

MODEL AFFIDAVIT OF DISCLOSURE – TRANSACTIONAL

(This form should be filed with the Clerk of the local unit)

I, _____ make the following disclosure under oath:
(name of officer/employee)

Yes No

1. ☐ ☐ I am an ☐elected or ☐appointed ☐officer or ☐employee of the **[name of local unit]**, holding the position of _____ in the _____ department.
2. ☐ ☐ I may derive income or benefit directly from a contract with the **[name of local unit]** or from any **[type of unit]** action detailed below.
☐ ☐ I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below.
☐ ☐ I may have a financial interest in a matter proposed to be acted upon by the **[name of local unit]** as described below.
☐ ☐ I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the **[name of local unit's]** Ethics Ordinance and/or Charter.

3. My position is: ☐ Full Time ☐ Part Time (less than 25 hours/week) ☐ Unpaid

4. PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.

[illegible]

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief.

This Affidavit of Disclosure was executed on this ____ day of _____, 20__.

Signature of Officer/Employee

Printed name of Officer/Employee

STATE OF MICHIGAN)

)
COUNTY OF _____)

The foregoing instrument was acknowledged before me in _____ County,
Michigan this ____ day of _____, 20__.

Notary Public

County, Michigan

Acting in _____ County, Michigan

My Commission Expires: _____