmation page. You will be able to log in once you get an email from the system saying your request has been granted. This could take up to 24 hours.



The screenshot shows a web page titled "MI Login for Business" with a navigation bar containing "Home", "Discover Online Services", "Help", "Contact Us", and "Hope Payne". The main content area features a background image of a rocky coastline. A white modal box is centered on the page, containing the Michigan State seal, the title "Address Confidentiality Program", and a paragraph explaining the program's purpose. A yellow warning box with a triangle icon states: "Your request is being processed. We have received your request and it is under review. You will be notified via email when access is granted. You will be able to launch the service, once the access is granted." A "Continue" button is located at the bottom of the modal.

MI Login for Business

Home Discover Online Services Help Contact Us Hope Payne

< Back



Address Confidentiality Program

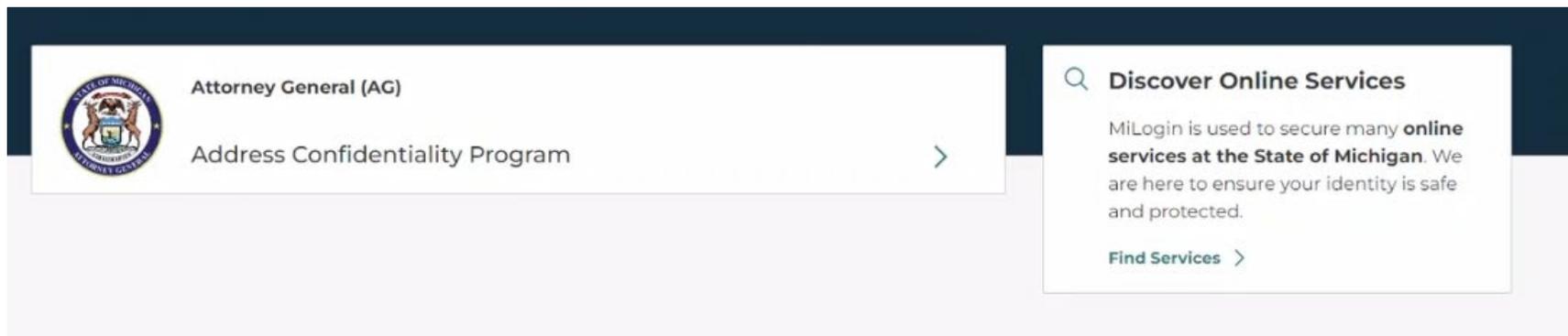
The Attorney General's office is legislatively mandated to provide a designated address for victims of crimes such as domestic abuse, sexual assault, stalking, or human trafficking. The goal is to prevent perpetrators from potentially finding and continuing to harm victims by keeping the victims' home, work and/or school address confidential. The designated address would divert the participants mail to an alternate third-party location at the State of Michigan's Department of Technology, Management and Budget where the correspondence would be forwarded to the individuals' actual physical address.

⚠ Your request is being processed

We have received your request and it is under review. **You will be notified via email when access is granted. You will be able to launch the service, once the access is granted.**

