



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES
LANSING

ANITA G. FOX
DIRECTOR

**CONSUMER FINANCE SECTION
RENEWAL CHECKLIST
REGULATORY LOAN LICENSE**

REQUIRED ITEMS: (Renewal must be received by December 15 of current year)

- Clear any NMLS license item deficiencies prior to requesting renewal
- Review the MU1 Business Activities section and uploaded business plan to verify current products/services being offered in Michigan are still accurate (update if necessary)
- Request renewal through NMLS
- Pay Agency Invoice through NMLS

SURRENDER INSTRUCTIONS:

If you will not be renewing your license, please follow these [Instructions](#) and return your original license certificate to the above address for cancellation.

QUESTIONS:

Any questions regarding renewing your license can be sent to DIFS-CFRenewals@michigan.gov.