

# **MILogin Help Instructions**

#### Contents

What is MILogin?	2
New Registration	3
Accessing Address Confidentiality Program	
Forgot Password	13
Forgot User ID.	19

## What is MILogin?

The Address Confidentiality Program (ACP) has adopted MILogin, the State of Michigan's single sign on application for online access to many state services.

If you don't yet have a MILogin account, you will need to create one from the MILogin page (see page 2 of this guide for assistance).

The ACP recommends creating a new email and a new MILogin account to help protect your information and reduce the risk of others accessing your account.

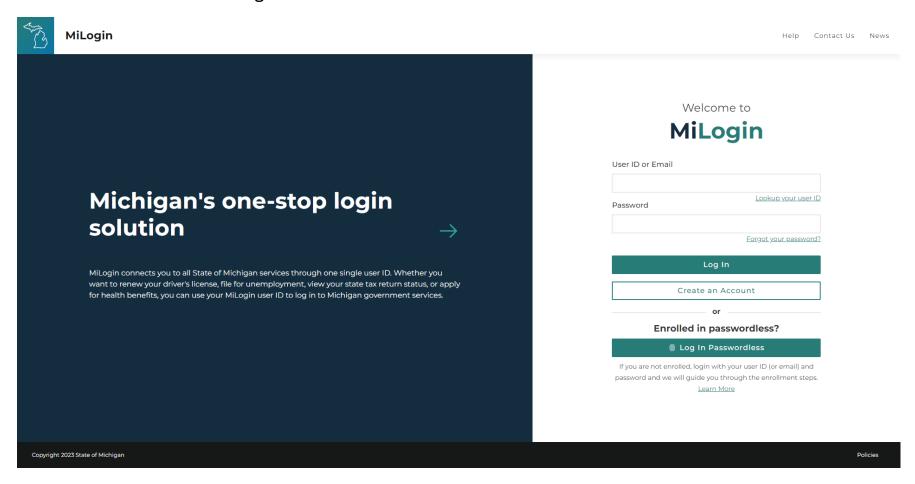
We created this guide to help you use MILogin to access your ACP account. If you experience issues accessing MILogin we ask that you try following these directions before reaching out to the DTMB Client Service Center for assistance.

We recommend using the following browsers: Google Chrome, Microsoft Edge, or Mozilla Firefox.

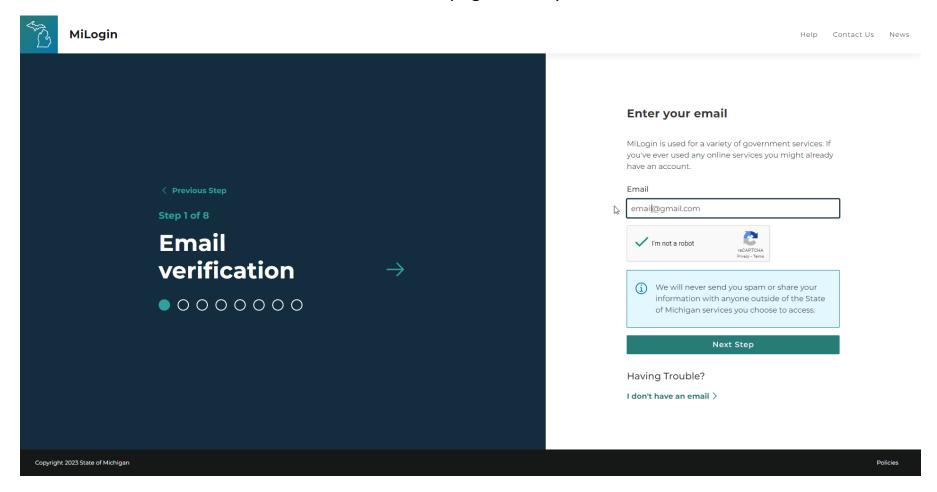
If you are still unable to access ACP, please contact the DTMB Client Service Center at 517-241-9700 or 1-800-968-2644 from 8:30 a.m. to 5 p.m., Monday through Friday, excluding holidays.