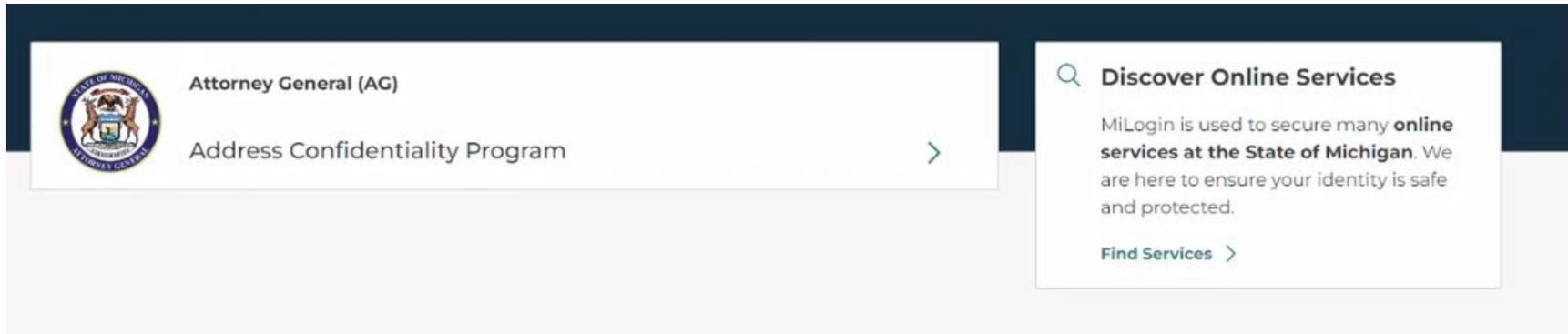
Continue

4. Once approved, your MiLogin home screen will now have the Address Confidentiality Program link.

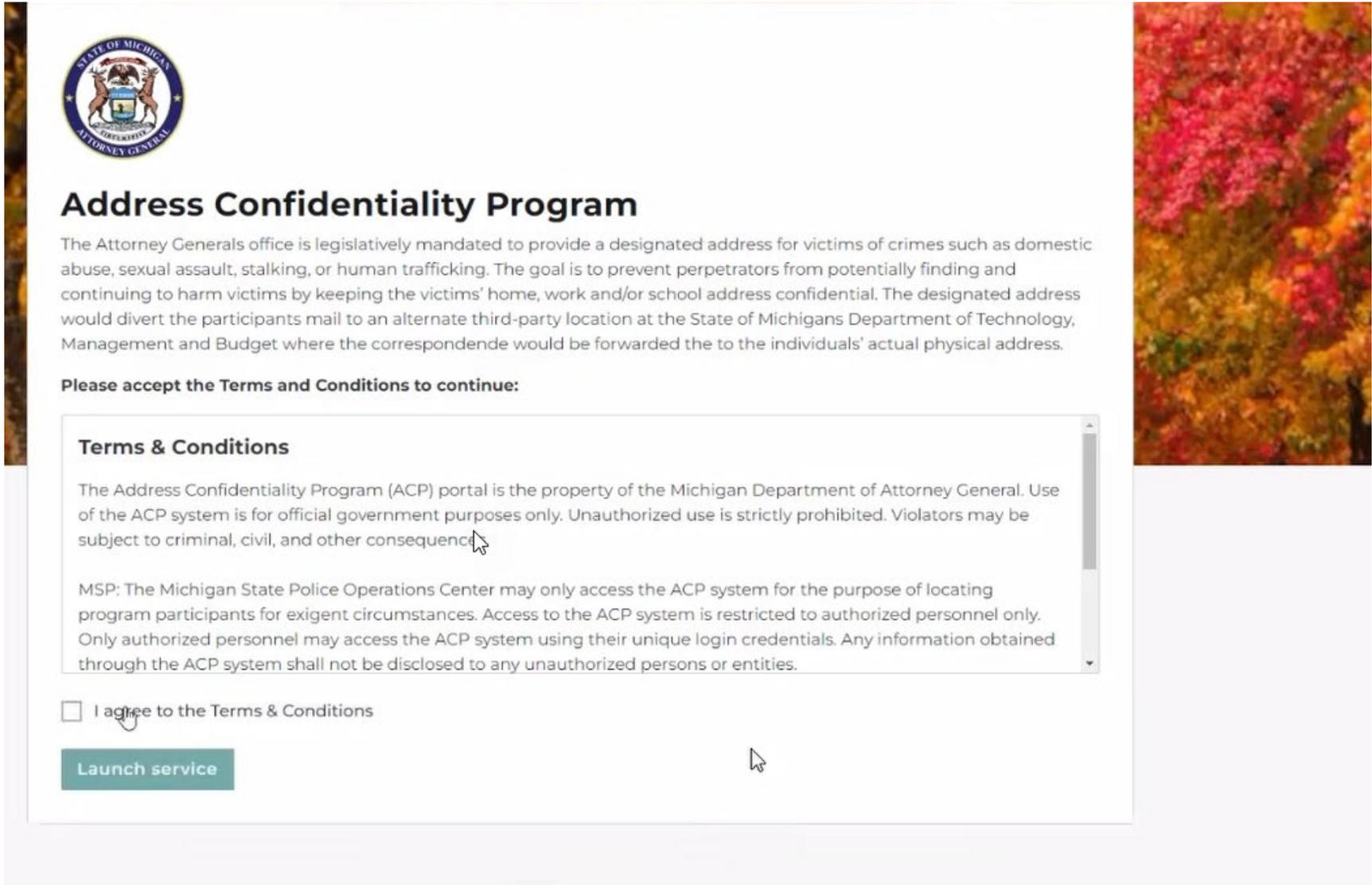


Accessing Address Confidentiality Program

1. Click the Address Confidentiality Program link in your MiLogin homepage.



2. Click Acknowledge/Agree to accept Terms and Conditions.





Address Confidentiality Program

The Attorney General's office is legislatively mandated to provide a designated address for victims of crimes such as domestic abuse, sexual assault, stalking, or human trafficking. The goal is to prevent perpetrators from potentially finding and continuing to harm victims by keeping the victims' home, work and/or school address confidential. The designated address would divert the participants' mail to an alternate third-party location at the State of Michigan's Department of Technology, Management and Budget where the correspondence would be forwarded to the individuals' actual physical address.

Please accept the Terms and Conditions to continue:

Terms & Conditions

The Address Confidentiality Program (ACP) portal is the property of the Michigan Department of Attorney General. Use of the ACP system is for official government purposes only. Unauthorized use is strictly prohibited. Violators may be subject to criminal, civil, and other consequences.

