



Charitable Gaming Division
 c/o Accounting
 Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

SUPPLIER LICENSE APPLICATION

For Bureau Use Only

ALLOW 4 WEEKS FOR PROCESSING.
 PLEASE PRINT OR TYPE IN BLUE OR BLACK INK.

APPLICATION INFORMATION	1. Supplier Name		2. Shipping Address		
	Mailing Address		City	State	ZIP Code
	City	State	3. Contact Person		
	ZIP Code	County	4. Business Telephone Number(s) () ()		
	5. Type of Ownership <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Joint Tenants <input type="checkbox"/> LLC				
	6. Your business will supply: <input type="checkbox"/> Bingo <input type="checkbox"/> Millionaire Party <input type="checkbox"/> Charity Game Tickets <input type="checkbox"/> Electronic Bingo Card Systems				
	7. Business Website (if any):				

OFFICER/OWNER INFORMATION	8. List name, title, home address, and telephone numbers of owner(s), shareholders of the privately held corporation, or officer(s) of the business entity. (Attach additional sheets if necessary.)		
	Name and Title	Street, City, State, ZIP Code	Telephone Numbers
	Name		Day ()
	Title		Evening ()
	Name		Day ()
	Title		Evening ()

OTHER INFORMATION	9. Provide the name, title or association, home address, and telephone number of any person residing in the same household, agent, or employee of the applicant. (Attach additional sheets if necessary.)		
	Name and Title	Street, City, State, ZIP Code	Telephone Numbers
	Name		Day ()
	Title		Evening ()
	Name		Day ()
	Title		Evening ()

SIGNATURE & FEE	10. License fee: \$300		Make checks payable to: STATE OF MICHIGAN	
	11. I CERTIFY that, as the owner, shareholder, or officer of this business, having examined this application, there is no misrepresentation or falsification in the information stated or attached. I FURTHER CERTIFY that I am aware that false or misleading statements will be cause for rejection of this application or revocation of the right to obtain any future licenses and I AM AWARE OF AND AGREE TO the conditions of Act 382 of the Public Acts of 1972, as amended, and the rules and directives of the Michigan Bureau of State Lottery.			
	Signature	Print Name	Date	

PLEASE COMPLETE ALL PAGES OF THIS APPLICATION
 PLEASE MAKE A COPY OF THE COMPLETED APPLICATION FOR YOUR RECORDS



COMPLETION: Required for licensure.
 PENALTY: No license will be issued.

QUESTIONNAIRE

Please submit an explanation and documentation for each "YES" response.

The following questions apply to the applicant or any owner, shareholder of the privately held corporation, partner, officer, person residing in the same household as the applicant, agent, and employee of the applicant:

12. Is any person or entity licensed in any jurisdiction for gaming or the manufacturing, selling, or distribution of gaming equipment?

Yes (provide full details) No

13. Has any person or entity ever had a license or certificate denied, restricted, suspended, revoked, or not renewed?

Yes (provide full details) No

14. Is any person or entity involved in a pending lawsuit or bankruptcy proceeding?

Yes (provide full details) No

15. Does any person or entity have a financial or ownership interest in any gaming activity or gaming enterprise? (Including, but not limited to, casinos, bingo halls, or gambling equipment and supplies.)

Yes (provide full details) No

16. Is any person or entity in default of taxes or obligations owed to any local, state, or federal government?

Yes (provide full details) No

17. Are there additional locations where gaming merchandise is manufactured or stored, or where business is transacted?

Yes (provide full details) No

18. Are there any locations where you intend to supply equipment and services on a recurring basis?

Yes (provide complete address and name of location contact person) No

BACKGROUND INFORMATION

Supplier rule R432.21801(5) states: "Any changes to the information provided on the supplier license application shall be immediately reported to the bureau in writing."

CRIMINAL BACKGROUND

19. Each owner, shareholder, officer, person residing in the same household, agent, and employee of the applicant must complete this form. Please make additional copies as needed.

Print Name

Title or Association with Applicant

20. The questions listed below relate to criminal offenses, either felony or misdemeanor under the laws of any jurisdiction. Do not include traffic violations. Have you ever:

- | | | | | | |
|--------------------------|--------------------------|----------------|--------------------------|--------------------------|--------------------------------------|
| NO | YES | | NO | YES | |
| <input type="checkbox"/> | <input type="checkbox"/> | been arrested | <input type="checkbox"/> | <input type="checkbox"/> | pleaded nolo contendere (no contest) |
| <input type="checkbox"/> | <input type="checkbox"/> | been charged | <input type="checkbox"/> | <input type="checkbox"/> | pleaded guilty |
| <input type="checkbox"/> | <input type="checkbox"/> | been convicted | <input type="checkbox"/> | <input type="checkbox"/> | been indicted |
| <input type="checkbox"/> | <input type="checkbox"/> | forfeited bail | | | |

If you answered **YES** to any of the above, complete the following:

Nature of Charge or Arrest	Date of Charge or Arrest	Name & Location of Court Involved	Disposition	Date	Felony or Misdemeanor

Check here if continued on an additional sheet.

21. For the next four questions, do not include traffic violations.

- A. Have you ever been granted immunity? No Yes
- B. Have you ever been named an unindicted co-conspirator? No Yes
- C. Describe all arrests, which did not result in a formal criminal charge. N/A

- D. Describe all criminal convictions that have been expunged. N/A

22. Signature

Date



SUPPLIER QUALIFICATION INFORMATION

Please allow at least 4 to 6 weeks for the qualification process.

In addition to the completed application, the following information must be submitted prior to being approved to rent or sell bingo equipment or to sell charity game tickets:

1. A cover letter detailing the business experience, past and present, of the applicant, each owner, shareholder, and officer listed on the application.
2. Proof of authority to conduct business in Michigan.

Michigan Based Entities:

- a. If incorporated, a copy of your filed Articles of Incorporation.
- b. If a partnership, your Limited Partnership Registration.
- c. If doing business under other than your individual name, a copy of the filed Certificate of Persons Conducting Business Under Assumed Name.
- d. If a Limited Liability Company, your filed LLC paperwork and operating agreement.
- e. A copy of your Michigan Sales Tax License.
- f. Fingerprint cards completed by and for each of the owners, shareholders, and officers. These can be completed at your local law enforcement office.

Out of State Entities:

- a. A copy of your Use Tax Registration.
 - b. Articles of Incorporation, partnership agreement, or other legal document that allows your company to do business in its home state.
 - c. If incorporated, a copy of your Certificate of Authority to Transact Business in Michigan, issued by the Michigan Department of Commerce.
3. If your business intends to distribute an electronic bingo card system (EBCS), then the EBCS must be authorized by the bureau. Review Charitable Gaming Directive No. 3.05.05 and submit a completed EBCS Supplier Authorization Request form for any authorized EBCS your business intends to distribute. If you have any questions, contact our gaming specialist at (517) 335-5789.

If your business intends to sell charity game tickets, contact our ticket specialist at (517) 335-5787 for further information.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

Supplier rule R432.21801(2) states: "The supplier license application shall include additional information as directed by the bureau."

Supplier rule R432.21801(5) states: "Any changes to the information provided on the supplier license application shall be immediately reported to the bureau in writing."