



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES  
LANSING

ANITA G. FOX  
DIRECTOR

**CONSUMER FINANCE SECTION  
RENEWAL CHECKLIST  
DEFERRED PRESENTMENT LICENSE**

**Renewal packets will be emailed by the Department of Insurance and Financial Services (DIFS) approximately 45 days prior to due date.**

**REQUIRED ITEMS:**

- Completed, signed renewal application form
- Original bond or continuation certificate extending expiration date to September 30 of the subsequent year
- Pay renewal fee via [ePayments](#)\*

\*Checks are no longer acceptable for renewal

Mail completed renewal package to DIFS by September 15.

**Send to:**

DIFS – Consumer Finance Licensing Unit  
530 West Allegan Street, 7<sup>th</sup> Floor  
Lansing, MI 48933

**SURRENDER INSTRUCTIONS:**

If you will not be renewing your license, please advise us in writing immediately and return your original license certificate to DIFS for cancellation.

**VERIFY LICENSE RENEWAL:**

To verify your renewal/license, please visit our website at:

<https://difs.state.mi.us/locators?searchtype=ConsumerFinance>

**QUESTIONS:**

Any questions regarding renewing your license can be sent to [DIFS-CFRenewals@michigan.gov](mailto:DIFS-CFRenewals@michigan.gov).