## New Registration

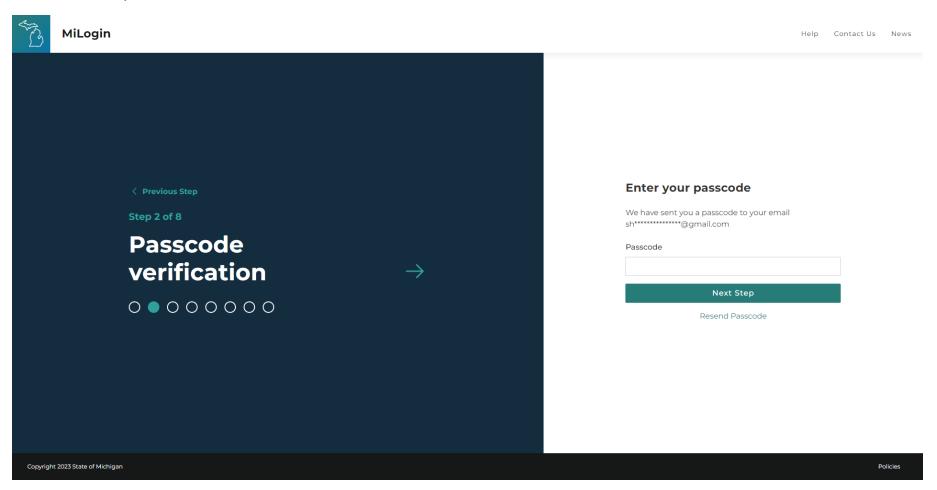
1. Go to the MILogin page: (https://milogin.michigan.gov/eai/login/authenticate) Click Create Your MILogin Account.



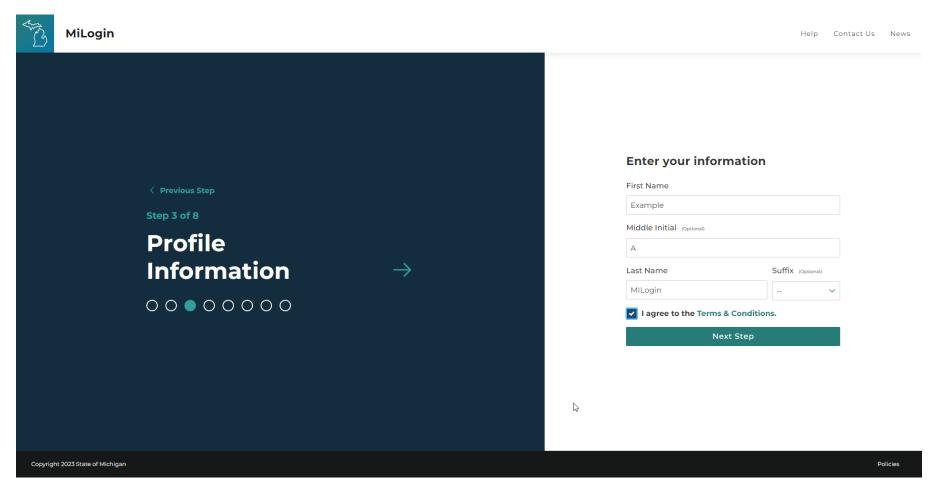
2. You will be directed to the Email verification page. Enter your email information.



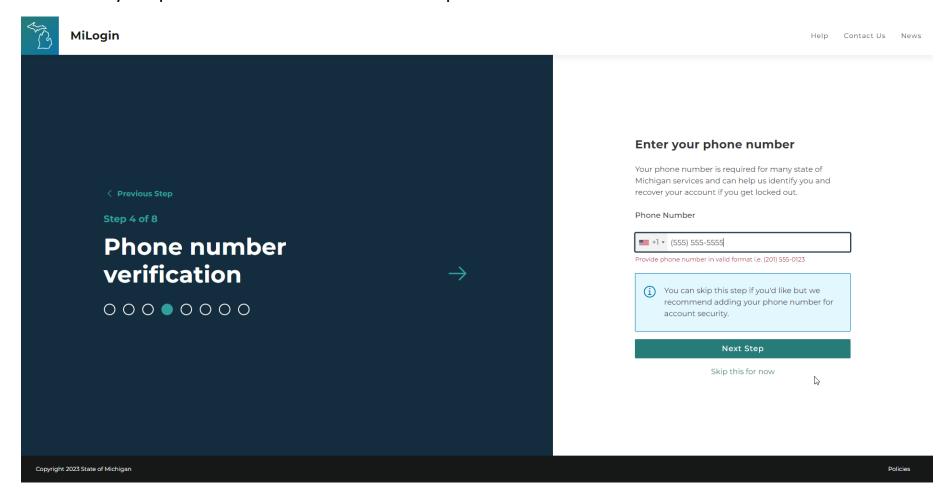
3. Once you have entered and confirmed your email address, click the verify email address button. You will be emailed a seven-digit passcode. Enter the pin on the next screen and click next step.



