

TABLE OF CONTENTS

APPORTIONED REGISTRATION MANUAL 3
OFFICE LOCATION3

APPORTIONED REGISTRATIONS..... 4
SUMMARY4
FEE COVERAGE.....4
WHO MUST OBTAIN AN IRP REGISTRATION5
IRP EXEMPTIONS5
HOW FEES ARE APPORTIONED5
PARTIAL PAYMENT OPTION6
INSURANCE REQUIREMENTS7
USDOT NUMBER7
PRISM8
VEHICLE WITHDRAWN; DISPOSITION OF FEES8
GVW PLATE CREDIT9
TAX EXEMPTIONS FOR INTERSTATE TRUCKS.....9
HEAVY VEHICLE USE TAX (IRS FORM 2290).....10
WEIGHT VARIANCE10
ROAD TRACTORS10
FLEET-TO-FLEET VEHICLE TRANSFERS10
RENTAL VEHICLES11
RENTAL PASSENGER VEHICLE CALCULATION.....11
RENTAL TRAILERS AND SEMI-TRAILERS (POOL FLEETS)11
ONE-WAY RENTAL VEHICLE FEE CALCULATION12
RENTAL UTILITY TRAILER ALLOCATION.....12

APPLICATIONS 13
HOW TO APPLY13
IRP ONLINE SERVICE.....13
ORIGINAL APPLICATIONS14
RENEWALS.....15
STAGGERED REGISTRATION.....16
INSTRUCTIONS FOR SCHEDULE A/C - APPLICATION17
INSTRUCTIONS FOR SCHEDULE B - DISTANCE SCHEDULE20

TEMPORARY REGISTRATIONS..... 22
TRIP PERMITS (72-Hour Reciprocity Permit).....22
HUNTER’S PERMIT22

ENFORCEMENT..... 23

AUDITS..... 24

APPENDIX A 26

APPENDIX B 34
OWNER-OPERATOR VEHICLES34
LEASED VEHICLES34
HOUSEHOLD GOODS CARRIER34
BUSES35

APPENDIX C	36
APPENDIX D	38
APPENDIX E	43
APPENDIX F.....	44
APPENDIX G	64
CRITERIA FOR IRP LICENSE PLATE REFUND REQUESTS	68
JURISDICTION MAP	69

APPORTIONED REGISTRATION MANUAL

This manual is a guide to obtaining apportioned registration for carriers based in Michigan. This guide gives the basic information needed to apply for registration and license plates. If you have a unique situation not covered in these instructions, contact the IRP office for assistance.

OFFICE LOCATION

The IRP Unit may be contacted as follows:

Mailing Address:

Michigan Department of State
IRP Unit
P.O. Box 30029
Lansing, MI 48909

Office Location:

Department of State Building
State Secondary Complex
7064 Crowner Drive
Dimondale, MI 48821
Phone: (517) 322-1097
Fax: (517) 322-1058

Office hours are 8:00 a.m. to 4:45 p.m., Monday, Tuesday, Thursday, and Friday; and 9:30 a.m. to 4:45 p.m., Wednesday.

Same-day service is available for most transactions received by 3:00 p.m., **with these exceptions:**

- Applications containing large numbers of vehicles may not receive same-day service.
- Same-day service for walk-in customers may not be available during the renewal period.

All IRP transactions, including payments, must be processed by mail, online, or in person through the IRP office listed above. IRP plates and cab cards are only issued through the IRP office in Lansing.

APPORTIONED REGISTRATIONS

SUMMARY

The International Registration Plan (IRP) is a program for licensing commercial vehicles (trucks, trailers, and buses) in interstate operations among member jurisdictions (states or provinces). The member jurisdictions of IRP are all states (except Alaska and Hawaii), the District of Columbia, and the Canadian provinces (except Yukon and Northwest Territory).

Under this program, an interstate carrier files an apportioned registration application in the state or province where the carrier is based (the base jurisdiction). The fleet vehicles and the distance traveled in each jurisdiction where the carrier operates are listed on the application. The base jurisdiction collects the full license registration fee. They distribute the fees to the other jurisdictions based on the percentage of distance the carrier will travel, or has traveled in each jurisdiction. The base jurisdiction also issues a license plate showing the word "apportioned" and a cab card showing all jurisdictions and weights.

The apportioned plate and cab card are the only plate registration credentials needed to operate in member jurisdictions. These registration credentials allow the carrier to operate both intrastate and interstate in all jurisdictions listed on the cab card. (Check with the Michigan State Police (MSP) Commercial Vehicle Enforcement Division Regulatory and Credentialing Unit and the Michigan Department of Treasury for other necessary credentials in Michigan.)

FEE COVERAGE

The fees you pay for your base apportioned plate and cab card are only the license plate and registration fees.

The IRP fee does *not* include the following:

1. Motor fuel taxes or fuel permit fees.
2. Permits to exceed the maximum length, width, height, or axle limitations.
3. Any operating authority required by any state or province.
4. Registration or license fees of states or provinces that are not IRP members.
5. Any special permits that are required by individual jurisdictions.

Addresses and telephone numbers of IRP jurisdictions for permits or operating authority are in [Appendix F](#) of this manual.

WHO MUST OBTAIN AN IRP REGISTRATION

You must obtain apportioned registrations for your fleet if you intend to operate in Michigan and any other IRP jurisdiction, AND the vehicle:

- Is a power unit with two axles and a gross vehicle weight or registered gross vehicle weight in excess of 26,000 pounds; or
- Is a power unit with three or more axles, regardless of weight; or
- Is used in combination, when the gross vehicle weight of such combination exceeds 26,000 pounds gross vehicle weight.

Vehicles or combinations thereof, with a gross vehicle weight of 26,000 pounds or less, and two-axle vehicles may be proportionally registered at the option of the registrant.

In Michigan and most other jurisdictions, power units are the only vehicles that must have apportioned registrations.

A fleet shall be considered never to have been apportioned if the registrant has neither owned or leased apportioned vehicles during the 18 months prior to the date of its application for apportioned registration, nor accrued actual distance by operating apportioned vehicles in any member jurisdiction during the reporting period.

IRP EXEMPTIONS

These vehicles do not need an apportioned registration:

1. Government-owned vehicles.
2. City pick-up and delivery vehicles.
3. Recreational vehicles.
4. Vehicles displaying a restricted plate that is recognized under other reciprocity agreements.

HOW FEES ARE APPORTIONED

Following is an *example* of how the registration for a Michigan-based power unit might be apportioned:

The operator of this unit drives in Michigan, Indiana, Illinois, and Wisconsin and drives 25,000 miles per year in each jurisdiction, for a total annual distance of 100,000. The operator chose the gross vehicle weight of 80,000 pounds for each jurisdiction. Under the International Registration Plan, the license fee would be computed as follows:

	Distance in Jurisdiction	Percentage of Total		Full year fees for Jurisdiction	=	Apportioned Fee
Michigan	25,000	25%	X	1,660.00	=	415.00
2 nd Jurisdiction	25,000	25%	X	1,457.00	=	364.25
3 rd Jurisdiction	25,000	25%	X	2,790.00	=	697.50
4 th Jurisdiction	25,000	25%	X	1,987.50	=	496.88
Total	100,000	100%				\$1,973.63*

**The above example does not reflect actual fees in particular jurisdictions.*

PARTIAL PAYMENT OPTION

Michigan allows you to make a partial payment on 12-month invoices only. This option is only available to accounts that are in good standing. The partial payment consists of all the fees due to the other jurisdictions, and 50(%) percent (half) of the amount due to Michigan. A \$10 service fee per vehicle is indicated on the invoice and must be paid with the first payment.

If you make a partial payment, you are legally responsible for the second payment. Payment is required whether or not the vehicle is still in service or existence, or whether the carrier is in or out of business.

Using the table below, locate your expiration month to determine when the second half of your Michigan fees are due.

PLATES EXPIRE	PARTIAL PAYMENT DUE
June 30	January 1
September 30	April 1
December 31	July 1
March 31	October 1

PENALTY FEE: Public Act 159 of 2011 provides a penalty for any partial payment account that is not paid in full within 180 days after date of purchase.

If any IRP installment amount is outstanding and unpaid by the due date, the following **will be imposed** as a penalty:

If a person is late once in paying the balance:

- 25% of the balance will be added to the amount owed.
- All vehicle registrations in your account will be suspended.
- A statement of the balance and penalty due will be sent to the Department of Treasury for collection.

If a person is late twice in paying the balance within a 2-year period:

- 25% of the balance will be added to the amount owed.
- You will not be able to use the partial payment plan for the following two registration years.
- All vehicle registrations in your account will be suspended.
- A statement of the balance and penalty due will be sent to the Department of Treasury for collection.

INSURANCE REQUIREMENTS

Whether you are obtaining your first apportioned plate, or renewing an existing plate, you must provide proof that your vehicle has Michigan No-Fault Insurance for public liability and property damage. This insurance is separate from your cargo. The minimum coverage requirements are \$20,000/\$40,000 public liability and \$10,000 property damage, or single limit coverage of \$50,000.

Proof of Michigan No-Fault Insurance must be submitted with your application. Your insurance agent or company should provide this proof to you. The proof must show the following information:

- 1) **The insurance is written specifically as a Michigan policy (other jurisdictions' no-fault laws are not the same as Michigan and will not be accepted);**
- 2) **Name of the insurance company issuing the coverage;**
- 3) **Name of the person or company covered by the policy;**
- 4) **Vehicle covered (year, make, and vehicle identification number);**
- 5) **Beginning and ending date of coverage; and**
- 6) **Policy number.**

If the insurance is in a name other than the registrant, a copy of the lease agreement is required.

Individuals, companies, and corporations may post a bond with the Michigan Department of State to self-insure their vehicles. When approved, a certificate valid for one year will be issued certifying the self-insurance. This certificate is the proof of insurance.

USDOT NUMBER REQUIREMENT

The Federal government requires that you provide a US Department of Transportation (USDOT) number and Taxpayer Identification Number (TIN) for the motor carrier responsible for safety (MCRS) for each registered vehicle. For more information and to apply for a USDOT number, visit www.safer.fmcsa.dot.gov.

Should the MCRS for your registered vehicle(s) change, please update your IRP account with the correct MCRS as soon as possible after the change occurs. Taking this step will save you time at roadside in the event of future inspections and will ensure that MCRS designations no longer associated with you are removed from the IRP records.

PERFORMANCE AND REGISTRATION INFORMATION SYSTEMS MANAGEMENT (PRISM)

Michigan participates in the federal Performance and Registration Information Systems Management (PRISM) program. PRISM is a partnership between the Federal Motor Carrier Safety Administration (FMCSA) and the states to promote and enhance motor carrier safety. The PRISM program requires that motor carriers improve their identified safety deficiencies or face progressively more stringent sanctions up to the ultimate sanction of a Federal out-of-service order (OOSO) and concurrent State registration suspensions.

PRISM links the commercial vehicle registration process to motor carrier safety to achieve two purposes:

- Determine the safety fitness of the motor carrier prior to issuing license plates
- To influence the carrier to improve its safety performance through an improvement process and, where necessary, the application of registration sanctions.

The PRISM program encompasses two major processes, Registration and Enforcement, which are integrated to identify motor carriers and hold them responsible for the safety of their operations. The performance of unsafe carriers is improved through a comprehensive system of identification, education, awareness, data gathering, safety monitoring and treatment.

For more information about PRISM, visit <https://www.fmcsa.dot.gov/information-systems/prism/performance-and-registration-information-systems-management-prism>.

VEHICLE WITHDRAWN; DISPOSITION OF FEES

If a vehicle is withdrawn from an apportioned fleet during the registration period, you must notify the IRP Unit. If you want to cancel your plate, you must send a letter, along with the plate and cab card, to the IRP Unit.

The State of Michigan does **not** refund fees for withdrawing a vehicle from a fleet unless one of the following conditions exists:

- You must transfer or assign title or interest in a registered vehicle before placing the plate or tab on the vehicle. You must apply for a refund within 30 days of the sale of the vehicle.
- The owner of the vehicle dies. The surviving spouse may apply for a refund for the time remaining on the license plate.
- If your driver license is suspended because of a physical/medical reason.

If one of the above conditions does not exist, you will not receive a refund or credit for the vehicle. However, you may receive credit if you transfer the plate to another vehicle. You are encouraged to keep the plate and the cab card so that you can transfer the plate to the other vehicle during the registration year.

When you transfer the plate to another vehicle, you **must** submit the old cab card.

GVW PLATE CREDIT

If you currently have a valid Michigan GVW license plate, and need to purchase a Michigan IRP plate, you may turn the GVW plate in for credit. The GVW plate must be registered to the same vehicle for which you are requesting an IRP plate. **The credit will not exceed the total amount of the Michigan portion of the IRP billing notice.** You MUST turn in the GVW registration to receive credit.

You may elect to receive a refund for a Michigan GVW license plate. To do so, you must request a refund by sending a letter stating the reason for the refund and include the GVW license plate, registration, and your IRP invoice with your letter. The refund must be requested within 30 days of the IRP application. Mail the letter, license plate, and registration to:

Michigan Department of State
Purchasing and Expenditure Section
Attn: Refunds
430 West Allegan, 4th Floor
Lansing, MI 48918

TAX EXEMPTIONS FOR INTERSTATE TRUCKS

On July 14, 1999, Governor Engler signed into law Senate Bill (SB) 544 (PA 116). House Bill (HB) 4586 (PA 70) was previously signed into law on June 25, 1999. This legislation provides a full (non-apportioned) sales and use tax exemption to interstate motor carriers for the sale, purchase or lease of rolling stock made after April 30, 1999. This exemption applies to qualified trucks, a trailer designed to be drawn behind a qualified truck, and parts affixed to either a qualifying truck or trailer. These items are collectively defined as “rolling stock.” Previous exemptions had expired April 30, 1999.

- “Qualified truck” is a commercial motor vehicle power unit with 2 axles and a gross vehicle weight rating (GVWR) over 10,000 lbs., or a commercial motor vehicle power unit with 3 or more axles. A “qualifying trailer” is one designed to be drawn behind a “qualified truck”.
- An “interstate motor carrier” is a person in the business of carrying persons or property, other than themselves, their employees, or their own property, for hire across jurisdiction lines and whose **fleet distance was driven at least 10% outside of Michigan in the immediately preceding tax year**. In computing fleet distance, trucks used solely in one jurisdiction (intrastate) cannot be counted.

HEAVY VEHICLE USE TAX (IRS FORM 2290)

The U.S. Internal Revenue Service requires all jurisdictions to verify proof of payment or exemption from the Federal Heavy Vehicle Use Tax before registering vehicles at 55,000 pounds gross vehicle weight or above. For Michigan-based vehicles, this verification is required for all vehicles with a GVW of 60,000 through 160,001 pounds.

Heavy Vehicle Use Tax may be due on your newly purchased vehicles. If you have just purchased another vehicle, you should contact the IRS to get information on any Heavy Vehicle Use Tax that may be due. To register or renew your vehicle for IRP, proof of payment or exemption from Heavy Vehicle Use Tax must be submitted. This proof may be:

- A copy of your validated Schedule 1 (IRS Form 2290). A photocopy is acceptable because this form will be kept by the Michigan Department of State, **or**
- A copy of your validated IRS Form 2290 Schedule 1 printed from the IRS website. Valid copies show an electronic watermark.
- A copy of your canceled check (front & back).

