

Contact Type Instructions

Associated Parties



To disclose associated parties, select **Add New**

Select the appropriate **contact type** for the entity or individual being disclosed

<p><u>Spouse</u> Select the “Spouse” contact type to disclose individuals whose only association with the applicant entity is that they are the spouse of another individual being disclosed</p>	<p>*Type:</p> <p>--Select-- Associated Entity Associated Individual Spouse Ten Percent or Less Entity Ten Percent or Less Individual</p>
<p><u>Ten Percent or Less</u> Select the “Ten Percent or Less Entity” or “Ten Percent or Less Individual” contact types to disclose entities or individuals that have ten percent or less ownership interest in the main applicant seeking licensure and do not exercise control over or participate in the management of this main or supplemental applicant</p>	<p>*Type:</p> <p>--Select-- Associated Entity Associated Individual Spouse Ten Percent or Less Entity Ten Percent or Less Individual</p>
<p><u>Associated</u> Select the “Associated Entity” or “Associated Individual” contact types for all other entities or individuals being disclosed</p>	<p>*Type:</p> <p>--Select-- Associated Entity Associated Individual Spouse Ten Percent or Less Entity Ten Percent or Less Individual</p>