

Authority: 1992 PA 298

Revised: 7/29/2024

CTS-13 PUBLIC SAFETY PROFESSIONAL FUND RAISER REGISTRATION FORM

Full legal name of entity:

Assumed names:

Telephone number:

Address:

Check one: Initial Renewal – File # **(If this is a renewal, skip question 1)**

1. Type of entity: Corporation LLC Partnership Sole Proprietor

When and where were you established: State Date

NOTE: If this is an initial, provide a copy of your organizing documents.

2. Provide the end date of your fiscal year:

3. Provide the total amount of contributions collected from Michigan sources during your most recent fiscal year:

4. Is your principal office located in Michigan? Yes No

If no, provide a Michigan Resident Agent (street address, not a post office box).

PROVIDE THE FOLLOWING ON A SEPARATE SHEET

5. On a separate sheet, provide the names and business address of the applicant's officers, directors, trustees, and the principal executive officer.

6. On a separate sheet, list any other offices located in Michigan.

7. On a separate sheet, attach a list of names and addresses of all public safety organizations for which you solicited in Michigan during your most recent fiscal year.

8. On a separate sheet, attach a list of names and addresses of all public safety organizations with which you hold current contracts.

9. Complete and attach the Solicitor Schedule.

10. Attach the Uniform Public Safety Professional Fund Raiser Surety Bond (for renewals you can provide a continuation certificate).

CERTIFICATION:

I certify that I am an authorized representative of the applicant and that that to the best of my knowledge and belief the information provided, including all accompanying documents, is true, correct, and complete. False statements are prohibited by MCL 400.288(1)(u) and MCL 400.293(2)(c) and are punishable by civil and criminal penalties. Notify the Charitable Trust Section within 30 days of any change in information.

Type or print name:

Title:

Date:

For office use only

Return with a check for \$200 to:

Amount received: \$

Initials:

Department of Attorney General

Charitable Trust Section

PO Box 30214

Lansing, MI 48909

Checklist of Items to Submit with this Application.

Incomplete applications will not be approved until **all** required information is received.

Initial Filers must provide articles of incorporation or other organizing documents. Include all amendments and Certificates of Assumed Name. Documents must show acceptance by the state where filed.

Surety Bond and Surety's Power of Attorney signed by the bonding company (for renewals, you can provide a continuation certificate.

	Bond Amount
• Initial registration:	\$25,000
• Contribution level:	
○ \$100,000 or less	\$25,000
○ \$100,001-\$200,000	\$50,000
○ \$200,001-\$300,000	\$75,000
○ \$300,001 or greater	\$100,000

Schedule of Contracts.

 List of Public Safety Organizations that you solicited for in the past year.

 List of Public Safety Organizations that you hold current contracts.

List of officers, directors, and/or members.

List of Michigan offices.

Solicitor Schedule

The Public Safety Solicitation Act requires all professional fund raisers who solicit funds on behalf of a public safety organization to first register with the Attorney General. Your registration is effective immediately upon receipt by the Charitable Trust Section. However, if the form is not completed properly or all required documents are not attached, you will be notified of any deficiencies and your registration will not be effective until they are corrected.

Note: if you are incorporated in a state other than Michigan, it may be necessary to acquire a Certificate of Authority to conduct affairs in Michigan from the Michigan Department of Licensing and Regulatory Affairs, Corporations Division 517-241-6470.

The Attorney General has established a toll-free telephone number that may only be used by the public to obtain information about, or file a complaint against, anyone soliciting contributions under the Public Safety Solicitation Act. The telephone number is **(800) 769-4515**. Pursuant to section 15 of the Act, public safety organizations and professional fund raisers must print this number, along with certain other disclosures required by section 12, on all invoices, pledge cards, or other written requests for payment. Please refer to the Act for details. All other questions, including those of the professional fund raiser regarding registration, must use the telephone number (517) 335-7571.

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NOT AVAILABLE FOR PUBLIC INSPECTION

SOLICITOR SCHEDULE

FULL NAME OF FUND RAISER

FILE #

List the legal name and address of each individual who will, for compensation, be making or supervising solicitations. Make copies of this form if additional space is needed. Keep a copy of this form available for use throughout the year as additional solicitors and supervisors are hired.

Name

Address