Note: Electronic Payment receipts from the EFTPS website cannot be used as proof of HVUT payment.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT THE REQUIRED PROOF OF, OR EXEMPTION FROM, THE HEAVY VEHICLE USE TAX.

The IRS Heavy Vehicle Use Tax period runs from July 1 to June 30 each year. Vehicle owners who need a Form 2290 for submitting their Heavy Vehicle Use Tax to the IRS can acquire forms from the IRS website at: <http://www.irs.gov/forms-&-pubs>.

If you have any questions about the Heavy Vehicle Use Tax, contact a local Internal Revenue Service office.

WEIGHT VARIANCE

It is necessary to submit supporting documentation for any vehicle when the highest and lowest gross vehicle weights for registered jurisdictions vary by 10(%) percent or more. You may be rejected or denied registration for those vehicles if the variance does not reflect actual operating practice.

ROAD TRACTORS

When registering a Road Tractor (Mobile Home Toter), you will need to report your unladen weight and your gross vehicle weight. Michigan charges fees using the unladen weight, but other IRP jurisdictions charge fees using the gross vehicle weight that is indicated.

If you are pulling a modular home on a trailer, you must register the vehicle as a tractor with the gross vehicle weight (GVW).

FLEET-TO-FLEET VEHICLE TRANSFERS

You are allowed to transfer vehicles from one fleet to another. However, the following jurisdictions will not give you any credit on a fleet-to-fleet transfer:

California
Connecticut
Louisiana
Montana

Oklahoma
Prince Edward Island
South Dakota
Tennessee

Wisconsin
Washington

RENTAL VEHICLES

Base jurisdiction requirements are the same for rental vehicles as described for IRP vehicles. However, if a rental carrier no longer meets the requirements of the established place of business and base criteria, they will be allowed to remain in Michigan for the remainder of the registration year.

RENTAL PASSENGER VEHICLE CALCULATION

To allocate and register these vehicles:

1. Divide the gross revenue received in the preceding year for use of such rental vehicles arising from passenger car rental transactions occurring in your jurisdiction by the total gross revenue received in the preceding year in all jurisdictions in which such vehicles are rented. The resulting percentages shall be applied to the total number of passenger cars that shall be fully-registered in each jurisdiction during the first quarter of each registration year.
2. If equipment is added to the fleet after the first day of any licensing year, the same percent used at the beginning of that licensing year shall be used in determining the number of additional vehicles subject to registration in each jurisdiction's particular quarter.

Each year a list of license numbers and purchase dates must be prepared and maintained. For auditing purposes, these records should be kept for the current registration year and for the three prior reporting years.

RENTAL TRAILERS AND SEMI-TRAILERS (POOL FLEETS)

To allocate and register trailers and/or semi-trailers over 6,000 pounds GVW, and used solely in pool fleets:

1. Divide the gross revenue received in the preceding year for the use of such rental vehicles arising from rental transactions occurring in your jurisdiction by the total gross revenue received in the preceding year in all jurisdictions in which such vehicles are rented.
2. The resulting percentages shall be applied to the total number of vehicles owned and/or operated in such fleet on the first day of each registration year, and these figures shall be the number of rental pool fleet trailers and/or semi-trailers that shall be fully registered in each jurisdiction during the renewal period of each registration year.
3. If equipment is added to the fleet after the first day of any licensing year, the same percentage used at the beginning of that licensing year shall be used in determining the number of additional vehicles subject to registration in each jurisdiction during a particular year.

A listing of license numbers and dates purchased and/or renewed must be prepared and maintained. Such registration records and canceled checks representing payment of pool fleet trailer license plates purchased and/or renewed, shall be available for audit. For audit purposes, these records should be kept for the current registration year and the three prior reporting years.

ONE-WAY RENTAL VEHICLE FEE CALCULATION

Owners of trucks less than 26,000 pounds gross vehicle weight operated as part of an identifiable one-way fleet will allocate vehicles to the respective jurisdictions based on the distance factor shown below and fully plate these allocated vehicles in such jurisdiction. All trucks of such one-way fleets so qualified will be allowed to perform both intrastate and interstate movements in all jurisdictions.

Fleets of one-way rental vehicles (trucks) are apportioned much the same way as apportionable fleets (regular trucking operations) operated by the trucking industry. Like the trucking industry, records of vehicle movement (distance records) are maintained in order to develop a record of total distance and individual jurisdiction distance. The only difference between one-way rental fleets and other apportionable fleets is the method of paying the apportioned fees due. Fees due on one-way rental vehicles are paid by the allocation of units to be fully licensed in each jurisdiction. For example, if 2 percent of the total fleet distance is operated in Arkansas, 2 percent of the one-way vehicles will be fully plated in Arkansas. Each jurisdiction shall grant reciprocity to any one-way rental vehicle fully plated in another jurisdiction. The following procedures should be used when determining fees due by a one-way rental fleet:

1. Check the distance schedule submitted with each one-way rental fleet to verify the total distance operated in all jurisdictions.
2. Determine the percentage of distance in your jurisdiction by dividing the number of distance generated in your jurisdiction by the total number of distance operated (total distance).
3. After counting the number of units in a particular gross weight category, multiply that figure by the percentage obtained in step 2. The result is the number of units to be fully licensed in your jurisdiction. The balance of the units will be licensed in other jurisdictions based upon the percentage of distance in each.
4. Count the number of units the one-way rental company has designated to be fully licensed in your jurisdiction. This amount should be the same as the figure obtained in step 3.
5. Issue license plates and cab cards at the full fee for the vehicles designated to be registered in your jurisdiction.

RENTAL UTILITY TRAILER ALLOCATION

Owners of utility trailers 6,000 pounds gross vehicle weight and under, engaged in the business of renting such trailers for use in a jurisdiction shall register a number of trailers equal to the average number of such trailers rented in or through the jurisdiction during the preceding year.

APPLICATIONS

HOW TO APPLY

Application forms are available from the IRP Unit by mail or telephone at:

Michigan Department of State
P.O. Box 30029
Lansing, MI 48909-7529

(517) 322-1097

Forms may also be obtained from the Secretary of State's website at www.Michigan.gov/sos by clicking on Other Business Services and then IRP.

Instructions for completing the form are found later in this booklet.

Michigan IRP has a quarterly registration program. Following are the expiration dates and enforcement dates with no grace period (see [page 15](#) regarding staggered registration):

EXPIRATION DATE	ENFORCEMENT DATE
September 30	October 1
December 31*	January 1
March 31	April 1
June 30	July 1

* The December 31st renewal option is currently not available for new accounts or new fleets.

To have your registration credentials mailed to you before your plate(s) expire(s), you **must**:

- **File your application for (or renewal of) apportioned registration at least 45 days before the expiration deadline.**
- **Pay your fees at least 10 days before the expiration deadline.**

IRP ONLINE SERVICE

Michigan IRP offers an online service through our State of Michigan website at www.Michigan.gov/irp. This service allows carriers to log into their IRP accounts online to process their renewals, add and delete vehicles, transfer plates, request duplicate cab cards, and change weight on vehicles. Payment online is also available through the website above.

To request access to the Michigan IRP Online system visit www.Michigan.gov/irp or contact the IRP unit at (517) 322-1097 for more information.

ORIGINAL APPLICATIONS

In order to obtain an apportioned registration, the following forms must be submitted:

1. A Michigan IRP Schedule A/C (equipment description and list of jurisdictions for gross vehicle weight).
2. A Michigan IRP Schedule B (distance schedule).
3. Proof of payment of the Federal Heavy Vehicle Use Tax (see [page 9](#)).
4. Proof of Michigan No-Fault Insurance (see [page 7](#)).
5. Copy of the validated Michigan title application or copies of the front and back of the Michigan or out-of-state title.
6. Your choice of expiration dates. The expiration date must be at least six months from your registration date. In other words, you cannot register for less than six months.
7. At least three (3) documents showing proof of Michigan residency.

All original applications must be processed in person at the Lansing office.

Please Note: Even though an application has been filed, the vehicle is not legal to operate in Michigan or any other jurisdiction without a trip permit or a temporary authorization in place of the apportioned registration.

RENEWALS

The IRP Unit sends a computer generated renewal application to each registrant. You will receive a separate application for each fleet registered in your name.

This application contains the following information:

- Fleet information (name, address, type of operation, commodities hauled, etc.; each fleet must have the same registrant name).
- Vehicle information (fleet number, year, make, vehicle identification number, unladen weight).
- Weight schedule (IRP jurisdictions and weight limits currently registered).

When you receive your application, update the information by deleting any vehicles no longer in your fleet, and by adding any vehicles not shown. If vehicle ownership has changed, correct it on the application and send a copy of the front and back of the title or a copy of the validated title application (for vehicles titled out of state, a copy of the front and back of the original title or copy of the validated title application is required.) Update weights to meet your needs for the upcoming year.

For the new registration year you must complete a new distance schedule showing the actual distance you traveled during the previous reporting period of July 1 through June 30. You must indicate the actual distance if your account was open on or before June 1.

Your distance schedule will not be amended just to lower your bill.

If you think the distance you submitted was incorrect, you may request an audit. However, your audit will be added to the normal audit rotation period.

You must keep records of the distance traveled in each jurisdiction and the total distance traveled. These records must be available for audit for four registration years. See pages 23 and 24 for more detail about audits and records you must keep.

TO RENEW, COMPLETE IN DETAIL AND RETURN ALL PAGES OF THE ORIGINAL COPY OF THE RENEWAL FORM, AND MAKE A COPY FOR YOUR RECORDS. Proof of Michigan no-fault insurance, proof of IRS Heavy Vehicle Use Tax payment or exemption, and a validated title application or title for newly added vehicles must be included. If the insurance is in a name other than the registrant, a copy of the lease agreement is also required.

After we process your renewal application, we will send an invoice to you. When you receive this invoice, send your check (made payable to "State of Michigan") and the original (top) copy of your invoice back to us as soon as possible. Your new cab card and a registration tab for your license plate will be sent to you upon payment receipt.

To obtain your credentials before the expiration date, your application must be received 45 days prior to the expiration date, and your payment received 10 days prior to the expiration date. If you submit your forms or payments later than recommended, your plate(s) may be expired before you receive your registration documents. (See chart on next page.)

EXPIRATION DATE	RENEWAL DUE IN IRP OFFICE	PAYMENT DUE IN IRP
September 30	August 14	September 20
December 31	November 7	December 21
March 31	February 14	March 21
June 30	May 14	June 20

STAGGERED REGISTRATION

Michigan has a staggered renewal system for the International Registration Plan (IRP). This system is a result of Public Act 29 of 1992, which became law with the support of the trucking industry.

The expiration dates are September 30, December 31, March 31, and June 30.

If you have more than one fleet in your IRP account, the expiration dates may be staggered on the different fleets. Currently, the IRP Unit is not accepting new fleets for the December 31st expiration date.

INSTRUCTIONS FOR SCHEDULE A/C - APPLICATION

Please type or legibly print all information.

Fleet Information

- Expiration Date -** If the application is for a new account or new fleet, enter the expiration date you wish the plates to expire on (see [page 12](#)). *Currently, the IRP Unit is not accepting new fleets for the December 31st expiration date.*
- Account Number -** Enter your 5-digit IRP account number as assigned by the Michigan IRP Unit. If you have not been assigned a number, leave this area blank. A permanent IRP number will be assigned.
- Fleet Number -** If more than one fleet is submitted under the same company name, enter 01, 02, etc., as the fleet number.
- Supplement Number -** For Department of State use only.
- License Year -** For Department of State use only.
- Name of Registrant -** Enter either the full name of the operating carrier or the name under which you do business.
- Business Address -** This address is where you have an established place of business, maintain the fleet operational records and accrued distance. The business address has two requirements:
- **It must be in Michigan; and**
 - **It must be a street address and cannot be a post office box only. Your plates will be sent to this address (shipped UPS if 6 or more plates). New account registrants will be required to submit proof of residency.**
- Mailing Address -** Use the address where you normally receive your mail. All letters about your account will be sent to this address. A post office box is acceptable.
- Person to Contact -** Indicate the person to contact regarding the application and the contact telephone number.
- Reason for App. -** Please check the appropriate box (es).
- Weight Information -** When opening a new account or making a new fleet, it is necessary to record the gross vehicle weight that you will be operating with (Schedule A/C of your application) for each IRP jurisdiction.
- If your weights between jurisdictions vary by 10(%) percent or more, please comply with instructions on [page 9](#) under Weight Variance.

VEHICLE INFORMATION

- Equipment Number (Required) –** Enter the unit number or equipment number you have assigned to your equipment. Each vehicle registered must have a specific unit/equipment identifier.
- Year (Required) -** Enter the vehicle model year.
- Make of Vehicle (Required) -** Enter the vehicle manufacturer name as shown on title. (i.e. Freightliner, GMC, Ford, etc.)
- VIN(Required) -** Enter the vehicle identification number (VIN) as shown on your vehicle's certificate of title. The complete VIN number must be included.
- Vehicle Type (Required) -** Enter the type of vehicle by using the codes shown on the lower portion of Schedule A/C. (If Road Tractor, see [page 9](#).)
- Axles or Seats (Required) -** When registering a power unit enter the number of axles (including the steering and each axle in a tandem group). If the vehicle is a bus, enter the rated seating capacity
- Colorado Fee Indicator -** If this vehicle is apportioned for the jurisdiction of COLORADO, write "N" (No) for vehicles traveling over 30,000 miles or "Y" (Yes) for vehicles traveling under 30,000 miles in a 12- month period.
- Unladen Weight (Required) -** Enter the actual weight of the vehicle, including the cab, body, and all accessories needed for normal use on the highway. **DO NOT INCLUDE THE WEIGHT OF A LOAD.** (The unladen weight shown on your current registration may be used if it is not the combined weight of the tractor and trailer.)
- Fuel (Required) -** Enter the fuel type used by the power unit. See front lower right corner of Schedule A/C for fuel abbreviations.
- GVW (Required) -** Enter the highest gross weight of the vehicle or vehicle combination that is to be carried on the vehicle at any one time.
- Purchase Price (Required) -** Enter the actual price you paid for this vehicle. Include any accessories or modifications made to the vehicle.
- Factory Price -** Enter the manufacturer's list price of the vehicle when new, including all accessories and modifications. If not known, leave blank.
- Date of Purchase (Required) -** Enter the month, day, and year you purchased the vehicle.
- Date of Lease (Required, if leased) -** For leased vehicles, enter the month and year the lease began. **A copy of the lease agreement is also required when the paper work is submitted to the IRP Unit**

VEHICLE INFORMATION (continued)

Names of Owner(s) - If the registrant does not own the vehicle enter the lessor's name. The name must be written as it appears on the title.

Horse Power (Required for bus only) - Enter the engine's horse power rating.

Jurisdiction Titled In (Required) - Enter the two letter jurisdiction abbreviation for the jurisdiction where the vehicle is titled.

Submit a copy of the front and back of the title or validated Michigan title application for each vehicle added.

Current Plate Number (Required) - Enter the license plate number currently on the vehicle, even if the plate was not issued in Michigan.

Jurisdiction Vehicle Previously Registered In (Required) - Enter the two-letter abbreviation for the jurisdiction where the vehicle was registered before applying for Michigan IRP registration.

VEHICLE INFORMATION - DELETIONS

NOTE: ALL VEHICLE INFORMATION SHOULD MATCH YOUR PREVIOUS IRP APPLICATION.

