



**Children's Trust Fund**  
*Protecting Michigan's Children*

**Board of Directors**  
**Special Meeting**  
**January 3, 2019**  
**1:30 p.m. – 2:00 p.m.**

**Conference Call**  
**Minutes**

**Members Present:** Krista Beach, Sean Bertolino, Bill Hardiman, Randy Richardville, Alisande Shrewsbury, Bishop Reginald Bluestein, Stan Hannah, Michael Talbot, David Zyble

**Members Not Present:** Roxanna Duntley-Matos, Lauren Rakolta, Sgt. Kim Vetter, Willie Dubas, Lynette Biery

**Public:** N/A

**Staff Present:** Mike Foley

**1. Welcome and Call to Order: Randy Richardville**

- a. The meeting was called to order by board chair, Randy Richardville, at 1:35 p.m.

**2. Selection of Executive Director of the Children's Trust Fund – Ad-Hoc Hiring Committee Report of Recommendation for Consideration**

- a. Randy Richardville, Chair of the Board and Chair of the AD-Hoc Hiring Committee reported the following related to the process the Committee used and the recommendation being brought to the Board as a result.
  - i. The process the Committee used involved the following steps
    1. Committee appointed by the Board President – (Roxanna Duntley-Matos; Bill Hardiman; Sean Bertolino; Randy Richardville; Stan Hannah; Mike Foley)  
The interviews did not include Hannah and Duntley-Matos as they would not have been able to participate in all the interviews.
    2. Committee met with Candace Ewing of the Human Resources Division of DHHS to be clear as to requirements of HR moving forward
    3. Committee met to discuss screening criteria
    4. Position description was edited, and Position was posted which included criteria for the position
    5. Once closed there were 27 applicants
    6. All applicants were reviewed, based on the established criteria and through that review, 15 were selected for further consideration
    7. All the application materials for the 15 were sent to the hiring committee – the committee was asked to review against the criteria and be prepared to meet with what they assessed to be the top 7 of that group
    8. The Committee met and came to consensus on the top 7 and interviews for that group were scheduled.

9. Five interviews took place on Friday December 7 and the remaining 2 took place on this past Monday the 10th
- ii. ***Upon completion of the interviews, there was unanimous and strong agreement that Suzanne Greenberg was the best choice for the position.*** The Committee was very impressed with Ms. Greenberg in the interview setting and with her considerable experience and expertise in a range of areas directly related to the mission and work of the Children's Trust Fund. She possesses more than twenty years demonstrated experience as:
  1. a content expert and spokesperson on issues related to child abuse and neglect prevention;
  2. an experienced and skilled manager and supervisor of staff responsible for prevention efforts;
  3. a professional with organizational experience as an executive director of a complex non-profit organization with a Board of Directors
  4. an accomplished leader in fund development efforts including grant writing, leading complex fund development efforts, and advocating in both the public and private sectors for funding to support child abuse and neglect prevention efforts.
  5. an advocate on issues related to child abuse and neglect prevention with local, state and federal policymakers.
- iii. In the interview, she articulated clear, concise, and comprehensive responses to all questions posed. Additionally, her references confirmed her experience, passion and commitment to the issues of child abuse and neglect prevention and were unconditional in their support and confidence that she is an excellent choice to lead the Children's Trust Fund.
- iv. She provided examples of her ability to communicate complex issues through training. Suzanne Greenberg demonstrated through her interview responses how she initiates work, solves problems, elevates issues, and comes to resolution in conflict situations. The interview team was very impressed with her examples of self-initiated problem solving. Suzanne Greenberg has a bachelor's degree and some graduate course work.

Upon completion of the report, the Board thanked the Hiring Committee both for its work and the recommendation that resulted from those efforts.

***Motion by Bill Hardiman and seconded by Bishop Reginald Bluestein that Suzanne Greenberg be selected as the next Executive Director of the Michigan's Children.***

***Chairperson Richardville conducted a roll call vote. There were nine Ayes. The motion passed unanimously***

Chairperson Richardville reported that a formal letter of employment will be completed. Ms. Greenberg has said that she will accept the position. The tentative start date is March 4, 2019. Mike

Foley has agreed to stay in his position as ED until Ms. Greenberg begins with the possibility of some overlap time (HR and Civil Service allow up to two weeks) with Ms. Greenberg for transition purposes.

***Motion by Michael Talbot and seconded by David Zyble to adjourn. The motion passed unanimously.***