



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

September 16, 2009

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents,  
Public School Academy Administrators, Selected Nonpublic School  
Administrators, and Residential Child Care Institutions

FROM: Carol Wolenberg, Deputy Superintendent *CW*

SUBJECT: Extending Categorical Eligibility to Additional Children in a Household

As a result of a recent United States Department of Agriculture (USDA) memorandum that modified the policy for categorical eligibility in the Child Nutrition Programs, the Michigan Department of Education (MDE) has approved a new administrative policy memorandum on extending categorical eligibility to all children in a household.

Food Service Administrative Policy Number 3 discusses extending categorical eligibility to all students in a household if one student is directly certified or if an application for Free and Reduced Price School Meals is submitted with a Food Assistance Program (FAP), Family Independence Program (FIP), or Food Distribution Program on Indian Reservation (FDPIR) case number. A copy of the policy is available at:

[http://www.michigan.gov/documents/mde/3\\_Ext\\_Categorical\\_Eligibility\\_292306\\_7.doc](http://www.michigan.gov/documents/mde/3_Ext_Categorical_Eligibility_292306_7.doc)

Questions regarding this memo may be directed to the Grants Coordination and School Support, School Nutrition Training and Programs unit at [MDE-SchoolNutrition@michigan.gov](mailto:MDE-SchoolNutrition@michigan.gov).

cc: William Mayes, MASA  
David Martell, MSBO Dan  
Quisenberry, MAPSA  
Billie Wimmer, MCCSA

**STATE BOARD OF EDUCATION**

KATHLEEN N. STRAUS – PRESIDENT • JOHN C. AUSTIN – VICE PRESIDENT  
CAROLYN L. CURTIN – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER  
NANCY DANHOF – NASBE DELEGATE • ELIZABETH W. BAUER  
REGINALD M. TURNER • CASANDRA E. ULBRICH

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
[www.michigan.gov/mde](http://www.michigan.gov/mde) • (517) 373-3324