Equipment Number (Required) - Enter the unit number or equipment number you have assigned to your equipment. It must be the same number you previously used when registering the vehicle.

Year (Required) - Enter the vehicle model year.

Make of Vehicle (Required) - Enter the vehicle manufacturer's name. (i.e. Freightliner, GMC, Ford, etc.)

VIN (Required) - Enter the full vehicle identification number (VIN) shown on your vehicle's certificate of title.

GVW (Required) - Enter the registered combined or gross vehicle weight.

Replacement Equipment Number (Required) - If the apportioned plate on the deleted vehicle is being transferred to a new unit, enter the unit number or equipment number for the replacement vehicle

Reason Removed (Required) - Enter the reason for deleting the vehicle (i.e. sold, destroyed, junked, fleet transfer, etc.).

NOTE: To receive credit for plate fees paid on a deleted unit, another unit must be added on the same supplemental application.

THE APPLICATION MUST BE SIGNED AND DATED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY TO BE PROCESSED.

INSTRUCTIONS FOR SCHEDULE B - DISTANCE SCHEDULE

Fleet Information

- Account Number -** Enter the 5-digit IRP account number assigned by the Michigan IRP Unit. If you have not been assigned a number, leave this area blank.
- Fleet Number -** If more than one fleet is registered under the same company name, enter 01, 02, etc., for the fleet number.
- Supplement Number -** For Department of State use only.
- License Year -** For Department of State use only.
- Name of Registrant -** Enter the full name of the operating carrier or name under which you do business.
- Business Address -** This address is where you have an established place of business, maintain the fleet operational records, and accrued distance. The business address has two requirements:
- **It must be in Michigan; and**
 - **It must be a physical street address and cannot be only a post office box. Your plates will be sent to this address (shipped UPS if 6 or more plates).**
- Mailing Address -** Use the address where you normally receive your mail. All letters about your account will be sent to this address. A post office box is acceptable.
- Person to Contact -** Indicate the name of the person to contact regarding the application.
- Phone Number -** Enter the telephone number of the person indicated above.
- Insurance Company -** Enter the name of the insurance company.
- Policy Number -** Enter the insurance policy number.
- Beginning/Ending Dates -** Enter the beginning and ending dates of the insurance policy.
- Registrant's Fax Number -** Enter the fax number if available (optional).
- Reason for Application -** Please check appropriate box (es).
- Operation Information -** Enter all applicable information about your operation. This box must be completed.

DISTANCE SCHEDULE

All distance figures for the registration year SHOULD be the actual distance driven between July 1, and June 30. Enter distance for every jurisdiction (including non-IRP members) through which you travel, or traveled.

If apportioning in Wyoming, check the appropriate box at bottom of form. You must apportion for at least two jurisdictions, one of which must be Michigan.

Enter the total of actual distance indicated on the distance schedule. You must keep records of the distance traveled in each jurisdiction and the total distance traveled. These records must be available for audit for four registration years. See pages 23-24, for more detail about audits and records you must keep.

Once your distance has been entered into the IRP computer system, you cannot amend your distance schedule just to lower your bill.

If you think the distance you submitted was incorrect, you may request an audit. However, your audit will be added to the normal audit rotation period.

When opening a new account or creating a new fleet, it is necessary to record the gross vehicle weight that you will be operating at on the reverse side (Schedule A/C) of your application, for each IRP jurisdiction.

If your weights between jurisdictions vary by 10(%) percent or more, please comply with instructions on [page 9](#) under Weight Variance.

THE APPLICATION MUST BE SIGNED AND DATED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY TO BE PROCESSED.

TEMPORARY REGISTRATIONS

TRIP PERMITS (72-Hour Reciprocity Permit)

Michigan Operators Driving Out-of-State

Michigan operators eligible for apportioned registration must have a trip permit to enter any IRP jurisdiction unless the Michigan vehicle has an apportioned registration with the jurisdiction listed on the cab card.

In most jurisdictions, as long as you meet the member jurisdiction's requirements, your vehicle can be operated intrastate and interstate for the period allowed under the trip permit. However, in Alberta, Arkansas, British Columbia, Iowa, Manitoba, Nebraska, Ontario, and Wyoming, trip permit operation is limited to interstate movement. Prince Edward Island is limited to one entry and one exit.

Out-of-State Operators Driving in Michigan

A 72-hour reciprocity permit is required for the power unit (truck or truck-tractor) of a truck registered in a jurisdiction not reciprocal with Michigan, a truck from a reciprocal jurisdiction but exceeding its maximum GVW while in Michigan, or a truck from an IRP jurisdiction, but without an IRP plate. The permit authorizes 72 consecutive hours of travel in or through Michigan. The fee for each permit is \$20.

The permit is sold only on an emergency basis or infrequent need.

Permits may be purchased:

- 1) At the IRP Unit in Lansing (either in person or by mail), or
- 2) Through the following wire (fax) services:

730 Permits	613-657-1244
Comdata	800-749-6058
Custom Permit	800-669-5014
Fleet One	877-251-7639
Highway Permits	888-731-0312
Interstate	800-343-4889
J.J. Keller & Assoc.	800-558-5011
Jet Permits	800-788-0603
Nova Permits	800-567-7775
On the Move	608-455-2300
State Permits	800-331-4805
T-Chek Systems	877-767-2435
Trans-Mid America	800-228-7577
West Chester Permits	800-734-3544
West Coast Permits	888-737-6483 or California Office 888-737-6488
Xero Fax	800-937-6329

HUNTER'S PERMIT

If an owner-operator has registered in Michigan in a lessee-carrier's name, and the lessee-carrier terminates a lease, the owner-operator may apply for a Hunter's Permit. This permit allows operation of an unladen (empty) vehicle for 14 days. **TO QUALIFY FOR A HUNTER'S PERMIT, THE LESSEE-CARRIER MUST BE A CURRENT IRP-MICHIGAN REGISTRANT.**

Hunter's permits are available at all Secretary of State Branch offices throughout Michigan.

ENFORCEMENT

Credentials (cab card (registration) and apportioned license plate/tab) must be on the vehicle by your designated expiration date. **There is no grace period.**

EXPIRATION DATE	ENFORCEMENT DATE
September 30	October 1
December 31	January 1
March 31	April 1
June 30	July 1

Michigan carriers going into other jurisdictions should learn those jurisdiction’s requirements. A vehicle operating in a jurisdiction without proper registration may be required to pay full registration fees in that jurisdiction. [Appendix F](#) (pages 43-62) is a list of the jurisdictions and their telephone numbers.

Enforcement personnel inspect the original cab card for proper registration verification. The cab card must be carried in the vehicle and must not be mutilated or altered in any way.

NOTE: Enforcement personnel will be comparing the vehicle identification number (VIN) on the vehicle and the cab card. Be careful when you list the VIN number on your application.

AUDITS

A registrant under the IRP is required to keep detailed daily operational records and use these records to calculate distances that you report on the IRP Application “Distance Schedule B.” A registrant must retain operational records for the current registration year and for the three prior “distance reporting years.” The “distance reporting year” is the 12 months from July 1 to June 30 before the registration year. For example, for the 2015 registration year, you must keep records beginning with July 1, 2013 and ending June 30, 2014.

It is the responsibility of the person(s) named on the IRP registration, to retain records. Even if you are leased to a company, you must keep your own copy of trip reports, and monthly or quarterly summaries. The auditors will not obtain your records from the company that you were leased to; that is your responsibility. If the company is out-of-business or no longer has your records, you remain responsible.

If your registration is selected for audit, the Michigan Department of State, IRP Audit Section, will send you a notice of intent to audit. You will be required to send copies of your records to the auditors. The IRP Audit Section will determine whether distances were reported properly on Distance Schedule B. They will issue an audit report with any changes found. These changes may be assessments or credits.

Records containing the following items shall be accepted by the base jurisdiction as adequate.

For records produced by a means other than a vehicle tracking system:

- the beginning and ending dates of the trip to which the records pertain
- the origin and destination of the trip (city and state)
- the route of travel
- the beginning and ending reading from the odometer, hubodometer, engine control module (ECM), or any similar device for the trip
- the total distance of the trip
- the distance traveled in each jurisdiction
- the Vehicle Identification Number or vehicle unit number

For records produced wholly or partly by a vehicle tracking system, including a system based on Global Positions System (GPS):

- the original GPS or other location data for the vehicle to which the records pertain
- the date and time of each GPS or other system reading
- the location of each GPS or other system reading
- the beginning and ending reading from the odometer, hubodometer, engine control module (ECM), or any similar device for the period to which the records pertain
- the calculated distance between each GPS or other system reading
- the route of the vehicle’s travel
- the total distance traveled by the vehicle
- the distance traveled in each jurisdiction
- the Vehicle Identification Number or the vehicle unit number

Summaries:

- a summary of the fleet's operations for each month, which includes both the full distance traveled by each apportioned vehicle in the fleet during the calendar month, and the distance traveled in the month by each apportioned vehicle in each jurisdiction
- a summary of the fleet's operations for each calendar quarter, which includes both the full distance traveled by the vehicles in the fleet during the calendar quarter and distances traveled in each jurisdiction by the vehicles in the fleet during the calendar quarter
- a summary of the quarterly summaries

Inadequate Records Assessment:

If the registrant fails or refuses to make records available for audit, or if the records made available are, as

a whole, so inadequate that they cannot be audited, the base jurisdiction shall impose an assessment in the amount of twenty percent (20%) of the apportionable fees paid by the registrant for the registration of its fleet in the registration year to which the records pertain. For second offenses, fifty percent (50%), and third offenses, one hundred percent (100%).

The Michigan Department of State, IRP Audit Section, (517) 241-4690, will answer questions about audits and operational records.

Please see sample of an Individual Vehicle Distance and Fuel Report. You may request these forms through the IRP Unit at (517) 322-1097 or print a form by visiting our state web site at www.Michigan.gov/sos. Choose the IRP option under Other Business Services.

APPENDIX A

** DEFINITIONS **

ALLOCATION

“Allocation” means a system of registering a Fleet that operates in more than one Member Jurisdiction under which the Vehicles are fully registered in individual Member Jurisdictions in proportion to a measure of the presence or travel of the Fleet in each one, and under which the Vehicles so registered are granted Reciprocity in all the Member Jurisdictions in which any of the Vehicles of the Fleet is registered.

APPLICANT

“Applicant” means a Person in whose name an application is filed for registration under the Plan.

APPORTIONABLE FEE

“Apportionable Fee” means any periodic recurring fee or tax required for registering Vehicles, such as registration, license, or weight fees.

APPORTIONABLE VEHICLE

“Apportionable Vehicle” means (except as provided below) any Power Unit that is used or intended for use in two or more Member Jurisdictions and that is used for the transportation of persons for hire or designed, used, or maintained primarily for the transportation of property, and:

- has two Axles and a gross Vehicle weight or registered gross Vehicle weight in excess of 26,000 pounds (11,793.401 kilograms), or
- has three or more Axles, regardless of weight, or
- is used in combination, when the gross Vehicle weight of such combination exceeds 26,000 pounds (11,793.401 kilograms).

A Recreational Vehicle, a Vehicle displaying Restricted Plates, a bus used in the transportation of chartered parties or a government-owned Vehicle, is not an Apportionable Vehicle; except that a Truck or Truck Tractor, or the Power Unit in a Combination of Vehicles having a gross Vehicle weight of 26,000 pounds (11,793.401 kilograms), or less, and a bus used in the transportation of chartered parties, nevertheless may be registered under the Plan at the option of the Registrant.

APPORTIONED VEHICLE

“Apportioned Vehicle” means an Apportionable Vehicle that has been registered under the Plan.

APPORTIONMENT PERCENTAGE

“Apportionment Percentage” means the ratio of the distance traveled in the Member Jurisdiction by a Fleet during the Reporting Period to the distance traveled in all Member Jurisdictions by the Fleet during the Reporting Period, calculated to six decimal places, rounded to five decimal places, and multiplied by one hundred.

AUDIT

“Audit” means the examination of a Registrant’s Records, including source documents, to verify the distances reported in the Registrant’s application for apportioned registration and evaluate the accuracy of the Registrant’s distance-accounting system for its Fleet. Such an examination may be of multiple Fleets for multiple years.

AUXILIARY AXLE

“Auxiliary Axle” means an auxiliary undercarriage assembly with a fifth wheel and tow-bar used to convert a Semi-Trailer to a Trailer.

DEFINITIONS (continued)

AXLE

“Axle” means an assembly of a Vehicle consisting of two or more wheels whose centers are in one horizontal plane, by means of which a portion of the weight of a Vehicle and its load, if any, is continually transmitted to the roadway. For purposes of registration under the Plan, an “Axle” is any such assembly whether or not it is load-bearing only part of the time.

BASE JURISDICTION

“Base Jurisdiction” means the Member Jurisdiction, selected in accordance with Section 305, to which an Applicant applies for apportioned registration under the Plan or the Member Jurisdiction that issues apportioned registration to a Registrant under the Plan.

BASE PLATE

“Base Plate” means the plate issued by the base jurisdiction. No other registration plate will be issued by any other member jurisdiction. Base plates have the work “APPORTIONED” or “PRH” and the issuing jurisdiction’s name on the license plate.

CAB CARD

“Cab Card” means an evidence of registration, other than a Plate, issued for an Apportioned Vehicle registered under the Plan by the Base Jurisdiction and carried in or on the identified vehicle.

CARRIER

“Carrier” means an individual, partnership, or corporation engaged in the business of transporting goods or persons.

CHARTERED PARTY

“Chartered Party” means a group of Persons who, pursuant to a common purpose and under a single contract, have acquired the exclusive use of a passenger-carrying Motor Vehicle to travel together as a group to a specified destination or for a particular itinerary, either agreed upon in advance or modified by the group after leaving the place of origin. This term includes services rendered to a number of passengers that a passenger carrier or its agent has assembled into a travel group through sales of a ticket to each individual passenger covering a round trip from one or more points of origin to a single advertised destination.

COMBINATION OF VEHICLES

“Combination of Vehicles” means a Power Unit used in combination with one or more Trailers, Semi-Trailers, or Auxiliary Axles.

COMBINED GROSS WEIGHT

“Combined gross weight” is defined as the total weight of the power unit, trailer, and the maximum load.

COMMERCIAL VEHICLE

“Commercial vehicle” means any vehicle operated to transport persons or property for commercial or industrial enterprise, either for hire or not for hire.

COMMISSIONER

“Commissioner” In Michigan, the jurisdiction official in charge of registration of vehicles is the Secretary of State.

CONVERTER GEAR

“Converter gear: means an auxiliary under-carriage assembly with a fifth wheel and tow bar used to convert a semi-trailer to a full trailer (sometimes called a "converter dolly" or auxiliary axle).

DEFINITIONS (continued)

CREDENTIALS

“Credentials” means the Cab Card and Plate issued in accordance with the Plan.

DEADHEAD

“Deadhead” means operating a commercial vehicle from one point to another without transporting any type of cargo.

DOUBLE-BOTTOM COMBINATION

“Double –bottom combination” means a combination of a power unit pulling two (2) semi-trailers or a semi-trailer and a full trailer.

ENFORCEMENT DATE

“Enforcement Date” means the date the Base Jurisdiction requires a Registrant to display the new Registration Year’s Credentials.

