

**Michigan Board of Foresters**

**Minutes**

**Friday, November 6, 2020**

1. Roll Call
  - a. Board: Joyce Angel, Bill Botti, Gerald Grossman, Brenda Haskill, Melinda Jones, Todd Penrose, Jim Rivard
  - b. Guests: Kent Barden and State Forester Jeff Stampfly
2. Approval of the agenda
  - a. Additions/changes.
    - i. Jerry asked to move the executive team appointments right after the official appointments.
    - ii. Add a discussion on the CE audit process after the program renewal phase update
    - iii. Add discussion at the end of new business regarding letter from Kent Barden
  - b. So moved by Bill to approve the agenda with the additions noted. Motion supported by Todd. All ayes. Motion carried.
3. Review and approval of the minutes from September 21, 2020 board meeting.
  - a. Bill Botti provided 2 typo/clerical errors for fixing and Brenda made those changes.
  - b. So moved by Melinda to approve the September 21, 2020 minutes with the changes. Motion supported by Bill. All ayes. Motion carried.
4. Public comment
  - a. Let the record show there were no comments from the public at this time.
5. Official appointment of Board of Foresters board members by State Forester Jeff Stampfly.
  - a. As State Forester for the State of Michigan, I, Jeff Stampfly, formally appoint the following individuals to the Michigan Board of Foresters representing their respective groups for the term of November 6, 2020 to November 30, 2024.
    - i. Joyce Angel, representing Michigan Society of American Foresters
    - ii. Bill Botti, representing Michigan Forest Association
    - iii. Jim Rivard, representing Michigan State University
    - iv. Any appointee may resign their appointment at any time by formal letter of resignation to the chair of the board and the State Forester.
6. Executive Team
  - a. Chair
    - i. So moved by Bill appoint Gerald Grossman as chair of the Michigan Board of Foresters until November 30, 2022. Motion supported by Melinda. All ayes, motion carried.
  - b. Vice Chair
    - i. So moved by Jerry to appoint Joyce Angel as the vice chair of the Michigan Board of Foresters until November 30, 2022. Motion supported by Todd. All ayes. Motion carried.
  - c. Secretary
    - i. So moved by Joyce to appoint Brenda Haskill as the secretary of the Michigan Board of Foresters until November 30, 2022. Motion supported by Bill. All ayes. Motion carried.
7. Old Business
  - a. Financial update from Brenda as board secretary and DNR staff.
    - i. 2020 from January 1 to September 30
      1. Starting balance: \$ 5,526.50
      2. Revenue: \$22,600.00

3. Expenditures: \$ 3,809.79 (wages, postage)

4. Balance: \$24,316.71

- ii. Program renewal phase update from Brenda and she notes paid and current registrants as of 10/26/20 are at 148.
- iii. Jerry recommended that the audit of the CE credits for renewals take place in either January or February of 2021. The board members agreed with his recommendation.
- iv. Joyce asked Chief Stampfly for information on how to account for staff time for Lindsey Henski's assistance for the program and how to incorporate that cost into the yearly budget.

b. Outreach

- i. The promotional card/brochure are in the final draft stages with some photo permissions being sought. The program newsletter for November is in draft and will be circulated for review.

8. New Business

- a. So moved by Brenda to draft a letter of appreciation to Jim Schmierer at MTU and include Dean Storer of CFRES to thank him for his service on the Board of Foresters. Motion supported by Melinda. All ayes. Motion carried.

b. Committee assignments

- i. Violations committee assignment by Chairman Gerald Grossman are to be the board members of Melinda Jones, Todd Penrose, and Brenda Haskill until November 30, 2022.

c. Nontraditional education background registrant renewals

- i. So moved by Brenda that let it be resolved that the Michigan Board of Foresters approves the bachelors program completed by Jenilee Jacques on 12/17/2009 as meeting the educational requirements as set forth in Sec. 53509 of PA116 of 2018. This approval along with additional information provided is sufficient to maintaining the Michigan Registered Forester status. This approval is not precedent setting for any future applicants. Motion supported by Joyce. All ayes. Motion carried.

d. New applicants

- i. So moved by Brenda to approval all three applicants to the registered forester program as of November 6, 2020. Those candidates are Kelly Standerfer, Kent Barden, and Jeffrey Barrett. Motion supported by Melinda. All ayes. Motion carried.

e. Proration of fees and continuing education credits

So moved by Bill that the Michigan Board of Foresters hereby upon request of the Michigan Department of Natural Resources enact the following process for registered forester new registrant proration of fees and continuing education and existing registered foresters who are currently not renewing on May 30 of even number years.

- Move all registrants to expire and renew at the same time. May 30 of even numbered years.
- Upon acceptance to the program, new registrants are billed \$8.34 per full month of every month left in the current registration period.
- Registrants are instructed as to how many CE credits they need upon renewal based on the number of months left in the current registration period and 1 continuing education credit assigned per month.

Example: Jim Forester; approved by the Board in November 2020.

Billed for November 2020-May 30, 2022 = 19 months @ \$8.34/month = \$158.46

Required to attain 19 CE credits for the 19 months in the program and provide proof upon renewal in May 2022.

- For registrants already in the program on rolling calendar days based on program acceptance the following will take place.

Example: Jane Forester; renewing April 30, 2021 for the first time.

Billed for \$200 for a full 2-year cycle (April 1, 2019 to April 30, 2021)

Provide proof of 24 CE credits

Renew in May 2022 with rest of the program participants

Billed \$108.42 for 13 months from May 1, 2021 (old renewal) to May 30, 2022 (new renewal)

Required to attain 13 CE credits for the 13 months between her old renewal date and her new renewal date with all other participants.

Motion supported by Todd. All ayes. Motion carried.

9. Brief discussion with questions from Kent Barden on what his son may need or the path he is advised to take to become a registered forester in the future. Brenda will email Mr. Barden a link to the SAF accredited programs in the United States and language from PA116 of 2018 that outlines the qualifications of registrants.
10. Public Comment. Let the record show there was no additional comment from the public at this time.
11. Adjournment. So moved by Bill to adjourn the meeting at 9:37 am. Motion supported by Todd. All ayes. Motion carried.