# Sample Resolutions

Please include a signed and certified copy of the resolution in the Spark grant application. The resolution language must include:

* Project Name
* Park Name
* Amount requested from the Spark Program
* If applicable, additional funding sources and amounts
* Signed and certified

**SAMPLE RESOLUTION OF AUTHORIZATION – LOCAL UNIT OF GOVERNMENT MATCH WITHOUT DONATED FUNDS**

WHEREAS, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ supports the submission of an application titled, “\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_” to the Spark grant programfor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*(project description)* at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(location or park name)*; and,

WHEREAS, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is hereby making a financial commitment to the project in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby authorizes submission of a Spark Application for $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and further resolves to make available its financial obligation amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_ %) of a total $\_\_\_\_\_\_\_\_\_\_\_\_ project cost, during the

20\_\_-20\_\_ fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ at their regular meeting held on \_\_\_\_\_\_\_\_\_\_\_20\_\_, at \_\_\_\_\_ p.m. in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with a quorum present.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk

**SAMPLE RESOLUTION OF AUTHORIZATION – LOCAL UNIT OF GOVERNMENT MATCH WITH DONATED FUNDS**

WHEREAS, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ supports the submission of an application titled, “\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_” to the Spark grant program for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*project description)* at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(location or park name)*; and,

WHEREAS, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is hereby making a financial commitment to the project in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_matching funds, in cash and/or force account; and,

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (list organization) $\_\_\_\_\_\_\_\_\_\_\_ (donated amount)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (list organization) $\_\_\_\_\_\_\_\_\_\_\_ (donated amount)

 Total $\_\_\_\_\_\_\_\_\_\_\_\_ (sum of donations)

NOW THEREFORE, BE IT RESOLVED that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby authorizes submission of a Spark grant Application for $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and further resolves to make available a local match through financial commitment and donation(s) of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_%) of a total $\_\_\_\_\_\_\_\_\_\_\_\_ project cost, during the 20\_\_-20\_\_ fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ at their regular meeting held on \_\_\_\_\_\_\_\_\_\_\_20\_\_, at \_\_\_\_\_ p.m. in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with a quorum present.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk

**SAMPLE RESOLUTION – LOCAL SUPPORT FOR DNR PROJECTS**

WHEREAS, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ supports the Department of Natural Resources’ (DNR) submission of an application titled, “\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_” to the Spark Grant Program for\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*project description)* at \_\_\_\_\_\_\_\_\_\_\_\_ *(location or park name)*; and,

WHEREAS, the location of the proposed project is within the jurisdiction of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name of local unit of government*); and,

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, with this resolution of support it is acknowledged that\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(name of local unit of government)* is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby supports submission of a Spark Grant Application for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, by the DNR.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ at their regular meeting held on \_\_\_\_\_\_\_\_\_\_\_20\_\_, at \_\_\_\_\_ p.m. in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with a quorum present.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk