



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES  
LANSING

ANITA G. FOX  
DIRECTOR

## CONSUMER FINANCE SECTION RENEWAL CHECKLIST

### FIRST MORTGAGE BROKERS, LENDERS, AND SERVICERS LICENSE/REGISTRATION

#### REQUIRED ITEMS: (Renewal must be received by December 15 of current year)

- Clear any NMLS license item deficiencies prior to requesting renewal
- Request renewal through NMLS
- Pay Agency Invoice through NMLS

#### DO NOT RENEW:

If you will not be renewing your license/registration, please follow these [Instructions](#) and return your original license certificate to:

DIFS – Consumer Finance Licensing Unit  
530 West Allegan Street, 7<sup>th</sup> Floor  
Lansing, MI 48933

#### VERIFY LICENSE RENEWAL:

To verify your renewal/license, please visit our website at:

<https://difs.state.mi.us/locators?searchtype=Mortgage>

#### QUESTIONS:

Any questions regarding renewing your license can be sent to [DIFS-CFRenewals@michigan.gov](mailto:DIFS-CFRenewals@michigan.gov).