



Natural Resources: 2023 Administrators Workshop

April 20, 2023





WHAT'S NEW

- Livery Reports submitted to LED and not Grants Management
- Agreements Updated – expenditures incurred and goods and services done within grant period
- Program Booklet updated – MiGrant instructions
- Activity Report built into MiGrants
 - Word versions available on website for daily logs



Marine Safety Staff

Clay Summers (05.15.23) - Section Manager

Christie Bayus - LWCF, Rec Passport, Marine Safety Program Manager

Krista Dickerson - Marine Safety, Recreation Passport, Habitat Improvement Payment Officer

Lance Brooks – MiGrants Technical Support



Marine Safety Grant Allocations

The marine safety operation grants are determined by targeting 75 percent of the average grant amounts awarded to each county over the past three years, as funds allowed.

Past grant history use of funds is used when determining grants as well.

Total Applications Received = 81 (\$6.3 Million)



Activity Reports

The Annual Activity Report is built into MiGrants

- Due Date: October 31st, 2023
(Counties with federal funds)
- Due Date: January 15, 2024
(Counties with state or dual funds)

The total hours reported on the activity report must match the number of hours requested for salary and wage reimbursement



Deadlines –State Aid Vouchers

Federal funds

- Work Completed and Goods Received or Services Provided must be complete by September 30th
- Documentation due by October 31st

State funds

- Work Completed and Goods Received or Services Provided must be complete by December 31st
- Documentation due by March 1st



State Aid Voucher and Financial Reports

Will be completed in MiGrants

All required fields must be filled out in order to submit for review

Be sure to add staff to your organization as members in MiGrants that will be assisting with the reimbursement request



Salaries and Wages

Eligible Expenses

- Straight pay
- Holiday pay
- Overtime pay

In excess of 80 hours for FT employees

In excess of 40 hours for PT employees

- Fringe benefits



Contractual Services, Supplies, and Materials

Training

- Administrator's Workshop
- New officer training
- All other training that is pre-approved by the DNR (must be requested in writing prior to attending the training)



Contractual Services, Supplies, and Materials

Vessel or PWC Expenses:

- All operational costs (fuel, oil, supplies, etc.)
- Repairs
- Cost of winterizing the boats
- Fees for dockage/storage
- Boat decals or registrations
- Trailer expenses



Contractual Services, Supplies, and Materials

Vehicle expenses:

- Vehicle Mileage – applicable state rate (\$0.44 per mile as of 10/01/22), no additional expenses
- Actual Vehicle costs – gas, oil & repairs
- Leased Vehicles -- \$300.00/month plus gas & oil



Contractual Services, Supplies, and Materials

Miscellaneous expenses:

- Purchase or dry cleaning of uniforms
 - \$400.00 for FT employees
 - \$200.00 for PT employees
- Personal flotation devices
- Office supplies
- Telecommunications



Ineligible Items

Common Ineligible Items

- Dive expenditures and training
- Training not pre-authorized by the DNR
- Firearms, holsters, ammunition, gun belts, pepper spray, gun belt accessories and belt keepers
- Employee physicals & drug testing
- Rental in county-owned buildings



More Information Available at:

www.michigan.gov/dnr-grants



Law Enforcement & Safety

- › ORV Safety Education Grants
- › ORV Law Enforcement Grants
- › Snowmobile Law Enforcement Grants
- › Marine Safety Grants



Thank you
Questions?

www.michigan.gov/dnr-grants