MSP: The Michigan State Police Operations Center may only access the ACP system for the purpose of locating program participants for exigent circumstances. Access to the ACP system is restricted to authorized personnel only. Only authorized personnel may access the ACP system using their unique login credentials. Any information obtained through the ACP system shall not be disclosed to any unauthorized persons or entities.

I agree to the Terms & Conditions

[Launch service](#)

3. Select a verification method and put in the code if prompted.

milogintp.michigan.gov/mga/sps/authsvc?TransactionId=eefb3230-7cd1-407a-b211-78c4df8c1ce1

 **MiLogin for Business** Help Contact Us

[← Back to Home](#)

Step 1 of 2

Multifactor authentication

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Select a verification method

We need to make sure you're really you. Please select a verification method below to verify your identity.

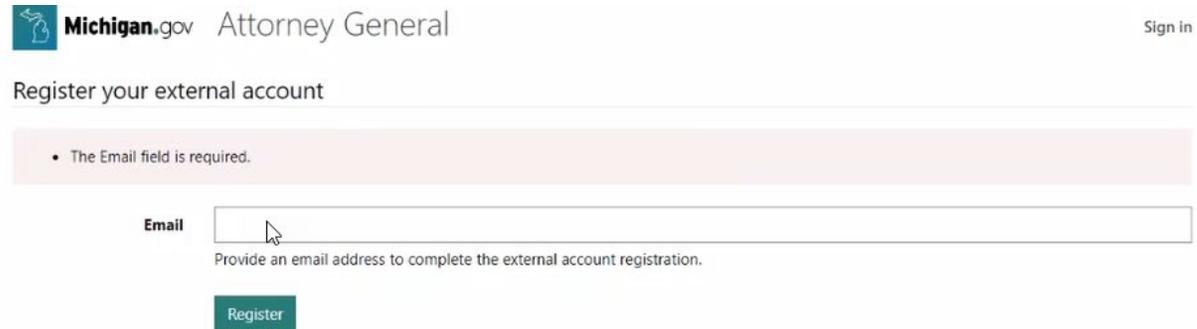
 **Voice Call**
You will receive a passcode via a voice call to your **work phone** ending with **6265**

 **Enroll Authenticator**
To enroll Authenticator App for TOTP (Time based One Time Passcode), download any well-known MFA authenticator app (for ex. Microsoft Authenticator, Google Authenticator, Authy etc.)