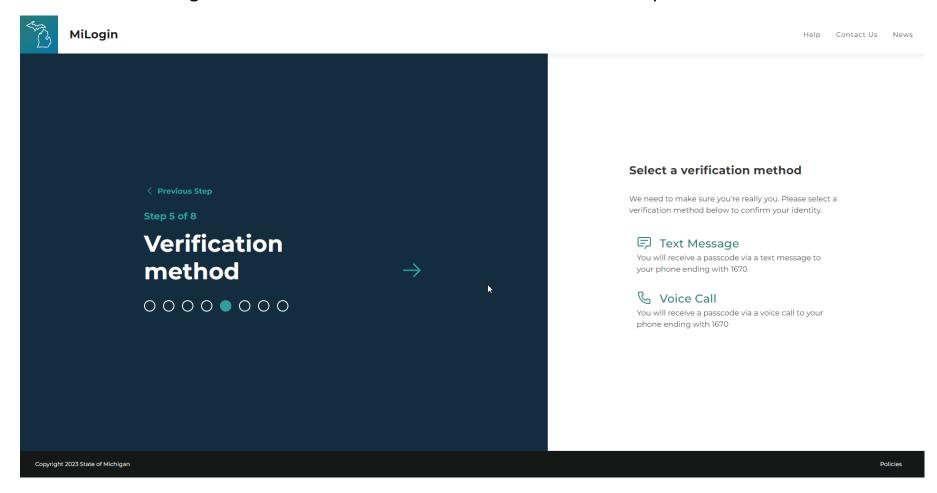
4. Enter your personal information and agree to terms and conditions, click next step.



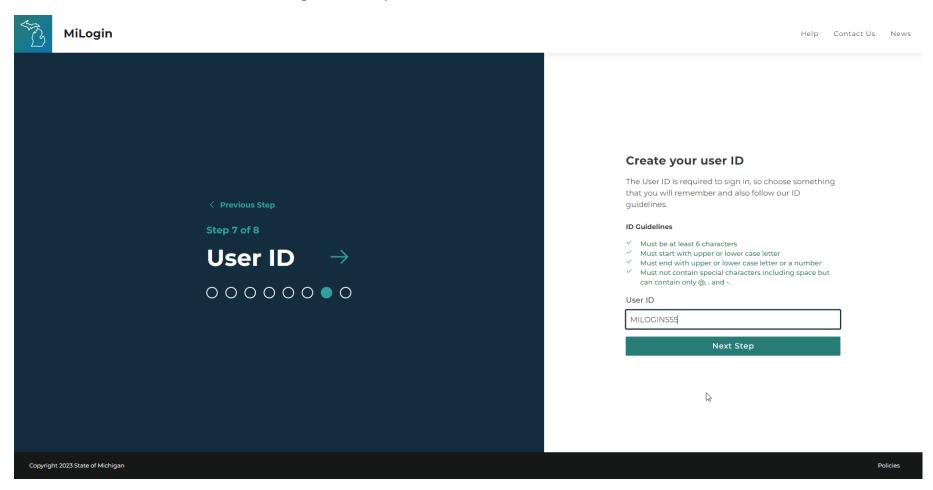
5. Enter your phone number and click Next Step.



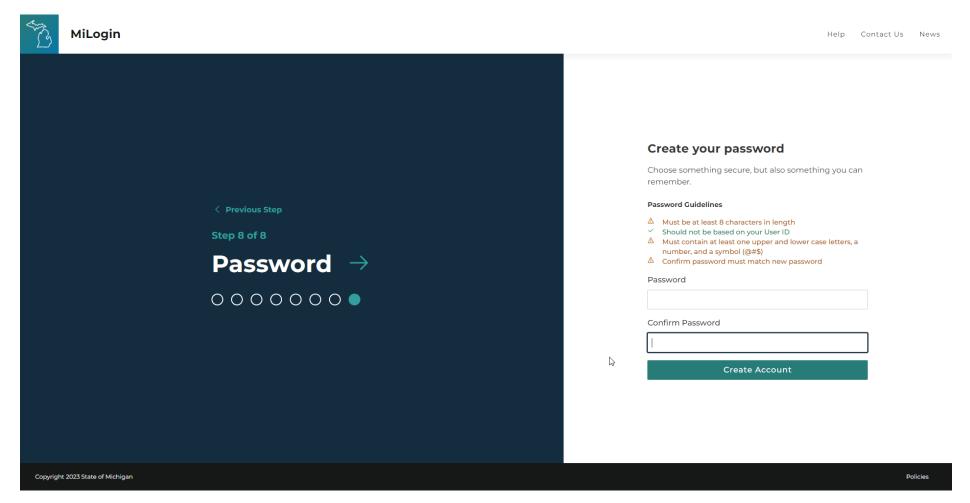
6. Choose whether you wish to receive your pin via text message/SMS or phone call. You will receive a six-digit PIN. Enter the PIN on the screen and click confirm passcode.



