



## OIL AND GAS LEASE EXTENSION REQUIREMENTS

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1. Only leases containing lease terms providing for an extension of the primary term will be considered for extension.
2. Extension requests must be made in writing and must be accompanied by an extension review fee of \$250 per lease, per extension request. No review will be conducted without receipt of the review fee.
3. Leases are extended for no more than one (1) year at a time.
4. Extension requests should be submitted a minimum of thirty (30) days prior to the expiration date of the primary term and can be submitted as early as one (1) year prior to the expiration date of the primary term.
5. The subsequent review determines the extension bonus consideration, which is based upon bonuses paid for private leases, state, and federal oil and gas lease auction data, known fields, and production activity within the immediate area of the request. Extension bonus consideration is a minimum of \$10 per acre extended, with no maximum.
6. Extension rental is typically defined within each lease document.
7. Extension review, bonus, and rental fees must be paid **prior to** the expiration date of the primary term. If the primary term expires on a Saturday or Sunday, or on a state or federal holiday, arrangements should be made to ensure these fees are received by the Michigan Department of Natural Resources (DNR) on a business day preceding such weekends and holidays.

If you have questions regarding extension requests, please contact Minerals Management Section, [DNR-Minerals@michigan.gov](mailto:DNR-Minerals@michigan.gov) or 517-284-5850.

Mail extension requests to:  
**CASHIER'S OFFICE**  
**MICHIGAN DEPARTMENT OF NATURAL RESOURCES**  
**PO BOX 30451**  
**LANSING MI 48909-7951**

Overnight requests:  
**CASHIER'S OFFICE**  
**MICHIGAN DEPARTMENT OF TRANSPORTATION**  
**VAN WAGONER BUILDING, FIRST FLOOR**  
**425 WEST OTTAWA STREET**  
**LANSING MI 48933**