ESTABLISHED PLACE OF BUSINESS

“Established Place of Business” means a physical structure located within the Base Jurisdiction that is owned or leased by the Applicant or Registrant and whose street address shall be specified by the Applicant or Registrant. This physical structure shall be open for business and shall be staffed during regular business hours by one or more persons employed by the Applicant or Registrant on a permanent basis (i.e., not an independent contractor) for the purpose of the general management of the Applicant’s or Registrant’s trucking-related business (i.e., not limited to credentialing, distance and fuel reporting, and answering telephone inquiries). The Applicant or Registrant need not have land line telephone service at the physical structure. Records concerning the Fleet shall be maintained at this physical structure (unless such records are to be made available in accordance with the provisions of Section 1035). The Base Jurisdiction may accept information it deems pertinent to verify that an Applicant or Registrant has an Established Place of Business within the Base Jurisdiction.

EXCEPTION

“Exception” means a deviation from the Plan by a Member Jurisdiction, which has been approved by all Member Jurisdictions.

EXTENSION

“Extension” means a period of time from the expiration date or end of a Grace Period during which Registrants may operate on expired Credentials by reason of the inability of the Base Jurisdiction to provide current Credentials.

FIFTH WHEEL

“Fifth wheel” means a device that connects a truck tractor or converter gear to a semi-trailer.

FLEET

“Fleet” means one or more Apportionable Vehicles designated by a Registrant for distance reporting under the Plan.

GRACE PERIOD

“Grace Period” means a period of time from the expiration of apportioned registration until the Enforcement Date for new Credentials.

GROSS VEHICLE WEIGHT

“Gross vehicle weight” means the weight of the vehicle without load, plus the weight of any load thereon.

DEFINITIONS (continued)

HOUSEHOLD GOODS CARRIER

“Household Goods Carrier” means a carrier handling (i) personal effects and property used or to be used in a dwelling, or (ii) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, hospitals, or other establishments, when a part of the stock, equipment, or supply of such stores, offices, museums, institutions, including objects of art, displays, and exhibits, which, because of their unusual nature or value, requires the specialized handling and equipment commonly employed in moving household goods.

I.C.C.

I.C.C. is an abbreviation for the United States Interstate Commerce Commission.

INTERNATIONAL REGISTRATION PLAN (IRP)

“International Registration Plan” is an agreement between Michigan and other jurisdictions for prorating fees between jurisdictions based on fleet distance traveled in each jurisdiction.

INTERJURISDICTION MOVEMENT

“InterJurisdiction Movement” means Vehicle movement between or through two or more Jurisdictions.

INTRAJURISDICTION MOVEMENT

“IntraJurisdiction Movement” means Vehicle movement from one point within a Jurisdiction to another point within the same Jurisdiction.

I.V.D.R.

“I.V.D.R.” is an abbreviation for individual vehicle distance records.

JURISDICTION

“Jurisdiction” means a country or a state, province, territory, possession, or federal district of a country.

LEASE

“Lease” means a transaction evidenced by a written document in which a Lessor vests exclusive possession, control, and responsibility for the operation of a Vehicle in a Lessee for a specific term. A long-term Lease is for a period of 30 calendar days or more. A short-term Lease is for a period of less than 30 calendar days.

LESSEE

“Lessee” means a Person that is authorized to have exclusive possession and control of a Vehicle owned by another under terms of a Lease agreement.

LESSOR

“Lessor” means a Person that, under the terms of a Lease agreement, authorizes another Person to have exclusive possession, control of, and responsibility for the operation of a Vehicle.

MEMBER JURISDICTION

“Member jurisdiction” means States of the United States, the District of Columbia and the Provinces of Canada, which are members of the International Registration Plan.

MILEAGE (DISTANCE)

“In-Jurisdiction Distance” means the distance operated by a fleet of proportionally registered vehicles in a jurisdiction during the reporting period. In those cases where the registrant operated a fleet of proportionally registered vehicles in jurisdictions that require no apportionment and grant reciprocity, Michigan adds that distance to the Michigan in-jurisdiction distance.

DEFINITIONS (continued)

MOTOR CARRIER

“Motor Carrier” means and an individual, partnership, or corporation engaged in the transportation of goods or people.

- **Common Carrier** - Any motor carrier that holds itself out to the general public to engage in the transportation by motor vehicle of passengers or property for compensation.
- **Contract Carrier** - Any motor carrier transporting persons or property for compensation or hire under contract to a particular person, firm, or corporation.
- **Exempt Carrier** - An individual partnership, or corporation engaged in the business of transporting exempt goods or persons for compensation.
- **Private Carrier** – A person, firm, or corporation that uses its own trucks to transport its own freight.

MOTOR VEHICLE

“Motor Vehicle” means a Vehicle which is self-propelled by power other than muscular power and which does not move on rail.

Motor Vehicle Types -

Bus (BS)_ A motor vehicle designed for carrying 17 or more passengers and used to transport persons for compensation.

Mobile Home Toter (MT) - Every motor vehicle designed and used for drawing other vehicles and not so constructed as to carry any load thereon either independently or any part of the weight of a vehicle or load so drawn. *NOTE: A modular pulled on a trailer is required to register with a gross vehicle weight in Michigan. You must let us know if you are pulling a modular unit on a trailer so that we can properly register your vehicle.*

Road Tractor/Wrecker (RT/WR)_ A truck with a hoist, towing apparatus, or self-loading flatbed, or any combination of these items, permanently affixed to the truck, used to transport not more than 2 vehicles, except for a motor vehicle equipped with a fifth wheel or a motor vehicle that tows the second vehicle on a trailer.

Truck (TK) - Every motor vehicle designed, used, or maintained primarily for the transportation of property.

Truck Tractor (TT) - A motor vehicle designed and used primarily for drawing other vehicles, but so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn (example: car hauler).

Wrecker Plus (WK) – A truck with a hoist, towing apparatus, or self-loading flatbed, or any combination of these items permanently affixed to the truck, used to transport more than 2 vehicles or is hauling additional vehicles using a trailer.

OPERATIONAL RECORDS

“Operational Records” means documents supporting distance traveled in each jurisdiction and total distance traveled such as IVDRs (Individual Vehicle Distance Record), fuel reports, trip sheets, and logs, including those which may be generated through on-board recording devices and maintained electronically.

DEFINITIONS (continued)

PERSON

“Person” means a natural person or business entity such as a corporation, partnership, or limited liability company.

PLATE

“Plate” means the license plate, including renewal decals, if any, issued for a Vehicle registered under the Plan by the Base Jurisdiction.

PRECEDING REPORTING YEAR

July 1 - June 30 period that immediately proceeds the registration or license year for which proportional registration is sought.

PROPERLY REGISTERED VEHICLE

“Properly Registered Vehicle” means a Vehicle which has been registered in full compliance with the laws of all Jurisdictions in which it is intended to operate.

PROPORTION

“Proportion” means part or share in its relation to the whole. (Used synonymously with apportion, which means to divide and distribute proportionally.)

POOL

“Pool,” with respect to motor bus operations, means an agreement or combination among motor carriers of passengers, with the approval of the U.S. Department of Transportation or relevant Provincial authority, to combine or divide traffic, services, or any part of their earnings.

POWER UNIT

“Power Unit” means a Motor Vehicle (but not including an automobile or motorcycle), as distinguished from a Trailer, Semi-Trailer, or an Auxiliary Axle.

RECIPROCITY

“Reciprocity” means the reciprocal grant by one Jurisdiction of operating rights or privileges to Properly Registered Vehicles registered by another Jurisdiction, especially but not exclusively including privileges generally conferred by Vehicle registration.

RECIPROCITY AGREEMENT

“Reciprocity Agreement” means an agreement, arrangement, or understanding between two or more Jurisdictions under which each of the participating Jurisdictions grants reciprocal rights or privileges to Properly Registered Vehicles that are registered under the laws of other participating Jurisdictions.

RECIPROCITY DISTANCE

“Reciprocity Distance” means the distance traveled by Apportionable Vehicles in Jurisdictions which are not Member Jurisdictions and which grant Reciprocity without charge.

RECORDS

“Record” means information created, received, and maintained as evidence by an organization or person in the transaction of business, or in the pursuance of legal obligations, regardless of media.

RECORDS REVIEW

“Records Review” means an evaluation of a Registrant’s distance accounting system and internal controls to assess the Registrant’s compliance with the requirements of the Plan. Unlike an Audit, a Records Review focuses only on the adequacy of the internal controls and the record-keeping system; it may be limited in scope to less than a full Registration Year; it may be conducted before the Registrant’s first registration renewal; and it does not result in any fee adjustments.

DEFINITIONS (continued)

RECREATIONAL VEHICLE

“Recreational Vehicle” means a Vehicle used for personal pleasure or personal travel and not in connection with any commercial endeavor.

REGISTRANT

“Registrant” means a Person in whose name a Properly Registered Vehicle is registered.

REGISTRATION YEAR

“Registration Year” means the twelve-month period during which, under the laws of the Base Jurisdiction, the registration issued to a Registrant by the Base Jurisdiction is valid.

RENTAL FLEET

“Rental Fleet” means Vehicles the Rental Owner designates as a Rental Fleet and which are offered for rent with or without drivers.

RENTAL OWNER

“Rental Owner” means someone who rents Vehicles to others with or without drivers.

RENTAL VEHICLE

“Rental Vehicle” means a Vehicle of a Rental Fleet.

REPORTING PERIOD

“Reporting Period” means the period of twelve consecutive months immediately prior to July 1 of the calendar year immediately preceding the beginning of the Registration Year for which apportioned registration is sought.

RESIDENCE

“Residence” means the status of an Applicant or a Registrant as a resident of a Member Jurisdiction.

RESTRICTED PLATE

“Restricted Plate” means a plate that has a time, geographic area, distance, or commodity restriction or a mass transit or other special plate issued for a bus leased or owned by a municipal government, a state or provincial transportation authority, or a private party, and operated as part of an urban mass transit system, as defined by the Jurisdiction that issues the plate.

SEMI-TRAILER

“Semi-Trailer” means a Vehicle without motor power that is designed to be drawn by a Motor Vehicle and is constructed so that a part of its weight rests upon or is carried by a towing Vehicle.

SERVICE REPRESENTATIVE

“Service Representative” means a Person that furnishes facilities and services, including sales, warehousing, motorized equipment, and drivers under contract or other arrangement to a motor carrier for the transportation of household goods.

TOTAL DISTANCE

“Total Distance” means all distance operated by a Fleet of Apportioned Vehicles. Total Distance includes the full distance traveled in all Vehicle movements, both interjurisdictional and intrajurisdictional, and including loaded, empty, deadhead, and bobtail distance. Distance traveled by a Vehicle while under a trip Lease shall be considered to have been traveled by the Lessor’s Fleet.

TRAILER

“Trailer” means a Vehicle without motor power, designed to be drawn by a Motor Vehicle and so constructed that no part of its weight or that of its load rests upon or is carried by the towing Vehicle.

DEFINITIONS (continued)

TRIP PERMIT

“Trip Permit” means a permit issued by a Member Jurisdiction in lieu of apportioned or full registration.

TRUCK

“Truck” means a Power Unit designed, used, or maintained primarily for the transportation of property.

TRUCK TRACTOR

“Truck Tractor” means a Motor Vehicle designed and used primarily for drawing other Vehicles, but so constructed as to carry a load other than a part of the weight of the Vehicle and load so drawn.

UNLADEN WEIGHT

“Unladen weight” means the weight of the vehicle fully equipped for service excluding the weight of any load.

VEHICLE

“Vehicle” means a device used to transport persons or property on a highway, but does not include devices moved by human power or used exclusively upon rails or tracks.

APPENDIX B

**** OPERATIONS ****

OWNER-OPERATOR VEHICLES

Proportional registration for owner-operators may be accomplished in one of the following procedures:

- ❖ The owner-operator (lessor) may be the registrant and the vehicle may be registered in the name of the owner-operator. The allocation of fees shall be according to the operational records of the owner-operator. The plate and cab card shall be the property of the lessor; or
- ❖ The lessee may be the registrant at the option of the lessor and the vehicle may be registered by the carrier, but in both the owner-operator's name and that of the carrier as lessee, with allocation of fees according to the records of the carrier. The plates and cab cards shall be the property of the lessee.

LEASED VEHICLES

- ❖ An apportioned operator may temporarily lease equipment to another apportioned fleet operator and the lessor shall be responsible for reporting on the proportional application the distance traveled by the leased equipment. The lessee shall be the person using and operating the equipment by the lease agreement.
- ❖ Full-fee Michigan carriers may temporarily lease proportionally registered vehicles bearing proper Michigan credentials, provided the apportioned carrier reports the distance traveled while the equipment is under lease. The Michigan full-fee carrier must send a report of distance traveled by the lease equipment to the apportioned carrier.
- ❖ An apportioned vehicle may be leased to a non-apportioned carrier. The lessor shall be responsible for reporting the distance traveled by the leased equipment. The leased vehicle must bear proportional credentials and can be operated in Michigan only if fees have been paid to Michigan, otherwise a trip permit will be required.
- ❖ A copy of the lease agreement must be submitted to the IRP Unit when renewing an IRP account and when adding a leased vehicle to an account.

HOUSEHOLD GOODS CARRIER

Household Goods Carriers, using equipment leased from service representatives, may elect to base such equipment in the base jurisdiction of the service representative, or that of the carrier.

If the base jurisdiction of the service representative is selected, the equipment shall be registered in the service representative's name, and the Household Goods Carrier shall be indicated as lessee. The apportionment of fees shall be according to the combined distance records of the service representative and those of the carrier. Such records must be kept or made available in the service representative's base jurisdiction.

If the base jurisdiction of the Household Goods Carrier is selected, the equipment shall be registered by the carrier and the service representative shall be designated as lessor. The apportionment of fees shall be according to the distance records of the carrier and the service representative, which must include intrastate distance operated by those vehicles. The records must be kept or made available in the base jurisdiction of the carrier. Service representatives, properly registered under this selection, shall be fully registered for operations under their own authority, as well as under the authority of the carrier.

BUSES

Common carriers of passengers must apportion registration if it is a qualifying bus.

At the option of the registrant, the total distance required on the application may be the actual distance traveled in all the jurisdictions. Or, the total distance may be a sum equal to the scheduled route distance in each jurisdiction from the farthest point of origin to the farthest point of destination of the scheduled pool.

Common carriers of passengers having any doubt as to whether they should file an Apportioned Registration Application should contact the Michigan Department of State IRP Unit (517) 322-1097 for assistance.

