

Michigan Department of Corrections
Offender Success Administration
Office of Community Corrections – State Board Meeting
September 7th, 2021
1:00 PM- 2:00 PM

Meeting Minutes

ATTENDEES: Anna Kohn (Chair), Director Heidi Washington, Offender Success Administrator Kyle Kaminski, Sheriff L. Paul Baily, Jake Smith, Attorney Marilena B. David-Martin, Judge Bradley Knoll, Attorney Brandon D. Davis, Dr. Marlene Davis, William DeBoer, Kevin R. Krieg, State Board Liaison Douglas Clark.

Call to Order-Roll Call

Anna Kohn called the meeting to order at 1:00 pm and roll call completed by Richard Payne.

Approval of June 7, 2021 Meeting Minutes

Anna Kohn entertained a motion to approve meeting minutes from June 7th, 2021. William Deborer moved and second by Jake Smith. Motion carries.

Approval of Agenda

Anna Kohn entertained a motion to approve the agenda as stated. Moved by Sheriff L. Paul Bailey and second by Dr. Marlene Davis. Motion carries.

Budget update from Administrator Kyle Kaminski

Administrator Kaminski shared that Director Washington is detained dealing with another matter and may end up joining before the conclusion of the meeting. Administrator Kaminski indicated there is not yet a finalized state budget for the upcoming fiscal year (Oct 1, 2021), but are optimistic based on the signaling from the legislature and the administration that there should be a budget prior to October 1st. Instead of waiting and trying to schedule meeting particularity with covid restrictions, Administrator Kaminski recommended that the board approve initial allocations for the upcoming fiscal year today. If for some reason the budget is not signed by October 1, direction will be sent out to both the state board and the managers about what that means. Or if the amount is different from what it is expected it to be, we will come back to the state board to remedy that. Allocations that total the same amount of the current fiscal will be recommended as Administrator Kaminski believes that is going to be the final approved amount through the appropriations

process. These are not the same amount that individual counties received over the last year, but an aggregate total adding up to the same amount. Based on the conversations with the legislature, Administrator Kaminski believes that's where the budget will end up. Again, while the budget is not finalized, Administrator Kaminski is optimistic that it will be and don't see a reason to pause action at this point and will update everyone in the last week of September.

Public Comment

No comment from the public.

Consent Calendar Items

Manager Doug Clark indicated the total award amount just over 13 million (as it was last year). Still looking at 33 applications covering 43 counties. These recommendations reflect a trying year of going through adversity with the pandemic and how it effects the overall operations. But you will also see in some of the proposals, some counties became innovative and working through the pandemic and some of the programming. Manager Clark opened up for questions. Anna Kohn indicated this will be affective October 1st, and Administrator Kaminski reiterated these are initial allocation recommendations, there can be changes throughout the year based on utilization either up or down. No questions of comments from the board.

Anna Kohn initiated a vote for the comprehensive plans and service funds and entertained a motion to approve the budget a proposed. Dr. Marlene Davis moved and was seconded by Sherriff L. Paul Bailey. Motion Caries

Anna Kohn discussed the documents that were provided, State Community Corrections Target Populations and Key Performance Measures. Anna Kohn shared we are hoping to vote to develop minimum program standards and adopt the evidence-based practices. Workgroups have been working through the language making sure that the key performance indicators match what we would consider success in the community correction advisory board. It has been a best practice that we have seen in the evidence-based practice listed and shouldn't be to much of a surprise but it's good to have these in writing and adopt these. The Key Performance Measure is still working through some of this language as well. That is something that we are going to vote on as we continue the work later on. Today, what we would like to vote on are the two documents, the State Community Corrections Advisory Board target populations and key performance indicators and the evidence-based practices for community corrections advisory board.

Manager Clark echoed Anna Kohn's comments and indicated that the act requires the State Board to identify target populations to be served. Also, in the key performance measures and minimum program standards that local CCAB will follow as they target that population. The idea of this subgroup was to hone in on these two items to bring the board back closer to the act as its written. Nothing surprising, but giving the State Board more of a targeted approach of what we are really looking at, and giving local CCAB a really well written plan on how to measure the outcomes and

what minimum standards they need to look at when they apply for funding for various programming. Manager Clark thanked all member who helped in this initiative. Anna Kohn entertained any questions and comments.

Attorney Brandon Davis gave comments, appreciating the work that went into this. Attorney Davis indicated that the evidence-based practice document talks about culture and gender when looking at whether those are successful. There is no specific clause as it relates to race, ethnicity, or gender. In order to move the department forward in an equitable manner, we have to track the data. It can be difficult because it is done at the county level, and this is the state board. It is important to develop strategies to get to that place, because if we continue down this path, we have a great document that will be tracking some things, but we really won't get to the heart of those inequities that we see in the corrections system if we are not even tracking the data. Anna Kohn replied indicating this is a good point and one that she hopes we can continue to talk about in future conversations as we draft KPIs. Community corrections is a slow process for change but that is something we are excited and intentional about and that is a really important point. No other comments or questions regarding these documents.

Anna Kohn entertained a motion to approve the target populations and KPI to adopt for State Community Corrections Advisory Board. Jake Smith moved, and Dr. Davis seconded. Motion Carries.

Old Business

No old business

New Business

No new business

Opening Remarks from Director Washington

Director Washington apologized for being late and thanked everyone for all the work they have done, and it is good to be back in person. It's been a challenging year, and with that challenge, we are seeing a few differences in some of the things we are doing and some of the allotments. As always, please know we are here to work with you and to be flexible. We understand that things look different out there, and things are starting to pick up with the courts, but people are all over the place and in different places. We will be able to adjust because the ultimate goals are to utilize the money and deliver services the best way and in the maximum way that we can. Thankfully we have a good team in OCC who are working diligently and will continue to work with you on that. Molly, Dawn, Richard, New Manager Doug, Crissa (Jack of all trades), have done a really good job under the leadership of Kyle. We will continue to keep everything in the fore front as make necessary adjustments as we mover through the year.

Manager Clark discussed the proposal of the FY 22 meeting dates. Dates are locked in for April 11, 2022, and August 1, 2022. The location is TBD and will send out calendar invites. There will be a meeting in February as the State Board workgroup works through some of these policies and procedures, and updates. Another survey will be sent out to get some dates for the team and will look forward to meeting in February as well.

Public Comment

Anna Kohn entertained public comments again as Barb Hankey arrived to give comments. Please see attached comments.

Adjourned

Anna Kohn entertained a motion to adjourn the meeting. Director Washington moved and Sherriff L. Paul Bailey seconded. Meeting adjourned at 1: 24 pm.