- 7. On the Security Setup screen, enter your desired User ID
  - a. The system will prompt you if the user ID is not available. If it does, you must choose a new one before clicking next step.



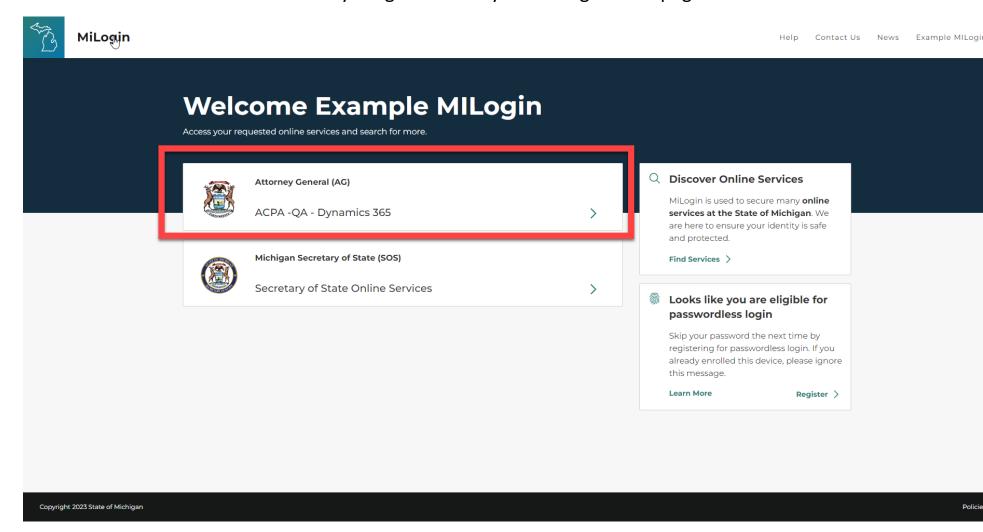
8. Create your password, click create account.



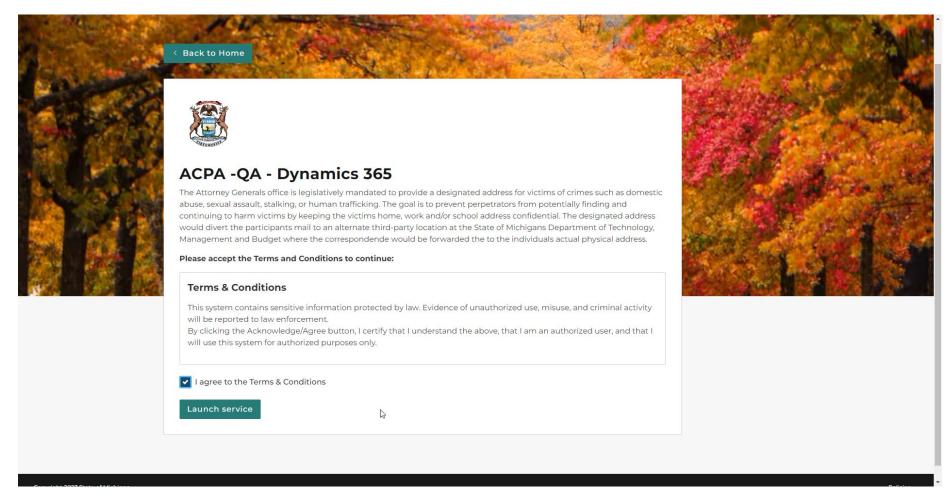
1. Your account is now setup. Your MILogin home screen will now have the Address Confidentiality Program link.