APPENDIX C

**** REGISTRATIONS, GRACE PERIODS, ENFORCEMENT DATE ****

JURISDICTION NAME	REGISTRATION YEAR	GRACE PERIOD	ENFORCEMENT DATE
Alabama	Staggered	None	Monthly
Alberta	April - March	None	April 1
Arizona	Staggered	None	Quarterly
Arkansas	Staggered	None	Monthly
British Columbia	Staggered	None	Monthly
California	Staggered	None	Monthly
Colorado	Staggered	30 Days	Monthly
Connecticut	Staggered	None	Monthly
Delaware	Staggered	None	Monthly
District of Columbia	Staggered	None	Quarterly
Florida	Staggered	None	Monthly
Georgia	Staggered	None	Monthly
Idaho	Staggered	None	Monthly
Illinois	April - March	None	April 1
Indiana	Staggered	None	Monthly
Iowa	Staggered	None	Monthly
Kansas	Jan. - Dec.	March 1	March 2
Kentucky	Staggered	None	Monthly
Louisiana	Staggered	None	Monthly
Maine	Staggered	None	Monthly
Manitoba	Staggered	None	Monthly
Maryland	Staggered	None	Quarterly
Massachusetts	July - June	None	July 1
Michigan	Staggered	None	Quarterly
Minnesota	Mar. - Feb.	None	March 2
Mississippi	Staggered	15 Days	Monthly
Missouri	Staggered	None	Quarterly
Montana	Staggered	None	Quarterly
Nebraska	Jan. - Dec.	Jan 1- 31	February 1
Nevada	Jan. - Dec.	None	January 1
New Brunswick	Staggered	None	Monthly
New Hampshire	Staggered	None	Monthly
New Jersey	Staggered	None	Monthly
New Mexico	Staggered	None	Monthly
New York	Staggered	None	Monthly
Newfoundland	Staggered	None	Monthly
North Carolina	Staggered	15 days	Monthly
North Dakota	Staggered	None	Quarterly
Nova Scotia	Staggered	None	Monthly
Ohio	Staggered	None	Monthly
Oklahoma	Staggered	60 Days if renewal filed before expiration date	61 st Day (monthly)
Ontario	Staggered	None	Monthly
Oregon	Jan. - Dec.	March 15	March 16
Pennsylvania	June - May	None	June 1

REGISTRATIONS, GRACE PERIODS, AND ENFORCEMENT DATES (continued)

JURISDICTION NAME	REGISTRATION YEAR	GRACE PERIOD	ENFORCEMENT DATE
Prince Edward Island	Staggered	None	Monthly
Quebec	April 1 - March 31	None	April 1
Rhode Island	June - May	None	June 1
Saskatchewan	Staggered	None	Monthly
South Carolina	Staggered	None	Monthly
South Dakota	Staggered Quarterly	None	Quarterly (Feb., May, etc.)
Tennessee	Staggered	None	Monthly
Texas	Staggered	5 working days	Monthly
Utah	Staggered	None	Quarterly
Vermont	Staggered	None	Monthly
Virginia	Staggered	None	Monthly
Washington	Staggered	None	None
West Virginia	July - June	None	July 1
Wisconsin	Staggered	None	Monthly
Wyoming	Jan. - Dec.	January – March (grace period through March 31 st)	April 1

New jurisdictions will be granted a 120-day moratorium on enforcement by Michigan.

APPENDIX D

**** MAXIMUM WEIGHTS ****

Jurisdiction Name	Interstate Highways	Non-Interstate Highways	Max. Registered Weight On Cab Card
Alabama	80,000	88,000 5-axle combination	“QUAL”
Alberta	139,992 (63,500 kg)	---	139,992 (63,500 kg) (11)
Arizona	80,000	80,000	80,000
Arkansas	80,000	80,000	80,000
British Columbia	141,100 (63,500 kg)	---	139,994 (63,500 kg)
California	80,000	80,000	80,000
Colorado	85,000	85,000	80,000
Connecticut	80,000	80,000	NONE
Delaware	80,000	80,000	80,000
District of Columbia	80,000	80,000	80,000
Florida	80,000	80,000	80,000
Georgia	80,000	80,000	80,000
Idaho	80,000 (1)	105,500	105,500 (130,000 special route vehicles)
Illinois	80,000	80,000	80,000
Indiana	80,000	80,000	80,000
Iowa	Unlimited (8)	Unlimited (8)	Unlimited (10)
Kansas	80,000	85,500	85,500
Kentucky	80,000 (8)	80,000	80,000 (2)
Louisiana	83,400 (3)	88,000 (3)	88,000 (3)
Maine	100,000	100,000	100,000
Manitoba	137,770 (62,500 kg)	124,560 (56,500 kg A-1) 105,000 (47,630 kg B-1)	137,770 (62,500 kg)
Maryland	80,000	80,000	80,000
Massachusetts	Unlimited	Unlimited	Unlimited
Michigan	160,001	160,001	160,001
Minnesota	80,000 (8)	73,280 (4)	80,000 (5)
Mississippi	80,000	80,000	80,000
Missouri	80,000 (8)	80,000	80,000
Montana	138,000	138,000	138,000
Nebraska	80,000	94,000	94,000 (7)
Nevada	129,000	129,000	80,000
New Brunswick	n/a	n/a	137,500 (62,500 kg)
New Hampshire	80,000 (8)	80,000	80,000
New Jersey	80,000	80,000	80,000
New Mexico	86,400	80,000	80,000
New York	80,000(8)	80,000	Unlimited (16)
Newfoundland	137,786 (62,500 kg)	137,786 (62,500 kg)	137,786 (62,500 kg)
North Carolina	80,000	80,000	80,000
North Dakota	80,000 (16) (17)	105,500	105,500 (12)
Nova Scotia (see page 39)	58,500 (kg)	58,500 (kg)	58,500 (kg)
Ohio	80,000	80,000	80,000
Oklahoma	90,000 (9)	90,000	90,000
Ontario	139,992 (63,499 kg)	139,992 (63,499 kg)	139,992 (63,499 kg)
Oregon	105,500 (8)	105,500 (8)	105,500

Jurisdiction Name	Interstate Highways	Non-Interstate Highways	Max. Registered Weight On Cab Card
Pennsylvania	80,000	80,000	80,000
Prince Edward Island	137,788 (62,500) (20)	----	137,788 (62,500 kg)
Quebec (see page 39)			
Rhode Island	80,000	80,000	80,000
Saskatchewan	137,787 (62,500 kg)	n/a	137,787 (62,500 kg)
South Carolina	80,000	80,000	80,000
South Dakota	80,000 (8)	Unlimited (18)	Unlimited (18)
Tennessee	80,000	80,000	80,000
Texas	80,000	80,000	80,000
Utah	129,000 (19)	80,000	80,000 (19)
Vermont	80,000	80,000	80,000
Virginia	80,000 (8)	80,000 (8)	80,000
Washington	105,500	105,500	105,500
West Virginia	80,000	80,000	80,000
Wisconsin	80,000	80,000	80,000
Wyoming	117,000 (21)	117,000	117,000
*Requires an extended weight permit			
See pages 40 and 41 for explanation of numbers in parentheses.			

Nova Scotia:

Maximum weight allowed is determined by axle configuration (i.e. weight of steering axle, number of axles, axle spacing).

Configuration	Maximum Weight
A - Single Axle Truck	17,100 kg/38,000 lbs
B - Tandem Truck	26,000 kg/57,000 lbs
C - Tandem/ Tandem Truck	34,000 kg/75,000 lbs
D - Single Axle Truck (model year 2003 & newer) & Single Axle Trailer	23,700 kg/52,000 lbs
D - Single Axle Truck (model year 2002 & older) & Single Axle Trailer	26,200 kg/58,000 lbs
E - Single Axle Truck (model year 2003 & newer) & Tandem Axle Trailer	32,600 kg/72,000 lbs
E - Single Axle Truck (model year 2002 & older) & Tandem Axle Trailer	35,100 kg/77,000 lbs
F - Tandem Axle Truck (model year 2003 & newer) & Single Axle Trailer	32,600 kg/72,000 lbs
F - Single Axle Truck (model year 2002 & older) & Single Axle Trailer	35,100 kg/77,000 lbs
G - Tandem Truck (2003 & newer) & Tri-axle Trailer (2003 & newer)	41,500 kg/91,000 lbs
G - Tandem Truck (2003 & newer) & Tri-axle Trailer (2002 & older)	49,500 kg/109,000 lbs
G - Tandem Truck (2002 & older) & Tri-axle Trailer (2003 & newer)	44,000 kg/97,000 lbs
G - Tandem Truck (2002 & older) & Tri-axle Trailer (2002 & older)	52,000 kg/114,000 lbs
H - A Train Double (8 Axles)	49,500 kg/109,000 lbs
I - B Train Double (8 Axles)	58,500 kg/129,000 lbs
J - C Train Double (8 Axles)	54,500 kg/120,000 lbs

Maximum weight that can be shown on the cab card is the maximum weight allowable as determined above.

Quebec:

32,000 kg maximum operating weight for a single truck

55,500 kg maximum operating weight for tractor with semi-trailer

53,500 kg maximum operating weight for double train type A or C

59,000 kg maximum operating weight for double train type B

NOTE: The maximum allowable weight of a truck/trailer, tractor/trailer or semi-trailer and load is governed by provincial formula based on number, location and spacing of axles.

Enforcement of axle requirements takes place at vehicle inspection stations or on the highways at which time the number, location and spacing of axles becomes criteria which must be met in addition to the number of axles shown on the registration certificate/cab card.

Maximum registered weight on cab card: 6 axles+

Overweight permit needed over 62,500 kg (137,500 lbs)

For further information regarding types A, B, and C, please contact:

Francois Janelle
Quebec Department of Transport
Telephone: 418-644-5593, ext.2371
Fax: 418-528-5670

Michel Lachance
Quebec Department of Transport
Telephone: 418-644-5593, ext.2378
Fax: 418-644-9072

Explanations of Numbers

- (1) *129,000 (pilot project only – not allowed on interstates)
106,000 unless operating under the pilot project then max of 130,000 (Idaho registers in 2,000 pound increments which may be more than you can legally haul.

Exceeding 80,000 on the interstate with reducible loads requires an annual excess weight permit and being registered for the max legal weight.

Exceeding 80,000 on the non-interstate highways with reducible loads requires being registered for the max legal weight but non excess weight permit is required.

*Operating under the pilot project with reducible loads, requires a separate pilot project permit and being registered for the max legal weight up to 129,000. Do not register for more than 106,000 unless you have permission and permits to operate under the pilot project.

Vehicles hauling non-reducible loads are not required to register for the maximum weight they will be hauling. They must purchase an overweight permit (annual or single trip) when exceeding the legal axle and/or gross weights allowed and operating on interstate and non-interstate highways.

- (2) The maximum weight permitted in the jurisdiction is 80,000 pounds. Therefore, no more than 80,000 pounds should be indicated on the IRP cab card.
- (3) Weights must be reflected on the cab card (83,400 lbs for Interstate and 88,000 lbs for non-interstate) in order to qualify for an overweight permit.
- (4) On certain designated highways, the maximum allowable weight is 80,000 pounds.
- (5) For non-divisible loads, the carrier must comply by one of the following alternatives:
- Register in an IRP base jurisdiction for the maximum legal weight. Register in Minnesota for at least 80,000 pounds, and obtain a 30-day temporary weight increase from the Minnesota Department of Public Safety, Prorate Office, and must obtain a permit from DOT.
 - Register in Minnesota for the weight to be carried and have the weight indicated on the registrant's IRP cab card that is issued by base jurisdiction and obtain an overweight permit.

Regardless of which alternative is taken, the registrant is still required to obtain the overweight permit.

- (6) The vehicle must be registered for the maximum legal weight as determined by the Montana axle formula chart.

Explanations of Numbers *(continued)*

- (7) Vehicles and a combination of vehicles may be operated on all highways, excluding the interstate system, at 94,000 pounds combined gross weight. In most cases, an overweight permit is required for weights exceeding 80,000 pounds.
- (8) For weight in excess of 80,000 pounds, an overweight/special permit is required.
- (9) Annual permit or single trip permits required over 80,000 lbs. Using the annual permit or single trip permit, vehicles and a combination of vehicles may be operated on all highways, including the interstate system, at 90,000 pounds.
- (10) This weight includes the tolerance permitted on the registration. Indivisible loads are registered for actual weight in Iowa. There is no limit to the maximum weight that can appear on the Iowa cab card.
- (11) The vehicle must qualify for the maximum legal weight as determined by the Alberta maximum weight schedule.
- (12) Non-interstate, non-designated highways have a maximum gross weight of 80,000 pounds.
- (13) Overweight permits are limited to the weight shown on the cab card for Connecticut. Exceeding registered weight is not permissible, even with an overweight permit. The statutory weight limits in Connecticut for single unit vehicles are 53,800 pounds on three (3) axles and 73,000 pounds on four (4) axles, and 80,000 pounds on a tractor/trailer combination with five (5) axles. If the weight exceeds these statutory limits, an overweight permit is required from the Connecticut Department of Transportation.
- (14) For weight in excess of 80,000 pounds, the cab card will read "QUAL".
- (15) Effective January 1, 1990, Oregon maximum weight on the cab card will be 105,500 pounds, with a special permit required for weights over 80,000 pounds.
- (16) A special permit may be purchased to operate over 80,000 pounds on an interstate system.
- (17) Over 80,000 pounds must meet North Dakota's requirements of tire size, axle limitations, and bridge formula.
- (18) Over 80,000 pounds must meet South Dakota's requirements of tire size, axle limitations, and bridge formula.
- (19) On divisible and non-divisible loads with overweight permit.
- (20) Over weight permits are issued for indivisible loads. Carriers must apply. Permits not issued for divisible loads, carrier fined and must off-load excess weight.
- (21) Overweight permit required over 117,000 lbs.

APPENDIX E

**** ABBREVIATIONS FOR JURISDICTIONS ****

Alabama.....	AL	New Brunswick*.....	NB
Alaska.....	AK	Newfoundland & Labrador*	NL
Alberta*.....	AB	New Hampshire.....	NH
Arizona.....	AZ	New Jersey.....	NJ
Arkansas.....	AR	New Mexico.....	NM
British Columbia*.....	BC	New York.....	NY
California.....	CA	North Carolina.....	NC
Colorado.....	CO	North Dakota.....	ND
Connecticut.....	CT	Northwest Territory*.....	NT
Delaware.....	DE	Nova Scotia*.....	NS
District of Columbia.....	DC	Ohio.....	OH
Florida.....	FL	Oklahoma.....	OK
Georgia.....	GA	Ontario*.....	ON
Idaho.....	ID	Oregon.....	OR
Illinois.....	IL	Pennsylvania.....	PA
Indiana.....	IN	Prince Edward Island*...	PE
Iowa.....	IA	Quebec*.....	QC
Kansas.....	KS	Rhode Island.....	RI
Kentucky.....	KY	Saskatchewan*.....	SK
Louisiana.....	LA	South Carolina.....	SC
Maine.....	ME	South Dakota.....	SD
Manitoba*.....	MB	Tennessee.....	TN
Maryland.....	MD	Texas.....	TX
Massachusetts.....	MA	Utah.....	UT
Mexico.....	MX	Vermont.....	VT
Michigan.....	MI	Virginia.....	VA
Minnesota.....	MN	Washington.....	WA
Mississippi.....	MS	West Virginia.....	WV
Missouri.....	MO	Wisconsin.....	WI
Montana.....	MT	Wyoming.....	WY
Nebraska.....	NE	Yukon Territory*.....	YT
Nevada.....	NV		

