

Emergency Telephone Service Committee
Policy Subcommittee Meeting
January 5, 2005

Minutes

1. Call to Order.

The policy Subcommittee meeting of the ETSC was called to order by telephone conference call at 10:00 a.m. by Dale Berry, Chair. Those in attendance were Dale Berry, Marsha Bianconi, State 9-1-1 Coordinator Harriet Miller-Brown, James Fyvie, and John Hunt. Also in attendance was ETSC Chair Dale Gribler.

2. Call to the Public.

There were no issues raised by the public.

3. Creation of an Executive Sub-Committee.

The Sub-Committee reviewed the discussion from the December meeting and began working on developing a bylaws amendment which would create this committee. The subcommittee discussed the purpose of the proposed Executive Committee. It also recommended that the proposed committee be referred to as the "Executive Committee" instead of the "Executive Subcommittee".

It was MOVED by Fyvie, SUPPORTED by Bianconi, to recommend to the Emergency Telephone Service Committee, that the ETSC bylaws be amended to include an Executive Committee, which will be a sub-committee of the ETSC. The purpose of the Executive Committee shall be to interpret existing ETSC policy when it is not practical or timely to call the ETSC to order. The proposed Executive Committee will not set ETSC policy, nor will it interpret the law. The motion was APPROVED.

The subcommittee then discussed the proposed members of the Executive Committee. It was the consensus of the group that committee members shall be specific members of the ETSC as a result of their appointment by specific organizations. The Executive Committee will have between six and eight members.

It was MOVED by Hunt, SUPPORTED by FYVIE, to recommend to the ETSC that the members of the Executive Committee will composed of the following members of the ETSC:

- The Director of the Department of State Police or his or her designated representative.
- The President of the Michigan Sheriffs' Association or his or her designated representative.

- The President of the Michigan Fire Chiefs Association or his or her designated representative.
- The Executive Director of the Michigan Association of Ambulance Services or his or her designated representative.
- The President of the Michigan Communications Directors Association or his or her designated representative.
- The President of the Telecommunications Association of Michigan or his or her designated representative.
- The current Chair of the ETSC, if that individual is not the representative of one of the above organizations.
- The current Vice Chair of the ETSC, if that individual is not the representative of one of the above organizations.

Further, that the Chair of the ETSC will serve as the Chair of the Executive Committee. The motion was APPROVED.

It was the consensus of the subcommittee that the bylaws amendment will be sent to the members of the ETSC in time for consideration at the March meeting.

Members of the Policy Subcommittee also agreed that there may need to be some adjustments to the make up and role of the Executive Committee in the future, depending on attendance and activities of the group. The subcommittee members agreed to review these matters after one year of operation to see if any changes are necessary.

4. Adjournment.

It was MOVED by BIANCONI, supported by HUNT to adjourn. The motion was APPROVED.

Respectfully submitted,

Dale J. Berry
Chair

STATE OF MICHIGAN
EMERGENCY TELEPHONE SERVICE COMMITTEE

PROPOSED BYLAWS AMENDMENT

New Section 6

6. Executive Committee. An Executive Committee of the ETSC is established for the purpose of the interpreting existing ETSC policy when it is not practical or timely to call the ETSC to order.
- 6a. The proposed Executive Committee will not set ETSC policy, nor will it interpret the law.
- 6b. The members of the Executive Committee shall be the following members of the ETSC:
- The Director of the Department of State Police or his or her designated representative.
 - The President of the Michigan Sheriffs' Association or his or her designated representative.
 - The President of the Michigan Fire Chiefs Association or his or her designated representative.
 - The Executive Director of the Michigan Association of Ambulance Services or his or her designated representative.
 - The President of the Michigan Communications Directors Association or his or her designated representative.
 - The President of the Telecommunications Association of Michigan or his or her designated representative.
 - The current Chair of the ETSC, if that individual is not the representative of one of the above organizations.
 - The current Vice Chair of the ETSC, if that individual is not the representative of one of the above organizations.
- 6c. Chair of the ETSC will serve as the Chair of the Executive Committee.

(If approved, the subsequent sections of the Bylaws will be renumbered)