## Accessing Address Confidentiality Program

1. Click the Address Confidentiality Program link in your MILogin homepage.



2. Click Acknowledge/Agree to accept Terms and Conditions.

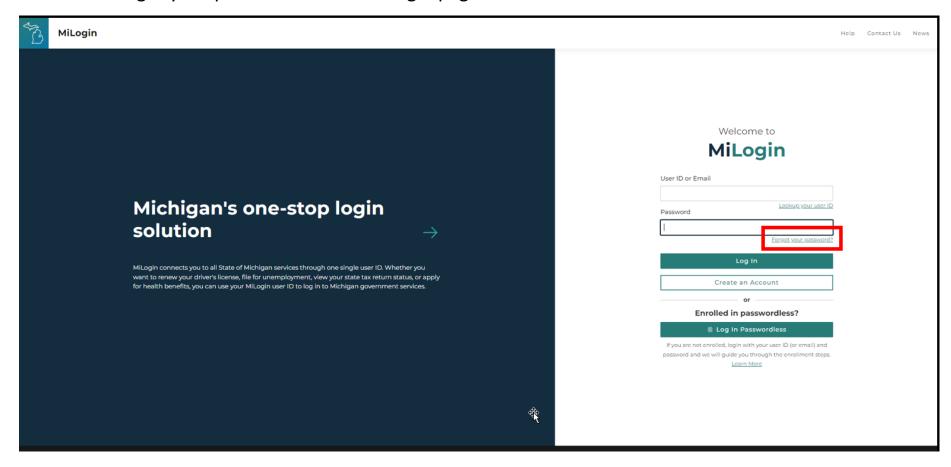


You will be directed to the Address Confidentiality Program Application.

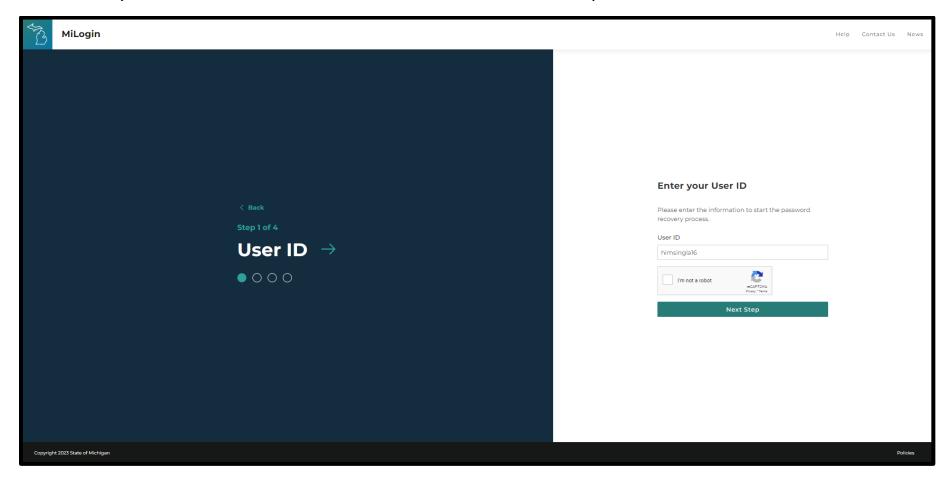
## Forgot Password

If you don't remember your password, please follow these steps to receive a reminder.

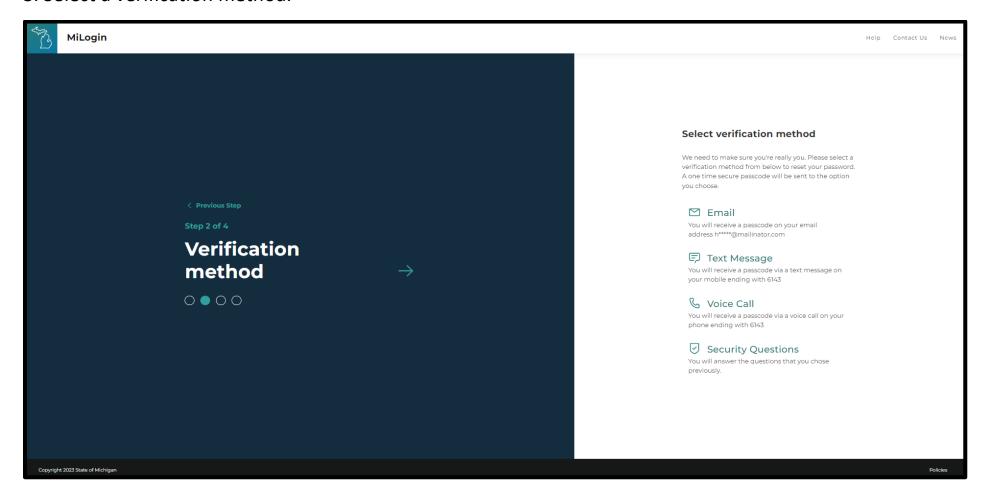
1. Click forgot your password on the MILogin page.