*Canadian Provinces

APPENDIX F

**** JURISDICTIONAL AGENCIES ****

ALABAMA (AL)			
REGISTRATION	Department of Revenue Motor Vehicles Division Motor Carrier Services Unit P.O. Box 327610 Montgomery, AL 36132-7610 Telephone: 334-242-9880 Fax: 334-242-9073 E-mail: MCS@revenue.alabama.gov	MOTOR FUEL	Department of Revenue Motor Vehicle Div/Motor Carrier Services P.O. Box 327620 Montgomery, AL 36132-7620 Telephone: 334-353-7839
OPERATING AUTHORITY	Public Service Commission P.O. Box 304260 Montgomery, AL 36130 Telephone: 334-242-5176/ 242-5180	OVERSIZE/ OVERWEIGHT	Department of Transportation Permit Section 1409 Coliseum Blvd. Montgomery, AL 36130 Telephone: 334-834-1092
ALBERTA (AB)			
REGISTRATION	Transport Engineering Prorate Services 803 Manning Rd NE, First Floor Calgary, AB Canada T2E 7M8 Telephone: 403-297-4148 Fax: 403-297- 2917	MOTOR FUEL	Alberta Treasury Board & Finance Tax and Revenue Administration 9811 109th Street, 6 th Floor Edmonton, AB T5K2LS Telephone: 780-427-3044
OPERATING AUTHORITY	Alberta Transportation Carrier Services Manager National Safety Code and Operating Authority 4920-51 Street, Room 401 Red Deer, AB Canada T4N6K8 Telephone: 403-340-5444	OVERSIZE/ OVERWEIGHT	Alberta Transportation Central Permit Office #401, 4920-51 Street Red Deer, AB Canada T4N 6K8 Telephone: 403-342-7138 Fax: 403-340-5278

JURISDICTIONAL AGENCIES (continued)

ARIZONA (AZ)			
REGISTRATION	Department of Transportation Motor Vehicle Division 1801 W Jefferson Street Mail Drop 527M Phoenix, AZ 85007 Telephone: 602-712-6775 Fax: 602-712-3284	MOTOR FUEL	Department of Transportation Motor Vehicle Division Motor Carrier Services 1801 W Jefferson, Mail Drop 527M Phoenix, AZ 85007 Telephone: 602-712-6775
OPERATING AUTHORITY	NO OPERATING AUTHORITY REQUIRED	OVERSIZE/ OVERWEIGHT	Department of Transportation Motor Vehicle Division Weight Enforcement Section 14370 W Van Buren Goodyear, AZ 85338 Telephone: 623-932-2247

ARKANSAS (AR)			
REGISTRATION	Office of Motor Vehicle IRP Unit 1900 West 7 th , Room 1010 Little Rock, AR 72201 Telephone: 501-682-4630 Fax: 501-682-1116	MOTOR FUEL	Department of Finance & Admin. Motor Fuel Tax Section P.O. Box 1752 Little Rock, AR 72203 Telephone: 501-682-4800 Fax: 501-682-5599
OPERATING AUTHORITY	Motor Carrier Regulatory Section P.O. Box 8051 Little Rock, AR 72203 Telephone: 501-569-2358	OVERSIZE/ OVERWEIGHT	Arkansas State Highway & Trans Dept. Permit Section 10324 Interstate 30 Little Rock, AR 72203 Telephone: 501-569-2381

BRITISH COLUMBIA (BC)			
REGISTRATION	Insurance Corporation of British Columbia P.O. Box 7500 Station Terminal Vancouver, BC Canada V6B 5R9 Telephone: 604-443-4450 Fax: 604-443-4451	MOTOR FUEL	Consumer Taxation Branch P.O. Box 9442 STN Provincial Government Victoria, BC V8W 9V4 Telephone: 250-387-0635 Fax: 250-387-5882
OPERATING AUTHORITY	Passenger Transportation Branch Suite 313 – 1500 Woolridge St Coquitlam, B.C. V3K 6B8 Telephone: 604-527-2198 Fax: 604-527-2205	OVERSIZE/ OVERWEIGHT	Commercial Vehicle Safety & Enforcement Branch of Ministry of Transportation & Hwy Suite 3A, 940 Blanchard St. Victoria, BC Canada V8W 9J2 Telephone: 250-953-4061 Fax: 250-982-0578

JURISDICTIONAL AGENCIES (continued)

CALIFORNIA (CA)			
REGISTRATION	Department of Motor Vehicles IRP Unit P.O. Box 932320 MS: H160 Sacramento, CA 94232-3200 Telephone: 916-657-7971 Fax: 916-657-7372	MOTOR FUEL	State Board of Equalization 450 N Street MIC 30 P.O. Box 942879 Sacramento, CA 94279-0033 Telephone: 916-445-5022 800-400-7115
OPERATING AUTHORITY	Department of Transportation Motor Carrier Permit Branch P.O. Box 932370 MS: G875 Sacramento, CA 94232-3700 Telephone: 916-657-8153	OVERSIZE/ OVERWEIGHT	Transportation Permits Office 1823 14 th St Sacramento, CA 95814 Telephone: 916-322-1297

COLORADO (CO)			
REGISTRATION	Colorado Dept. of Revenue Title and Registration Section P.O. Box 173350 Denver, CO 80217 Telephone: 303-205-5691 Fax: 303-205-5764	MOTOR FUEL	Department of Revenue Fuel Unit 1375 Sherman Street, Room 200 Denver, CO 80261 Telephone: 303-205-8205
OPERATING AUTHORITY	Public Utilities Commission 1580 Logan, 2nd Level Denver, CO 80215 Telephone: 303-894-2000, Ext. 451	OVERSIZE/ OVERWEIGHT	State Highway Department 4201 E Arkansas Ave. Room 124 Denver, CO 80222 Telephone: 303-757-9241 Fax: 303-757-9719

CONNECTICUT (CT)			
REGISTRATION	Department of Motor Vehicles IRP Unit 60 State Street, Rm 260 Wethersfield, CT 06161-1010 Telephone: 203-805-6015 Fax: 860-263-5582	MOTOR FUEL	Department of Revenue Service 25 Sigourney Street Hartford, CT 06106 Telephone: 860-297-5962
OPERATING AUTHORITY	NO OPERATING AUTHORITY REQUIRED	OVERSIZE/ OVERWEIGHT	Department of Transportation 2800 Berlin Turnpike Newington, CT 06131-7541 Telephone: 860-594-2000 Fax: 860-594-8334

JURISDICTIONAL AGENCIES (continued)

DELAWARE (DE)			
REGISTRATION	Delaware Motor Carrier Services IRP Unit 303 Transportation Circle Public Safety Building Dover, DE 19901 Telephone: 302-744-2701 Fax: 302-739-6299	MOTOR FUEL	Motor Fuel Tax Administration Motor Carrier Services Sect./IFTA Unit P.O. Drawer E Dover, DE 19903 Telephone: 302-744-2702
OPERATING AUTHORITY	NO OPERATING AUTHORITY REQUIRED	OVERSIZE/ OVERWEIGHT	MFTA-Hauling Permits P.O. Drawer 7065 Dover, DE 19903-7065 Telephone: 302-744-2700

DISTRICT OF COLUMBIA (DC)			
REGISTRATION	Department of Motor Vehicles International Registration Plan 95 M Street SW PO Box 71400 Washington, D.C. 20024 Telephone: 202-729-7079 Fax: 202-729-7174	MOTOR FUEL	(Not in fuel program)
OPERATING AUTHORITY	NO OPERATING AUTHORITY REQUIRED	OVERSIZE/ OVERWEIGHT	Dept. of Consumer & Regulatory Affairs 1100 4 th Street SW Washington, D.C. 20024 Telephone: 202-442-4400

FLORIDA (FL)			
REGISTRATION	Dept. of Hwy. Safety & Motor Vehicles Neil Kirkland Building 2900 Apalachee Parkway Tallahassee, FL 32399-0626 Telephone: 850-617-3711 Fax: 850-922-7148	MOTOR FUEL	Department of Highway Safety & Motor Vehicles Division of Motor Vehicles Bureau of Motor Carrier Services Neil Kirkman Building, Room A110, MS62 Tallahassee, FL 32399-0625 Telephone: 850-617-3711
OPERATING AUTHORITY	NO OPERATING AUTHORITY REQUIRED	OVERSIZE/ OVERWEIGHT	Department of Transportation Permit Section 605 Suwannee St., MS62 Tallahassee, FL 32301 Telephone: 850-410-5777 Fax: 850-410-5779 www.FDOTMAINT.com/permit

JURISDICTIONAL AGENCIES (continued)

GEORGIA (GA)			
REGISTRATION	<p>Georgia Department of Revenue Motor Vehicle Division, IRP Unit 4125 Welcome All Road Atlanta, GA 30349 Telephone: 404-968-3800 Fax: 404-675-6196</p>	MOTOR FUEL	<p>Georgia Department of Revenue Tax Payer Services Division P.O. Box 49512 Atlanta, GA 30359 Telephone: 877-423-6711 Email: taxpayer.services@dor.ga.gov</p>
OPERATING AUTHORITY	<p>Georgia Dept.of Motor Vehicle Safety Motor Vehicle Services P.O. Box 161227 Atlanta, GA 30321 Telephone: 404-362-6484</p>	OVERSIZE/ OVERWEIGHT	<p>Georgia Department of Transportation Office of Permits & Enforcement 935 E. Confederate Ave Bldg 24 Atlanta, GA 30316 Telephone: 404-635-8176</p>

IDAHO (ID)			
REGISTRATION	<p>Idaho Transportation Department Division of Motor Vehicles P.O. Box 7129 Boise, ID 83707-1129 Telephone: 208-334-8000 Fax: 208-334-3858</p>	MOTOR FUEL	<p>State Tax Commission Fuel Tax Section 800 Park Blvd. P.O. Box 36 Boise, ID 83722-0410 Telephone: 208-334-8692</p>
OPERATING AUTHORITY	<p>Idaho Transportation Department Division of Motor Vehicles P.O. Box 7129 Boise, ID 83707-1129 Telephone: 208-334-8611 Fax: 208-334-2006 E-mail: cvs@itd.idaho.gov</p>	OVERSIZE/ OVERWEIGHT	<p>Idaho Transportation Department Permit Office P.O. Box 7129 Boise, ID 83707-1129 Telephone: 208-334-8420</p>

ILLINOIS (IL)			
REGISTRATION	<p>Illinois Secretary of State Vehicle Services Department 501 S 2nd St Springfield, IL 62756 Telephone: 217-785-3000 Fax: 217-557-6328</p>	MOTOR FUEL	<p>Illinois Department of Revenue Motor Fuel Tax Division 101 W Jefferson P.O. Box 19477 Springfield, IL 62794-9477 Telephone: 217-785-5869 Fax: 217-785-1397</p>
OPERATING AUTHORITY	<p>Illinois Commerce Commission 527 East Capitol Leland Bldg. P.O. Box 19280 Springfield, IL 62794-9280 Telephone: 217-782-4654</p>	OVERSIZE/ OVERWEIGHT	<p>Department of Transportation Highway Administration Building 2300 S Dirksen Parkway Springfield, IL 62764 Telephone: 217-782-6271</p>

JURISDICTIONAL AGENCIES (continued)

INDIANA (IN)			
REGISTRATION	Department of Revenue Motor Carrier Services Division, IRP 7811 Milhouse Rd Suite M Indianapolis, IN 46241 Telephone: 317-615-7340 Fax: 317-615-7310	MOTOR FUEL	Department of Revenue Motor Carrier Services Div/IFTA Unit 5252 Decatur Blvd, Suite R Indianapolis, IN 46241-9524 Telephone: 317-615-7200
OPERATING AUTHORITY	Indiana Department of Revenue Motor Carrier Services Division 5252 Decatur Blvd Ste R Indianapolis, IN 46241-9524 Telephone: 317-615-7350	OVERSIZE/ OVERWEIGHT	Indiana Department of Revenue Oversize and Overweight Permits 5252 Decatur Blvd Ste R P.O. Box 6081 Indianapolis, IN 46241-9524 Telephone: 317-615-7320

IOWA (IA)			
REGISTRATION	Iowa Department of Transportation Motor Vehicle Division 6310 SE Convenience Blvd Ankey, IA 50021 Telephone: 515-244-8725 Fax: 515-237-3355	MOTOR FUEL	Motor Carrier Services P.O. Box 10382 Des Moines, IA 50306-0382 Telephone: 515-237-3224 Fax: 515-237-3354
OPERATING AUTHORITY	Motor Carrier Services P.O. Box 10382 Des Moines, IA 50306-0382 Telephone: 515-237-3224 Fax: 515-237-3354	OVERSIZE/ OVERWEIGHT	Motor Carrier Services P.O. Box 10382 Des Moines, IA 50306-0382 Telephone: 515-237-3264 Fax: 515-237-3257

KANSAS (KS)			
REGISTRATION	Kansas Division of Motor Vehicles 915 SW Harrison St Docking State Office Building Topeka, KS 66626-4027 Telephone: 785-296-3601 option #1 Fax: 785-291-3755	MOTOR FUEL	Department of Revenue 915 SW Harrison St Docking State Office Bldg. Topeka, KS 66612 Telephone: 785-296-7048
OPERATING AUTHORITY	Corporation Commission Transportation Division 500 SW Arrowhead Rd. Topeka, KS 66604-4027 Telephone: 785-271-3150	OVERSIZE/ OVERWEIGHT	Department of Transportation Bureau of Traffic Engineering Permits Section 1500 SW Arrowhead Road Topeka, KS 66604-4027 Telephone: 785-271-3145 option #2

JURISDICTIONAL AGENCIES (continued)

KENTUCKY (KY)			
REGISTRATION	Kentucky Transportation Cabinet IRP Section 200 Mero St Frankfort, KY 40622-2323 Telephone: 502-564-1257 Fax: 502-564-4138	MOTOR FUEL	Kentucky Transportation Cabinet Division of Motor Carriers 200 Moro Street, P. O. Box 2007 Frankfort, KY 40602 Telephone: 502-564-1257 Fax: 502-696-3900
OPERATING AUTHORITY	Kentucky Transportation Cabinet Division of Motor Carriers 200 Moro Street Frankfort, KY 40601 Telephone: 502-564-1257	OVERSIZE/ OVERWEIGHT	Department of Transportation Division of Motor Carriers Frankfort, KY 40601 Telephone: 502-564-1257 Fax: 502-564-0992

LOUISIANA (LA)			
REGISTRATION	Office of Motor Vehicles IRP Unit 7979 Independence Blvd., Room 101 Baton Rouge, LA 70806 Telephone: 225-925-6335 Fax: 225-925-3976	MOTOR FUEL	Dept. of Revenue & Taxation Excise Tax Division 617 North 3 rd Street Baton Rouge, LA 70821 Telephone: 225-219-7656
OPERATING AUTHORITY	Public Service Commission P.O. Box 91154 Baton Rouge, LA 70821-9154 Telephone: 225-342-4439	OVERSIZE/ OVERWEIGHT	Department of Transportation & Development Weights and Standards 120 Capitol Access Road Baton Rouge, LA 70802 Telephone: 225-343-2345

MAINE (ME)			
REGISTRATION	Maine Bureau of Motor Vehicles IRP Unit 101 Hospital St 29 State House Station Augusta, ME 04333 Telephone: 207-624-9000 ext. 52135 Fax: 207-624-9086	MOTOR FUEL	Bureau of Motor Vehicles Motor Carrier Services Fuel Unit 29 State House Station Augusta, ME 04333-0029 Telephone: 207-624-9000 ext. 52136(fuel tax) ext. 52137(fuel decal)
OPERATING AUTHORITY	Bureau of Motor Vehicles Motor Carrier Services Operating Authority 29 State House Station Augusta, ME 04333-0029 Telephone: 207-624-9000 ext. 5213	OVERSIZE/ OVERWEIGHT	Bureau of Motor Vehicles Motor Carrier Services Over Dimension Unit 29 State House Station Augusta, ME 04333-0029 Telephone: 207-624-9000 ext. 52134

JURISDICTIONAL AGENCIES (continued)

