



# STATE OF MICHIGAN PROCUREMENT

## Department of Natural Resources

525 West Allegan, Constitution Hall, Third Floor  
Lansing, MI 48933

### CONTRACT CHANGE NOTICE

Change Notice Number **1**  
to  
Contract Number **220000000569**

<b>CONTRACTOR</b>	Franke Septic Tank Service
	11894 South Mackinaw Trail
	Cadillac, MI 49601
	Tom Meyer
	231-878-6700
	tmeyer@teamsalisbury.com
	CV0029597

<b>STATE</b>	Program Manager	Charlotte Kiefer	DNR
		231-590-5409	
		KieferC@michigan.gov	
<b>Contract Administrator</b>		Brooke Jones	DNR
		517-388-6833	
		jonesb30@michigan.gov	

CONTRACT SUMMARY				
<b>DESCRIPTION:</b> Snow Removal Service – Department of Natural Resources Cadillac Customer Service Center				
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW	
04/01/2022	03/31/2025	2, 1-year	03/31/2025	
PAYMENT TERMS		DELIVERY TIMEFRAME		
Net 45		N/A		
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
<input type="checkbox"/> P-card <input type="checkbox"/> Payment Request (PRC) <input type="checkbox"/> Other			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
MINIMUM DELIVERY REQUIREMENTS				
NA				
DESCRIPTION OF CHANGE NOTICE				
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input checked="" type="checkbox"/>	1 year	<input type="checkbox"/>		03/31/2026
CURRENT VALUE		VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE	
\$46,900.00		\$0.00	\$46,900.00	
<b>DESCRIPTION:</b> Effective 02/18/2025, the DNR is exercising the first available option year on the contract, making the revised contract expiration date 03/31/2026. In addition, the contract administrator has been updated to Brooke Jones. All other terms, conditions, and specifications remain the same.				

**FOR THE CONTRACTOR:**

**Franke Septic Tank Service**

\_\_\_\_\_  
**Company Name**

\*\*Signed copy with DNR Procurement\*\*

\_\_\_\_\_  
**Authorized Agent Signature**

**Terry Franke**

\_\_\_\_\_  
**Authorized Agent** (Print or Type)

\_\_\_\_\_  
**Date**

**FOR THE STATE:**

\*\*Signed copy with DNR Procurement\*\*

\_\_\_\_\_  
**Signature**

**Brooke Jones, Buyer**

\_\_\_\_\_  
**Name & Title**

**Department of Natural Resources**

\_\_\_\_\_  
**Agency**

\_\_\_\_\_  
**Date**



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Change Notice Number **1**  
to  
Contract Number **220000000569**

<b>CONTRACTOR</b>	Franke Septic Tank Service
	11894 South Mackinaw Trail
	Cadillac, MI 49601
	Terry Franke
	231-775-7014
	Tfranke432@yahoo.com
	CV0029597

<b>STATE</b>	Program Manager	Charlotte Kiefer	DNR
		231-590-5409	
		KieferC@michigan.gov	
<b>STATE</b>	Contract Administrator	Brooke Jones	DNR
		517-388-6833	
		JonesB30@michigan.gov	

CONTRACT SUMMARY				
<b>DESCRIPTION:</b> Snow Removal – Department of Natural Resources – Cadillac Customer Service Center				
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW	
April 1, 2022	March 31, 2025	TWO 1-Year Options to Renew	March 31, 2025	
PAYMENT TERMS		DELIVERY TIMEFRAME		
Net 45 ARI		Per Schedule A		
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
<input type="checkbox"/> P-card <input type="checkbox"/> Payment Request (PRC) <input type="checkbox"/> Other			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
MINIMUM DELIVERY REQUIREMENTS				
Per Schedule A				
DESCRIPTION OF CHANGE NOTICE				
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input checked="" type="checkbox"/>	One Year	<input type="checkbox"/>		March 31, 2026
CURRENT VALUE		VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE	
\$46,900.00		\$0.00	\$46,900.00	
<b>DESCRIPTION:</b> Effective April 1, 2025 this Contract is exercising the first available option year. The revised expiration date is March 31, 2026. All other terms, conditions, specifications, and pricing remain the same. Per DNR and Contract agreement, and DTMB-CPS approval.				

**FOR THE CONTRACTOR:**

**Franke Septic Tank Service**

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Authorized Agent Signature**

**Terry Franke**

\_\_\_\_\_  
**Authorized Agent** (Print or Type)

\_\_\_\_\_  
**Date**

**FOR THE STATE:**

\_\_\_\_\_  
**Signature**

**Lisa Crozier-Green, Buyer Specialist**

\_\_\_\_\_  
**Name & Title**

**Department of Natural Resources**

\_\_\_\_\_  
**Agency**

\_\_\_\_\_  
**Date**