



Michigan Department of Natural Resources – Parks and Recreation Division

**ORV TRAIL IMPROVEMENT FUND GRANTS PROGRAM
RESTORATION / SPECIAL MAINTENANCE AND INSURANCE
REIMBURSEMENT REQUEST**

This information is required by authority of Part 811, 1994 PA 451, as amended.

GRANTEE INFORMATION

Grantee Name	Grant Number	Grant Year
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See instructions under Reimbursement Procedures in the ORV Grant Handbook (IC3600).

RESTORATION / SPECIAL MAINTENANCE

PROJECT NO.	PROJECT LOCATION	PROJECT NAME	PROJECT COMPLETE		\$ AMOUNT
			YES	NO	
					\$
	<input type="checkbox"/> FULL ONE TIME PAYMENT	<input type="checkbox"/> 75% ADVANCE PAYMENT	<input type="checkbox"/> BALANCE OF ADVANCE		\$
					\$
	<input type="checkbox"/> FULL ONE TIME PAYMENT	<input type="checkbox"/> 75% ADVANCE PAYMENT	<input type="checkbox"/> BALANCE OF ADVANCE		\$
					\$
	<input type="checkbox"/> FULL ONE TIME PAYMENT	<input type="checkbox"/> 75% ADVANCE PAYMENT	<input type="checkbox"/> BALANCE OF ADVANCE		\$
					\$
	<input type="checkbox"/> FULL ONE TIME PAYMENT	<input type="checkbox"/> 75% ADVANCE PAYMENT	<input type="checkbox"/> BALANCE OF ADVANCE		\$
SPECIAL MAINTENANCE AND TRAIL DEVELOPMENT SUBTOTAL					\$ _____

INSURANCE

	\$ AMOUNT
Liability Insurance (attach receipt and payment documentation)	\$ _____
INSURANCE SUBTOTAL	\$ _____

TOTAL REIMBURSEMENT REQUEST \$ _____

GRANTEE SIGNATURE

Grantee (Print)	Grantee Signature	Date
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GRANTEE SPONSOR: Return this completed Reimbursement Request to your Parks and Recreation Division contact.

*** FOR DNR USE ONLY * - DEPARTMENT OF NATURAL RESOURCES AUTHORIZATION**

REMARKS: _____

Approved By	Date	Amount Approved \$
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PRD - DESIGNEE: UPON APPROVAL FORWARD THIS REQUEST TO PROGRAM SERVICES, LANSING.

PR1838-3 RESTORATION SPECIAL MAINTENANCE AND INSURANCE

REIMBURSEMENT REQUEST

		COMMENTS
	Correctly complete field boxes	
	Calculations are checked for accuracy	
	Signatures are in place	
	All invoices attached	
	Proof of payments/all cancelled checks are attached	
	Other	

DNR Field Contact Signature

Club/Grant Sponsor Signature