 **Email**
You will receive a passcode to your email **h*****@hopeshores.org**

4.

5. You will only see this step once. Put in the email address that you gave to the ACP during your training. This email is linked to your account and **must match** for you to get access to your advocate portal.



The screenshot shows the Michigan.gov Attorney General website. At the top left is the Michigan.gov logo and the text "Attorney General". At the top right is a "Sign in" link. Below the header is the heading "Register your external account". A light pink error message box contains the text "• The Email field is required." Below this is an "Email" label next to an empty text input field. A mouse cursor is positioned over the input field. Below the input field is the instruction "Provide an email address to complete the external account registration." At the bottom of the form is a green "Register" button.

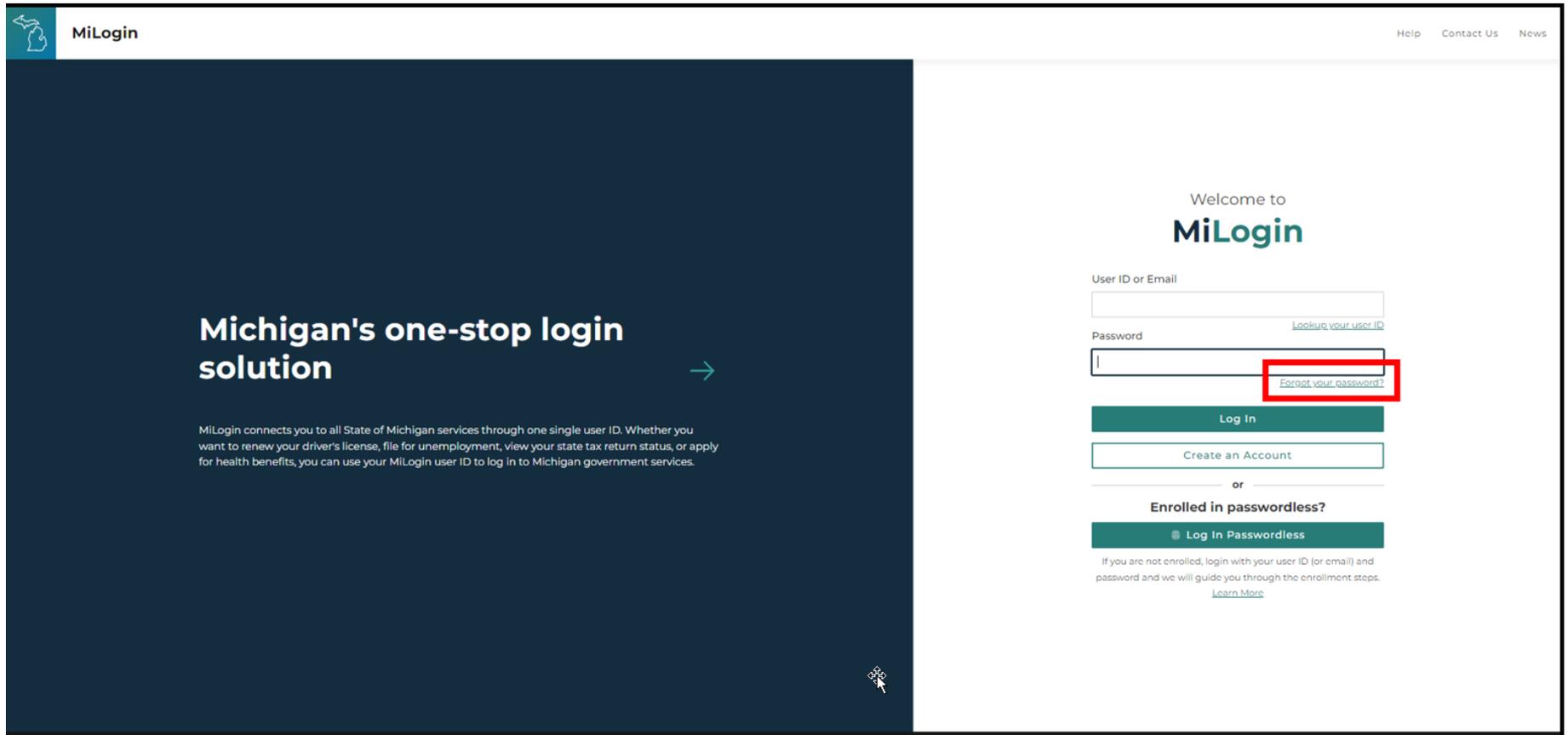
- 6. You must complete your advocate information asap. This will allow applicants to find you in the ACP lookup website.