MANITOBA (MB)			
REGISTRATION	Manitoba Public Insurance 510-234 Donald St Box 6300 Winnipeg, MB R3C 4A4 Telephone: 204-985-8770 Ext. 7748 Fax: 204-953-4998	MOTOR FUEL	Department of Finance Taxation Division 101-401 York Ave. Winnipeg, MB R3C 0P8 Telephone: 204-945-6444
OPERATING AUTHORITY	<i>(Only required for buses)</i> Motor Transport Board 1550 Dublin Avenue Winnipeg, MB R3E 0L4 Telephone: 204-945-8912	OVERSIZE/ OVERWEIGHT	Transportation & Government Services Permit Services 1550 Dublin Ave. Winnipeg, MB R3E 0L4 Telephone: 204-945-3961

MARYLAND (MD)			
REGISTRATION	Motor Vehicle Administration 6601 Ritchie Highway, NE Glen Burnie, MD 21062 Telephone: 410-768-7000	MOTOR FUEL	Comptroller of Maryland Motor Vehicle Fuel Tax P.O. Box 1751 Annapolis, MD 21404 Telephone: 410-260-7138
OPERATING AUTHORITY	Public Service Commission American Building 231 E Baltimore St. Baltimore, MD 21201 Telephone: 410-767-8109	OVERSIZE/ OVERWEIGHT	State Highway Administration Office of Traffic Safety Motor Carrier Division 7491 Connelley Drive Hanover, MD 21076 Telephone: 410-582-5734

MASSACHUSETTS (MA)			
REGISTRATION	Registry of Motor Vehicles IRP Section 25 Newport Ave, Ext. Quincy, MA 02026 Telephone: 857-368-8120 Fax: 857-368-0823	MOTOR FUEL	Department of Revenue 200 Arlington Street Chelsea, MA 02150 Telephone: 617-887-5080
OPERATING AUTHORITY	Commercial Motor Vehicle Center 525 Maple Street Marlboro, MA 01752 Telephone: 508-624-7446/ 624-7771	OVERSIZE/ OVERWEIGHT	Department of Transportation Highway Division 668 South Ave Weston, MA 02493 Telephone: 781-431-5148

JURISDICTIONAL AGENCIES (continued)

MICHIGAN (MI)			
REGISTRATION	Michigan Department of State IRP Unit P.O. Box 30029 Lansing, MI 48909-7529 Telephone: 517-322-1097 Fax: 517-322-1058 or 517-322-5384	MOTOR FUEL	Department of Treasury Motor Fuel Tax Section 7285 Parsons Drive Lansing, MI 48821 Telephone: 517-636-4580
OPERATING AUTHORITY	Michigan State Police 7150 Harris Drive Dimondale, MI 48821 Telephone: 517-332-2521	OVERSIZE/ OVERWEIGHT	Department of Transportation Permit Section 425 W Ottawa, P.O. Box 30050 Lansing, MI 48909-7550 Telephone: 517-373-2120

MINNESOTA (MN)			
REGISTRATION	Minnesota Driver and Vehicle Services Division 445 Minnesota Street, Suite 196 St Paul, MN 55101-5188 Telephone: 651-296-2001 Fax: 651-296-3141	MOTOR FUEL	Department of Public Safety IRP & IFTA Office 445 Minnesota Street, Ste 188 St Paul, MN 55101-5188 Telephone: 651-215-1328 Fax: 651-282-6555
OPERATING AUTHORITY	Department of Transportation/OFCVO 395 John Ireland Blvd. MS 420 St Paul, MN 55101 Telephone: 651-215-6300 Fax: 651-366-3718	OVERSIZE/ OVERWEIGHT	Department of Transportation/OWOD 395 John Ireland Blvd MS 420 St Paul, MN 55101 Telephone: 651-296-6000 Fax: 651-215-9677

MISSISSIPPI (MS)			
REGISTRATION	State Tax Commission P.O. Box 22828 Jackson, MS 39225 Telephone: 601-983-7142 Fax: 601-923-7133 / 601-923-7423	MOTOR FUEL	State Tax Commission Motor Fuel Tax Section P.O. Box 1033 Jackson, MS 39215 Telephone: 601-923-7000
OPERATING AUTHORITY	Public Service Commission P.O. Box 1174 Jackson, MS 39215 Telephone: 601-961-5435	OVERSIZE/ OVERWEIGHT	Mississippi Department of Transportation 401 Northwest St Jackson, MS 39201 Telephone: 601-359-1717/ 888-737- 0061

JURISDICTIONAL AGENCIES (continued)

MISSOURI (MO)			
REGISTRATION	Missouri Department of Transportation Motor Carrier Services 1320 Creek Trail Drive Jefferson City, MO 65109 Telephone: 573-751-6433 Fax: 573-751-0916	MOTOR FUEL	Missouri Department of Transportation Motor Carrier Services 1320 Creek Trail Drive, P.O. Box 893 Jefferson City, MO 65102 Telephone: 573-751-7100
OPERATING AUTHORITY	Missouri Department of Transportation Motor Carrier Services P.O. Box 893 Jefferson City, MO 65105 Telephone: 573-751-3358	OVERSIZE/ OVERWEIGHT	Missouri Department of Transportation Motor Carrier Services 1320 Creek Trail Drive, P.O. Box 893 Jefferson City, MO 65102 Telephone: 573-751-2871 or 800-877-8499

MONTANA (MT)			
REGISTRATION	Montana Department of Transportation Motor Carrier Services Division 2701 Prospect Ave Helena, MT 59620-4639 Telephone: 406-444-6130 Fax: 406-444-7670	MOTOR FUEL	Department of Transportation Motor Carrier Services Division P.O. Box 4639 Helena, MT 59604 Telephone: 406-444-6130
OPERATING AUTHORITY	Department of Transportation Motor Carrier Services Division P.O. Box 4639 Helena, MT 59604 Telephone: 406-444-6130	OVERSIZE/ OVERWEIGHT	Department of Transportation Motor Carrier Services Division P.O. Box 4639 Helena, MT 59604 Telephone: 406-444-6130

NEBRASKA (NE)			
REGISTRATION	Department of Motor Vehicles Motor Carrier Services 301 Centennial Mall South Lincoln, NE 68509 Telephone: 402-471-4435/888-622-1222 Fax: 402-471-4024	MOTOR FUEL	Department of Motor Vehicles Motor Carrier Services P.O. Box 94729 Lincoln, NE 68509-4729 Telephone: 402-471-4435/ 888-622-1222
OPERATING AUTHORITY	Department of Motor Vehicles Motor Carrier Services 301 Centennial Mall South P.O. Box 94729 Lincoln, NE 68509-4729 Telephone: 402-471-4435/888-622-1222	OVERSIZE/ OVERWEIGHT	Department of Roads Permit Section Room 151, Hwy 2 & 77 P.O. Box 94759 Lincoln, NE 68509 Telephone: 402-471-0034

JURISDICTIONAL AGENCIES (continued)

NEVADA (NV)			
REGISTRATION	Department of Motor Vehicles Motor Carrier Division 555 Wright Way Carson City, NV 89711-0625 Telephone: 775-684-4368 Fax: 775-684-4619	MOTOR FUEL	Dept. Motor Vehicles Motor Carrier Division 555 Wright Way Carson City, NV 89711-0625 Telephone: 775-684-4711 ext 2
OPERATING AUTHORITY	Business & Industry Trans Serv Authority 75 Bank St., Suite 3 Sparks, NV 89431 Telephone: 702-688-2823*Intrastate tow co's, passenger carriers, taxi cabs, limousines, buses, & household goods ONLY	OVERSIZE/ OVERWEIGHT	Department of Motor Vehicles Motor Carrier Section Overweight/Length 555 Wright Way Carson City, NV 89711 Telephone: 775-684-4711 ext 1

NEW BRUNSWICK (NB)			
REGISTRATION	Department of Public Safety P.O. Box 6000 Fredericton NB E3B 5H1 Telephone: 506-453-2410 Fax: 506-453-7410	MOTOR FUEL	Department of Finance Compliance and Registration Branch P.O. Box 6000 Fredericton, NB E3B 5H1 Telephone: 506-453-2404
OPERATING AUTHORITY	(Only required for buses) Motor Carrier Board 15 Market Square Suite 1400 P.O. Box 5001 Saint John, NB E2L 4Y9 Telephone: 506-658-2504 Fax: 506-643-7300	OVERSIZE/ OVERWEIGHT	Not available

NEW HAMPSHIRE (NH)			
REGISTRATION	Department of Safety Division of Motor Vehicles 23 Hazen Drive Stephen E. Merrill Bldg Concord, NH 03305 Telephone: 603-227-4000 Fax: 603-271-1153	MOTOR FUEL	Department of Safety Road Toll Section 33 Hazen Drive Room 106A Concord, NH 03305 Telephone: 603-271-2311
OPERATING AUTHORITY	New Hampshire Department of Safety Bureau of Common Carriers 33 Hazen Drive Concord, NH 03305 Telephone: 603-271-2447	OVERSIZE/ OVERWEIGHT	Department of Transportation P.O. Box 483 Concord, NH 03302 Telephone: 603-271-2691

JURISDICTIONAL AGENCIES (continued)

NEW JERSEY (NJ)			
REGISTRATION	<p>Motor Vehicle Commission Motor Carriers Unit/ IRP Section 225 E State St., P.O. Box 178 Trenton, NJ 08666-0178 Telephone: 609-292-4570 Fax: 609-633-9394</p>	MOTOR FUEL	<p>Motor Vehicle Commission Motor Carrier Services/ IFTA Section 225 E State St P.O. 133 Trenton, NJ 08666-0133 Telephone: 609-633-9400</p>
OPERATING AUTHORITY	<p>NO OPERATING AUTHORITY REQUIRED</p>	OVERSIZE/ OVERWEIGHT	<p>Motor Vehicle Commission Motor Carrier Services /Special Permits 225 E State St., P.O. 133 Trenton NJ 08666-0133 Telephone: 609-633-9400 Fax: 609-633-9393</p>
NEW MEXICO (NM)			
REGISTRATION	<p>Motor Vehicle Division 1100 S. St. Francis Dr Room 2107 Santa Fe, NM 87502 Telephone: 505-827-2296 Fax: 505-827-2397</p>	MOTOR FUEL	<p>Commercial Vehicle Bureau P.O. Box 5188 Santa Fe, NM 87504-5188 Telephone: 505-827-0392/ 827-6869</p>
OPERATING AUTHORITY	<p>Motor Transportation Division State Corporation Commission P.O. Box 1269, Room 409 Santa Fe, NM 87504-1269 Telephone: 505-827-4519</p>	OVERSIZE/ OVERWEIGHT	<p>Mtr Transportation Div/Oversize Permits P.O. Box 1628, Room 3064 Santa Fe, NM 87504-1628 Telephone: 505-827-0376</p>
NEW YORK (NY)			
REGISTRATION	<p>Department of Motor Vehicles International Registration Bureau 6 Empire State Plaza Albany, NY 12228 Telephone: 518-473-5834 Fax: 518-486-6579 E-mail: irpoutreach@dmv.ny.gov</p>	MOTOR FUEL	<p>NYS Dept. of Tax and Finance Registration Section W.A. Harriman State Office Campus IFTA Registration, Bldg. 8 Albany, NY 12227 Telephone: 1-800-225-5829, 1-800-792-1233 Fax: 518-485-6137</p>
OPERATING AUTHORITY	<p>NYS Department of Transportation Single State Registration 50 Wolf Rd. P.O. Drawer 53 Albany, NY 12232 Telephone: 518-485-1293</p>	OVERSIZE/ OVERWEIGHT	<p>NYS Department of Transportation Oversize/Overweight 50 Wolf Rd., 1st Floor Albany, NY 12232-0455 Telephone: 518-457-1155 Fax: 518-457-0367</p>

JURISDICTIONAL AGENCIES (continued)

NEWFOUNDLAND & LABRADOR (NL)			
REGISTRATION	Registrar of Motor Vehicles, IRP Offices P.O. Box 8710 St. John's, NL A1B 4J5 Telephone: 709-729-4921 Fax: 709-729-0102	MOTOR FUEL	Department of Finance Confederation Bldg East Block Prince Philip Drive St. John's, NF A1C 5T7 Telephone: 709-729-2952/6713/2935
OPERATING AUTHORITY	(only required for buses) Public Utilities Commission 120 Torbay Road P.O. Box 9188 St. John's, NF A1A 2X9 Telephone: 709-726-6432	OVERSIZE/ OVERWEIGHT	Motor Registration Division 149 Smallwood Drive Mount Pearl, NF A1N 1B5 Telephone: 709-729-4744/3454

NORTH CAROLINA (NC)			
REGISTRATION	Division of Motor Vehicles International Registration Plan Section 1100 New Bern Ave Raleigh, NC 27697 Telephone: 919-861-3720 Fax: 919-715-9129	MOTOR FUEL	Department of Revenue Motor Fuel Tax Division 1429 Rock Quarry Road, Ste 105 Raleigh, NC 27610 Telephone: 919-733-3409 Fax: 919-733-8654
OPERATING AUTHORITY	IRP Section Division of Motor Vehicles 1425 Rock Quarry Rd., Ste 100 Raleigh, NC 27610 Telephone: 919-861-3720 Fax: 919-733-5300	OVERSIZE/ OVERWEIGHT	Department of Transportation Division of Highways - Permit Unit 1425 Rock Quarry Rd., Ste 109-110 Raleigh, NC 27610 Telephone: 919-733-7154

NORTH DAKOTA (ND)			
REGISTRATION	Dept. of Transportation/Motor Vehicle Division 608 East Boulevard Avenue Bismarck, ND 58505-0700 Telephone: 701-328-2581 Fax: 701-328-4545	MOTOR FUEL	Department of Transportation Mtr Vehicle Dept/Mtr Carrier Section 608 E. Blvd. Ave Bismarck, ND 58505-0780 Telephone: 701-328-2725
OPERATING AUTHORITY	North Dakota Department of Transportation Motor Vehicle Division Motor Carrier Section 608 E Boulevard Bismarck, ND 58505-0780 Telephone: 701-328-2725	OVERSIZE/ OVERWEIGHT	Highway Patrol Commercial Motor Vehicle Division 600 E Boulevard, Dept 504 Bismarck, ND 58505-0240 Telephone: 701-328-2621 Fax: 701-328-1642

JURISDICTIONAL AGENCIES (continued)

NOVA SCOTIA (NS)			
REGISTRATION	Service Nova Scotia and Municipal Relations P.O. Box 2734 Merritme Center, 8 th Floor Halifax, NS B3J 3P7 Telephone: 902-424-5851 Fax: 902-424-0720	MOTOR FUEL	Service Nova Scotia & Municipal Relations Provincial Tax Commission P.O. Box 755 Halifax, NS B3J 2V4 Telephone: 902-424-6410
OPERATING AUTHORITY	Motor Freight Supervisor P.O. Box 3058 Halifax South, Postal Station Halifax, NS B3K 3G7 Telephone: 902-424-5536 Fax: 902-424-3919	OVERSIZE/ OVERWEIGHT	Telephone: 902-424-5973

OHIO (OH)			
REGISTRATION	Ohio Bureau of Motor Vehicles 1970 West Broad Street P.O. Box 16520 Columbus, OH 43216-6520 Telephone: 614-752-2055 Fax: 614-752-7972	MOTOR FUEL	Department of Taxation 30 E. Broad St. P.O. Box 530 Columbus, OH 43216 Telephone: 855-466-3921 Fax: 614-644-2816
OPERATING AUTHORITY	Public Utilities Commission Motor Carrier Regulation Division 180 E Broad St. Columbus, OH 43266-0573 Telephone: 1-800-686-7826 Fax: 614-466-3292	OVERSIZE/ OVERWEIGHT	Department of Transportation Special Hauling Permit Section 1610 W Broad St Mail Stop 5140 Columbus, OH 43223 Telephone: 614-351-2300