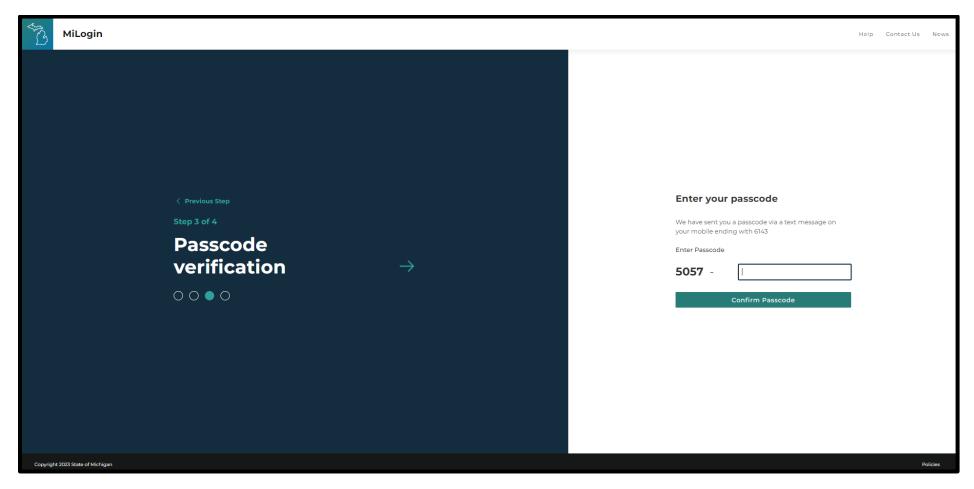
2. Enter your User ID, select I am not a robot, and click next step.



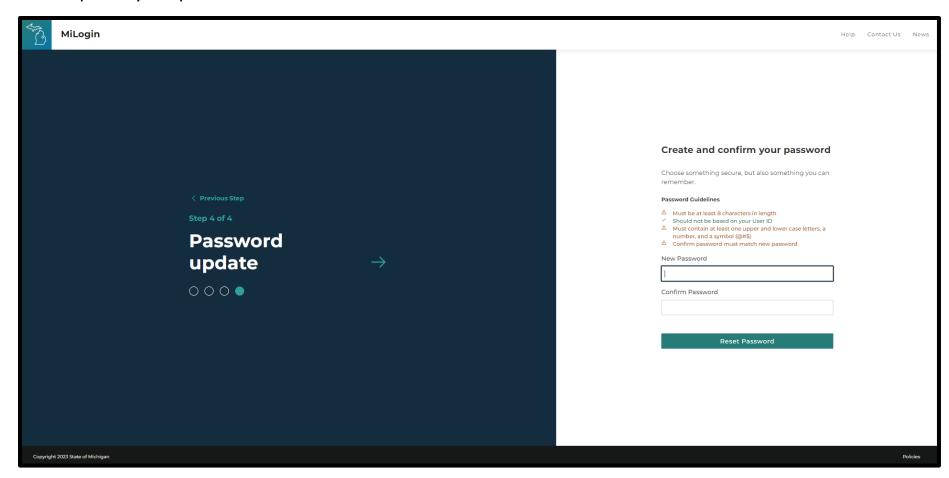
#### 3. Select a verification method.