The screenshot shows a web form titled "Michigan.gov Attorney General" with three main sections: Advocate Information, Agency Information, and Supervisor Information. Each section contains several input fields, some of which are highlighted with red boxes. The Advocate Information section includes fields for First Name, Last Name, Position/Title, Email (pre-filled with hpayne@hopeshores.org), Phone Number (with a placeholder (000) 000-0000 x####), Phone Extension, and a dropdown menu for "Are you fluent in any language(s) other than English?" (set to "No"). The Agency Information section includes fields for Agency Name, Address, Postal/Zip Code (pre-filled with 00000), City, State, County, Phone (with a placeholder (000) 000-0000 x####), and Website Address. The Supervisor Information section is partially visible at the bottom, showing fields for First Name and Last Name.

Forgot Password

If you don't remember your password, please follow these steps to receive a reminder.

1. Click forgot your password on the MiLogin page.



2. Enter your User ID, select I am not a robot, and click next step.

The screenshot shows the MiLogin password recovery interface. On the left, a dark blue sidebar contains a navigation menu with a back arrow, the text "Step 1 of 4", "User ID" with a right-pointing arrow, and four progress indicators (the first is filled). The main content area on the right is white and titled "Enter your User ID". It includes a sub-header, a brief instruction, a text input field containing "himsingla16", a checkbox for "I'm not a robot" with a reCAPTCHA logo, and a green "Next Step" button. The footer contains copyright information and a link to policies.

Copyright 2023 State of Michigan

Policies

3. Select a verification method.

The screenshot shows the MiLogin interface. The top left corner features the Michigan state logo and the text "MiLogin". The top right corner has links for "Help", "Contact Us", and "News". The main content area is split into two panels. The left panel has a dark blue background and contains the text "Step 2 of 4" and "Verification method" in large white font, with a right-pointing arrow. Below this is a progress indicator with four circles, the second of which is filled. A link for "Previous Step" is visible. The right panel has a white background and is titled "Select verification method". It contains an explanatory paragraph and four options: "Email", "Text Message", "Voice Call", and "Security Questions", each with a brief description of how the passcode will be delivered.

MiLogin Help Contact Us News

[Previous Step](#)

Step 2 of 4

Verification method

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Select verification method

We need to make sure you're really you. Please select a verification method from below to reset your password. A one time secure passcode will be sent to the option you choose.

- Email**
You will receive a passcode on your email address h****@mailinator.com
- Text Message**
You will receive a passcode via a text message on your mobile ending with 6143
- Voice Call**
You will receive a passcode via a voice call on your phone ending with 6143
- Security Questions**
You will answer the questions that you chose previously.

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3. Enter the passcode you were given from the verification method.

MiLogin Help Contact Us News

[← Previous Step](#)

Step 3 of 4

Passcode verification

→

○ ○ ● ○

Enter your passcode

We have sent you a passcode via a text message on your mobile ending with 6143

Enter Passcode

5057 -

Confirm Passcode

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4. Update your password.

