

December 12, 2001

Dear **Business Manager**:

OOPS! Attached are pages from the *Michigan Public School Accounting Manual, Appendix II, Expenditures* that were listed as part of updates to the manual in **Change Notice 7**. You should have received **Change Notice # 7** earlier this month. The notice listed a change to Appendix II, expenditure functions which moved graduation expenditures from function 219 to function 241. The manual pages attached to the original notice did not reflect the change. Please replace pages 25-28 that accompanied Change Notice #7 with those attached to this correspondence. Please communicate these changes to others in your district who may be in possession of the *Michigan Public School Accounting Manual* to assure that manuals remain current. The entire manual along with this change notice is also available electronically on our website at:

<http://www.state.mi.us/mde/off/stateaid/schacctman.htm>

If you have questions concerning the *Michigan Public School Accounting Manual*, please contact Glenda Rader at (517) 335-0524.

Sincerely,

Elaine Madigan Mills, Director
Office of State Aid and School Finance

cc: Glenda Rader