



**Children's Trust Fund**  
*Protecting Michigan's Children*

**Board of Directors Regular Meeting**  
**September 11, 2018**  
**1:30 p.m. – 3:30 p.m.**

**CINNAIRE**  
**1118 South Washington Ave**  
**Lansing, MI 48910**

**Minutes**

**Members Present:** Krista Beach, Sean Bertolino, Bishop Reginald Bluestein, Paulette Dunbar for Lynette Biery, William Dubas, Stan Hannah, Bill Hardiman, Randy Richardville, Lauren Rakolta, Michael Talbot, Sgt. Kim Vetter, David Zyble

**Members Not Present:** Roxanna Duntley-Matos, Alisande Shrewsbury, Kathy Trott,

**Public:** N/A

**Staff Present:** Scott Addison, Mike Foley, Patricia Headley, Alan Stokes

**1. Welcome and Call to Order: Randy Richardville**

- a. The meeting was called to order by board chair, Randy Richardville, at 1:30 p.m.
- b. Board members introduced themselves including new members Bishop Reginald Bluestein and Michael Talbot.
- c. Randy Richardville commented that we currently have a full board to assist incoming administration with vision, including but not limited to: 1) identifying creative ways to replace revenues; 2) look at 40-year-old legislation that created the Fund; and 3) develop clear expectations for 2019 that tap into the Board's excellence, skills and passion.

**2. Minutes:** Motion to approve the June 12, 2018, minutes was made by Sgt. Kim Vetter and seconded by Bill Hardiman. The motion passed unanimously.

**3. Financial Report: Mike Foley**

- a. Mike Foley reported that the Title IV-B (2) unspent dollars that, for the past three years, been journal vouchered at the end of the fiscal year to the Children's Trust Fund are not available for 2018. The total and immediate loss of this support was not anticipated. In order for CTF and the Board to manage the loss of \$600,000 in the budget for 2018 and for 2019, the following is proposed:
  - i. To eliminate the third-year funding of the Local Council Resource Grant opportunity three (3) year funding cycle.
  - ii. Do not fund the eight (8) proposed 2019 fiscal year Direct Service Grants that scored the highest on the recent review.
  - iii. Local Councils to rewrite their work plans to incorporate substance use/abuse prevention activities. CTF will receive \$500,000 in state General Fund support for this work which would have been additional funding prior to the fiscal challenge resulting from the loss of the IV-B (2) funds.

*A motion to accept the current financial report, with the above referenced amendments, was made by Bill Hardiman and seconded by Sean Bertolino. The motion passed unanimously.*

#### **4. Direct Service Grant Program – Scott Addison**

CTF received nineteen applications. Eleven scored high enough to be considered. Eight (8) recommended for award if funding available. The Program Committee met and agreed, based on rater scoring, geographic balance, and need, that the following 8 Grant Applications should be recommended to the full Board for a 4-year grant award beginning with Fiscal Year 2019

- (1) Berrien County Health Department (Berrien)
- (2) Bethany Christian Services USA LLC (Ottawa)
- (3) Cadillac Area OASIS/Family Resource Center (Wexford)
- (4) SOS Community Services (Wayne)
- (5) Family Service & Children's Aid (Jackson)
- (6) Keweenaw Family Resource Center (Keweenaw)
- (7) Ruth Ellis Center Inc. (Wayne)
- (8) Arbor Circle (Muskegon)

*Sean Bertolino made a motion that the eight (8) 2019 Direct Services applications recommended by the Program Committee be accepted as priorities for funding if CTF is successful in efforts to obtain additional revenues sufficient to fund the grants. The motion was seconded by Stan Hannah. The motion passed unanimously.*

#### **5. CTF Executive Director Position – Transition Discussion – Randy Richardville**

- a. The Executive Director position is in process. Civil Service currently has the position description and will post for applicants soon. Stan Hannah offered to review the competencies for the position.

#### **6. Director's Report: Mike Foley**

- a. PCAA re-chartering visit on July 10 and 11, 2018, was a success for the CTF, receiving 94% passing grade. Three areas recommended for improvement are as follows:
  - i. Develop a strategic plan including Board orientation
  - ii. Develop a prevention plan
  - iii. CTF take a leading role as the spokesperson regarding child abuse prevention issues throughout Michigan. This meets with challenges based on CTF's placement within MDHHS.
- b. Mike talked about the importance of including CTF Board members on site visits. Bishop Bluestein likes the idea and spoke up on wanting to find additional ways to get the message out about the Children's Trust Fund and campaigns such as the specialty license plate.

#### **7. Public Comment: N/A.**

#### **8. Adjourn:**

*A motion to adjourn was made by David Zyble and seconded by Bill Hardiman with the motion being passed unanimously. Chair Randy Richardville adjourned the meeting at 3:03 p.m.*