MiLogin Help Contact Us News

[Previous Step](#)

Step 4 of 4

Password update

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Create and confirm your password

Choose something secure, but also something you can remember.

Password Guidelines

- ⚠ Must be at least 8 characters in length
- ✓ Should not be based on your User ID
- ⚠ Must contain at least one upper and lower case letters, a number, and a symbol (@#\$)
- ⚠ Confirm password must match new password

New Password

Confirm Password

[Reset Password](#)

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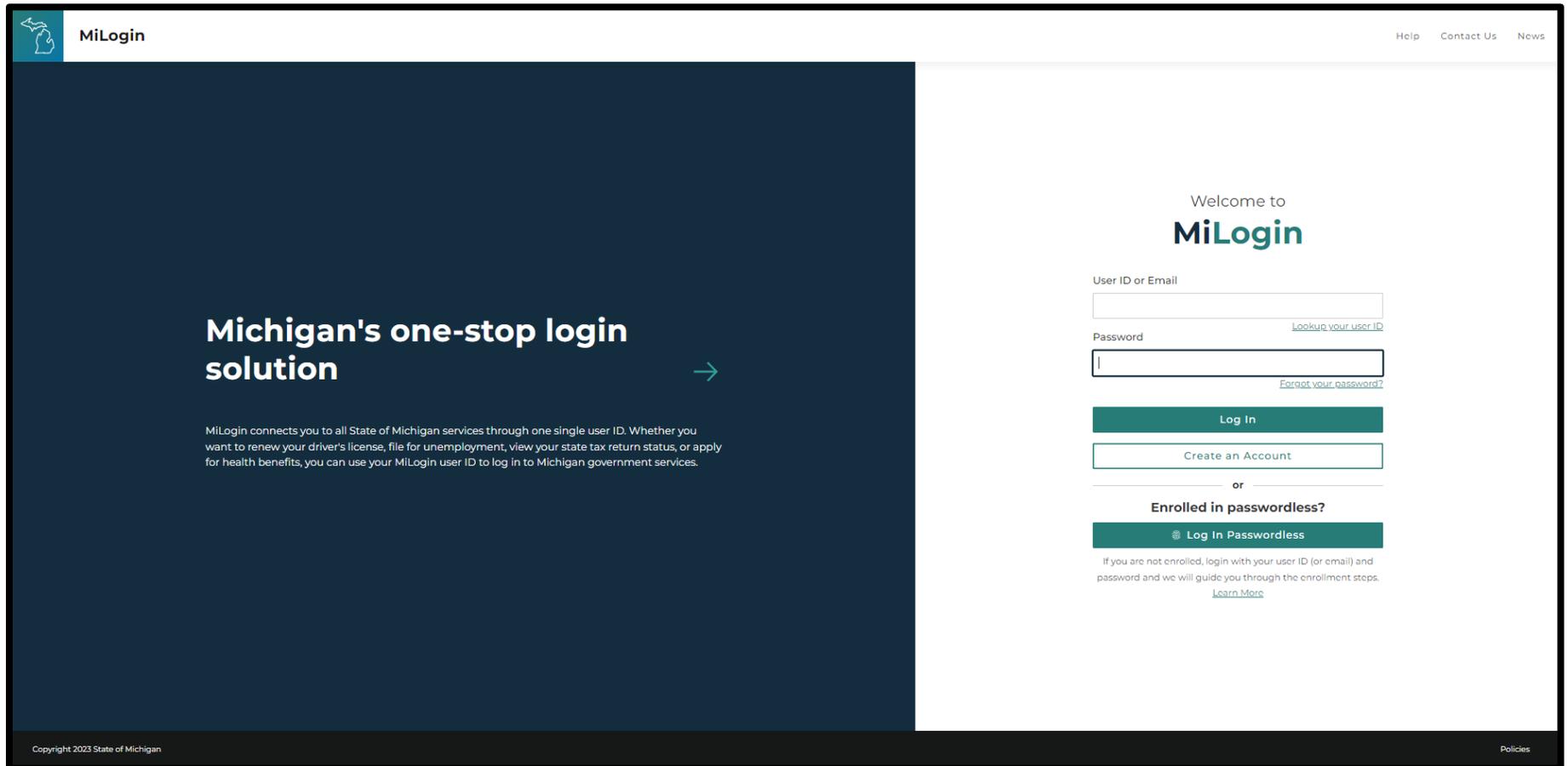
5. Your password will be reset, and you will get a confirmation message.