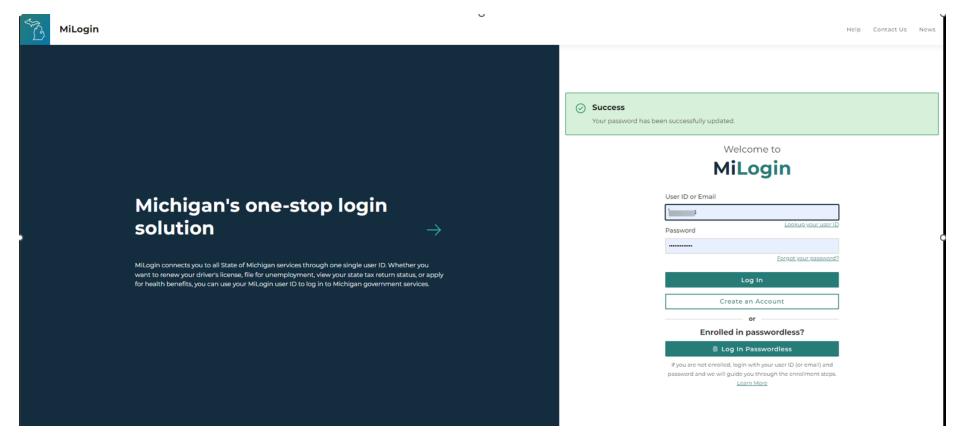
3. Enter the passcode you were given from the verification method.



4. Update your password.



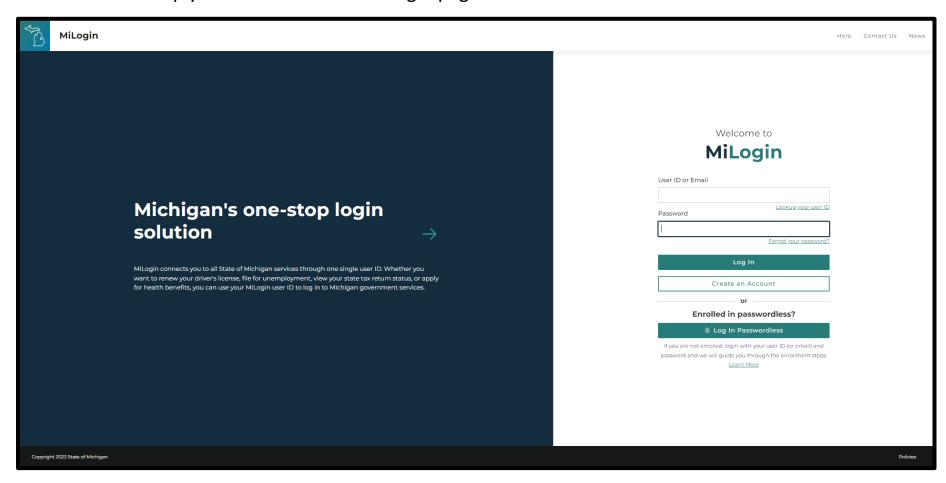
5. Your password will be reset, and you will get a confirmation message.



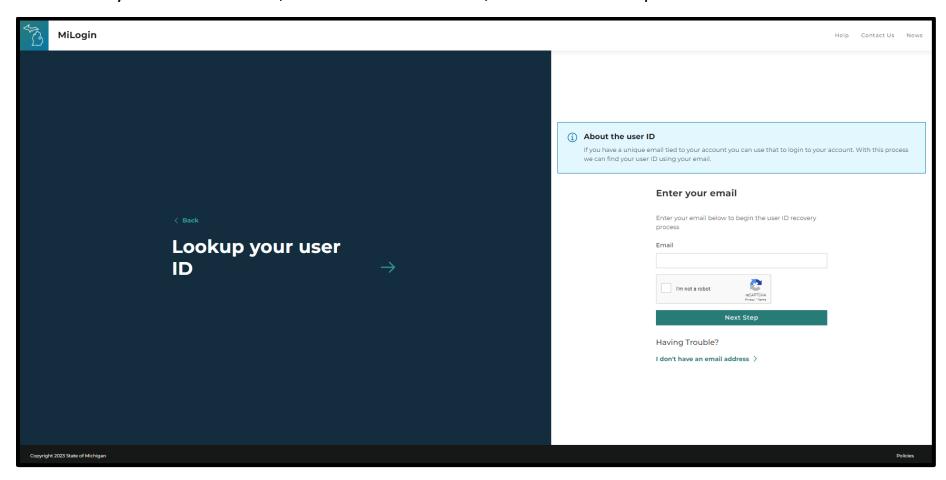
## Forgot User ID

If you don't remember your MILogin User ID, please follow these steps to receive a reminder.

1. Select Lookup your user ID On the MILogin page.



2. Enter your email address, select I am not a robot, and click next step.



3. Your user ID will be sent to your email. You will see a confirmation message on the page.