The screenshot displays the Michigan MiLogin website. On the left, a dark blue banner features the Michigan state logo and the text "Michigan's one-stop login solution" with a right-pointing arrow. Below this, a paragraph explains that MiLogin connects users to various state services through a single user ID. On the right, the main content area shows a green success message: "Success: Your password has been successfully updated." Below this is a login form with fields for "User ID or Email" and "Password", each with a "Forgot your [user ID/password]?" link. The form includes "Log In" and "Create an Account" buttons, and an option for "Enrolled in passwordless?" with a "Log In Passwordless" button. A note at the bottom of the form states that if not enrolled, users should log in with their user ID and password, with a "Learn More" link. The top navigation bar includes "MiLogin" and links for "Help", "Contact Us", and "News".

Forgot User ID

If you don't remember your MiLogin User ID, please follow these steps to receive a reminder.

1. Select Lookup your user ID On the MiLogin page.



The screenshot shows the MiLogin website interface. On the left, a dark blue banner features the text "Michigan's one-stop login solution" with a right-pointing arrow. Below this, a paragraph explains that MiLogin connects users to all State of Michigan services through a single user ID. On the right, the main login area is white and contains the following elements: a "Welcome to MiLogin" heading, a "User ID or Email" input field with a "Lookup your user ID" link below it, a "Password" input field with a "Forgot your password?" link below it, a "Log In" button, a "Create an Account" button, an "or" separator, an "Enrolled in passwordless?" section with a "Log In Passwordless" button, and a final note about enrollment with a "Learn More" link. The top navigation bar includes "Help", "Contact Us", and "News". The footer contains "Copyright 2023 State of Michigan" and "Policies".

2. Enter your email address, select I am not a robot, and click next step.

The screenshot shows the MiLogin website interface. On the left, a dark blue panel contains a back arrow, the text "Lookup your user ID", and a right-pointing arrow. The right side of the page is white and features a navigation bar with "MiLogin" and "Help Contact Us News". A light blue information box titled "About the user ID" explains that a unique email tied to the account can be used for login recovery. Below this is the "Enter your email" section, which includes an instruction to enter an email, an empty input field, a checkbox for "I'm not a robot" with a reCAPTCHA logo, and a green "Next Step" button. At the bottom, there are links for "Having Trouble?" and "I don't have an email address". The footer contains "Copyright 2023 State of Michigan" and "Policies".

Copyright 2023 State of Michigan

Policies

3. Your user ID will be sent to your email. You will see a confirmation message on the page.

The screenshot displays the MiLogin website interface. On the left, a dark blue banner features the text "Michigan's one-stop login solution" with a right-pointing arrow. Below this, a paragraph explains that MiLogin connects users to all State of Michigan services through a single user ID. On the right, a light green confirmation box states "Check your email" and "Your user ID was sent to your email." Below this, the "Welcome to MiLogin" section includes a login form with fields for "User ID or Email" (containing "hmsingla16") and "Password" (masked with dots). Links for "Lookup your user ID" and "Forgot your password?" are provided. Buttons for "Log In" and "Create an Account" are visible. Below the login form, there is a section for "Enrolled in passwordless?" with a "Log In Passwordless" button and a "Learn More" link. The footer contains "Copyright 2023 State of Michigan" and "Policies".