OKLAHOMA (OK)			
REGISTRATION	Corporation Commission Transportation Division/IRP Section 2101 North Lincoln Blvd Jim Thorpe Bldg Oklahoma City, OK 73105 Telephone: 405-521-3036 Fax: 405-522-4974	MOTOR FUEL	Oklahoma Tax Commission/IFTA Section P.O. Box 52948 Oklahoma City, OK 73194 Telephone: 405-521-3036 405-521-3246
OPERATING AUTHORITY	Oklahoma Corporation Commission P.O. Box 52000 Oklahoma City, OK 73152-2000 Telephone: 405-521-2253	OVERSIZE/ OVERWEIGHT	Department of Public Safety Size & Weight Division 2401 NW St. Suite 45 Oklahoma City, OK 73107 Telephone: 405-425-2206 877-425-2390

JURISDICTIONAL AGENCIES (continued)

ONTARIO (ON)			
REGISTRATION	Ministry of Transportation Program Development & Evaluation Branch Vehicle Programs Office – IRP Program Building “C”, Room 143 1201 Wilson Ave. Downsview, Ontario M3M 1J8 Telephone: 416-235-3923 Fax: 416-235-3924 http://www.mto.gov.on.ca/english/	MOTOR FUEL	Ministry of Revenue Client Acct & Services Branch IFTA Program P.O. Box 625, 33 King Street West Oshawa, Ontario L1H 8H9 Telephone: 866-668-8297 Fax: 905-433-5680 Note: Fuel Tax Trip Permits can be obtained through Wire Services.
OPERATING AUTHORITY	Ministry of Transportation Carrier Safety and Investigation Office Control and Sanctions Section, 3 rd Floor 301 St. Paul Street St. Catherines, Ontario L2R 7R4 Telephone: 416-246-7166 Fax: 905-704-2525	OVERSIZE/ OVERWEIGHT	Ministry of Transportation Carrier Safety and Enforcement Branch Permit and Licensing Applications, 3 rd Flr, 301 St. Paul Street St. Catherines, Ontario L2R 7R4 Telephone: 416-246-7166 ext.6306 Fax: 905-704-2545 *O/O Permits obtained through Wire Services

OREGON (OR)			
REGISTRATION	Oregon Motor Carrier Transportation Division 3930 Fairview Industrial Drive SE Salem, OR 97301-25302 Telephone: 503-378-6699 Fax: 503-378-5765 www.oregon.gov/ODOT	MOTOR FUEL	Oregon Motor Carrier Transportation Division 3930 Fairview Industrial Drive SE Salem, OR 97301-25302 Telephone: 503-378-6699
OPERATING AUTHORITY	Oregon Motor Carrier Transportation Division 3930 Fairview Industrial Drive SE Salem, OR 97301-25302 Telephone: 503-378-6699	OVERSIZE/ OVERWEIGHT	Motor Carrier Transportation Div Over Dimension Permits Unit 3930 Fairview Industrial Drive SE Salem, OR 97301-25302 Telephone: 503-373-0000

PENNSYLVANIA (PA)			
REGISTRATION	Pennsylvania Safety Administration Riverfront Office Center Executive Offices 1101 S Front Street, 4 th Floor Harrisburg, PA 17104 Telephone: 717-346-0608 Fax: 717-783-6349	MOTOR FUEL	Department of Revenue Bureau of Motor Fuel Taxes P.O. Box 280646 Harrisburg, PA 17128-0646 Telephone: 717-783-2158
OPERATING AUTHORITY	Pennsylvania Public Utility Commission North Office Building 321 State St Harrisburg, PA 17105 Telephone: 717-783-5933	OVERSIZE/ OVERWEIGHT	Bureau of Maintenance & Operation Motor Carriers Central Permit Office P.O. Box 8210 Harrisburg, PA 17105 Telephone: 717-787-5367

JURISDICTIONAL AGENCIES (continued)

PRINCE EDWARD ISLAND (PE)			
REGISTRATION	Highway Safety Division P.O. Box 2000 Charlottetown, PE C1A 9R9 Telephone: 902-368-5200 Fax: 902-368-6269	MOTOR FUEL	Finance, Energy & Municipal Affairs Dept of Provincial Treasury P.O. Box 1150 Charlottetown, PE C1A 7N1 Telephone: 902-569-7541 Fax: 902-368-6164
OPERATING AUTHORITY	NO OPERATING AUTHORITY REQUIRED	OVERSIZE/ OVERWEIGHT	Transportation & Public Works Highway Safety Operations P. O. Box 2000 33 Riverside Drive Charlottetown, PE C1A 7N8 Phone: 902-368-5200 Fax: 902-437-8534

QUEBEC (QC)			
REGISTRATION	Societe de l'assurance automobile du Quebec 333, boulevard Jean-Lesage C.P. 19600 Quebec City, QC G1K 8J6 Telephone: 418-528-4343 Fax: 418-643-4624	MOTOR FUEL	Revenu Quebec 3800 de Marly Street Sainte-Foy, QC G1X 4A5 Telephone: 418-652-4382
OPERATING AUTHORITY	Commission des transports du Quebec's (CTQ) 200 Ch. Ste-Foy 7 étage Quebec, QC G1R 5V5 Telephone: 888-461-2433 Fax: 418-644-8034	OVERSIZE/ OVERWEIGHT	Societe de l'assurance automobile du Quebec Division IRP 333, boul. Jean Lesage local C-3-33 C.P. 19,600 Quebec, QC G1K 8J6 Telephone: 418-644-5670 ext.2371 418-644-9072 ext. 2378

RHODE ISLAND (RI)			
REGISTRATION	Division of Motor Vehicles 150 Midway Toad Suite 153 Cranston, RI 02920 Telephone: 401-946-0090 Fax: 401-946-0033	MOTOR FUEL	Dept of Administration RI Division of Taxation One Capitol Hill Providence, RI 02908 Telephone: 401-574-8955
OPERATING AUTHORITY	Division of Public Utilities & Carriers 89 Jefferson Blvd Warwick, RI 02888 Telephone: 401-941-4500 Ext. 149	OVERSIZE/ OVERWEIGHT	Department of Transportation Telephone: 401-462-5745

JURISDICTIONAL AGENCIES (continued)

SASKATCHEWAN (SK)			
REGISTRATION	Saskatchewan Government Insurance Branch & IRP Issuing 2260 11th Avenue Regina, SK S4P 2N7 Telephone: 306-751-1250 Fax: 306-359-0867	MOTOR FUEL	Department of Finance Prorated Vehicle Tax 2350 Albert St Regina, SK Canada S4P4A6 Telephone: 306-787-6658 Fax: 306-787-0241
OPERATING AUTHORITY	(*only requires Nat'l Safety Code #) Saskatchewan Motor Transport Services 1550 Saskatchewan Drive Regina, SK Canada S4P-0E4 Telephone: 306-775-6672 Fax: 306-775-6618	OVERSIZE/ OVERWEIGHT	Fuel Tax 2350 Albert Street Regina, SK Canada S4P-4A6 Telephone: 306-787-7749 Fax: 306-787-0241

SOUTH CAROLINA (SC)			
REGISTRATION	Department of Motor Vehicles 10311 Wilson Blvd Bldg D Cube #105 Blythewood, SC 29016-0027 Telephone: 803-896-3870 Fax: 803-896-2698	MOTOR FUEL	Department of Motor Vehicles P.O. Box 1498 Blythewood, SC 29016-0027 Telephone: 803-896-3870
OPERATING AUTHORITY	Department of Motor Vehicles P.O. Box Drawer 1498 Blythewood, SC 29016-0027 Telephone: 803-896-2684 (SSRS) 803-896-0730 (Exempt Carriers)	OVERSIZE/ OVERWEIGHT	Department of Public Transportation P.O. Box 191 Columbia, SC 29202 Telephone: 855-467-2368

SOUTH DAKOTA (SD)			
REGISTRATION	South Dakota Division of Motor Vehicles Anderson Building 445 East Capitol Avenue Pierre, SD 57501-3185 Telephone: 605-773-3314 Fax: 605-773-6729	MOTOR FUEL	Department of Revenue and Regulation Motor Fuel Tax Section 445 E Capitol Ave Pierre, SD 57501-3185 Telephone: 605-773-4109 Fax: 605-773-4117
OPERATING AUTHORITY	Department of Revenue Reg 445 East Capitol Pierre, SD 57501-3185 Telephone: 605-773-3311	OVERSIZE/ OVERWEIGHT	Sisseton Port of Entry Permit Center Telephone: 605-698-3925 or 3924 Fax: 605-698-7665

JURISDICTIONAL AGENCIES (continued)

TENNESSEE (TN)			
REGISTRATION	Tennessee Department of Revenue Vehicles Services Division Motor Carrier Section 44 Vantage Way Suite 160 Nashville, TN 37243 Telephone: 615-399-4265 Fax: 615-253-1181	MOTOR FUEL	Department of Safety Commercial Vehicle Division IFTA Unit 44 Vantage Way Suite 160 Nashville, TN 37243 Telephone: 615-399-4267
OPERATING AUTHORITY	Department of Safety Commercial Vehicle Division Motor Carrier Authority Unit 44 Vantage Way Suite 160 Nashville, TN 37243 Telephone: 615-399-4266	OVERSIZE/ OVERWEIGHT	Department of Transportation James K. Polk Building, Suite 300 505 Deaderick Street Nashville, TN 37243-0331 Phone: 615-741-3821

TEXAS (TX)			
REGISTRATION	Texas Department of Transportation Vehicle Titles & Registration Division 4000 Jackson Avenue Austin, TX 78731 Telephone: 512-465-7611 Fax: 512-302-2099	MOTOR FUEL	Comptroller of Public Accounts P.O. Box 13528 Capital Station Austin, TX 78711 Telephone: 512-463-4600/ 800-252-5555
OPERATING AUTHORITY	Texas Department of Transportation Motor Carrier Division 4000 Jackson Avenue Austin, TX 78731 Telephone: 1-800-299-1700	OVERSIZE/ OVERWEIGHT	Department of Transportation Motor Carrier Division 4000 Jackson Avenue Austin, TX 78731 Telephone: (512) 465-3584 Toll Free: 1- 800-299-1700 Telephone: 801-965-4508

UTAH (UT)			
REGISTRATION	Utah Division of Motor Vehicles 210 North 1950 West Salt Lake City, UT 84134-0840 Telephone: 801-297-7500 Fax: 801-297-7697	MOTOR FUEL	Utah State Tax Commission Fuel Tax Section 210 North 1950 West Salt Lake City, UT 84134-8040 Telephone: 801-297-2200
OPERATING AUTHORITY	Utah Department of Transportation Ports of Entry Section 4501 South 2700 West Salt Lake City, UT 84114 Telephone: 801-965-4000	OVERSIZE/ OVERWEIGHT	Department of Transportation 4501 S 2700 West Salt Lake City, Utah Telephone: 801-965-4000

JURISDICTIONAL AGENCIES (continued)

VERMONT (VT)			
REGISTRATION	Vermont Department of Motor Vehicles 120 State Street Montpelier, VT 05603-0001 Telephone: 802-828-2071 Fax: 802-828-3577	MOTOR FUEL	Department of Motor Vehicles Commercial Vehicle Operations 120 State Street Montpelier, VT 05603 Telephone: 802-828-2070
OPERATING AUTHORITY	NO OPERATING AUTHORITY REQUIRED	OVERSIZE/ OVERWEIGHT	Department of Motor Vehicles Commercial Vehicle Operations 120 State Street Montpelier, VT 05603 Telephone: 802-828-2064 Fax: 802-828-5418

VIRGINIA (VA)			
REGISTRATION	Department of Motor Vehicles 2300 West Broad Street Richmond, VA 23269-0001 Telephone: 804-367-6631 Fax: 804-367-1073	MOTOR FUEL	State Dept of Motor Vehicles Motor Carrier Services P.O. Box 27412 Richmond, VA 23269-0001 Telephone: 804-367-6631
OPERATING AUTHORITY	State Corporation Commission Motor Transportation Division P.O. Box 1197 Richmond, VA 23218 Telephone: 804-371-9206	OVERSIZE/ OVERWEIGHT	Department of Motor Vehicles Hauling Permits P.O. Box 27412 Richmond, VA 23269 Telephone: 804-367-6631

WASHINGTON (WA)			
REGISTRATION	Department of Licensing 1125 Washington St SE P.O. Box 9020 Olympia, WA 98501 Telephone: 360-902-3600 Fax: 360-664-8468	MOTOR FUEL	Department of Licensing Motor Carrier/IFTA Section P.O. Box 9228 Olympia, WA 98507-9228 Telephone: 360-664-1868
OPERATING AUTHORITY	Utilities & Transportation Commission Permits & Insurance Section Chandler Plaza Building 1300 Evergreen Park Drive, SW P.O. Box 47250 Olympia, WA 98504-7250 Telephone: 360-644-1222	OVERSIZE/ OVERWEIGHT	Department of Transportation Motor Carrier Services 7345 Linderson Way SW P.O. Box 47367 Olympia, WA 98504-7367 Telephone: 360-704-6340

JURISDICTIONAL AGENCIES (continued)

WEST VIRGINIA (WV)			
REGISTRATION	Division of Motor Vehicles/IRP Unit 5707 MacCorkle Ave SE PO Box 17900 Charleston, WV 25317 Telephone: 304-926-0799 Fax: 304-926-0797	MOTOR FUEL	Division of Mtr Veh/IFTA Section P.O. Box 17900 Charleston, WV 25317 Telephone: 304-926-0799 Fax: 304-926-0797
OPERATING AUTHORITY	Public Service Commission 201 Brooks St Charleston, WV 25301 Telephone: 304-340-0417	OVERSIZE/ OVERWEIGHT	Department of Highways Permit Section State Capitol Complex Charleston, WV 25305 Telephone: 304-558-3545

WISCONSIN (WI)			
REGISTRATION	Department of Transportation Division of Motor Vehicles P.O. Box 7911 Madison, WI 53707-7944 Telephone: 608-266-1113 Fax: 608-266-9912	MOTOR FUEL	Department of Transportation Motor Carrier Services Section Motor Carrier Registration Unit P.O. Box 7979 Madison, WI 53707-7979 Telephone: 608-266-9900
OPERATING AUTHORITY	Department of Transportation Motor Carrier Registration Unit P.O. Box 7979 Madison, WI 53707 Telephone: 608-266-9900	OVERSIZE/ OVERWEIGHT	Department of Transportation Motor Carrier Services Section Permit Unit P.O. Box 7980 Madison, WI 53707-7980 Telephone: 608-266-7320

WYOMING (WY)			
REGISTRATION	Department of Transportation 5300 Bishop Blvd. Cheyenne, WY 82009-3340 Telephone: 307-777-4375	MOTOR FUEL	Wyoming Dept. of Transportation Motor Vehicle Services/IFTA Section 5300 Bishop Blvd. Cheyenne, WY 82009-3340 Telephone: 307-777-4827 Fax: 307-777-4772
OPERATING AUTHORITY	Wyoming Department of Transportation Regulatory Division 5300 Bishop Blvd. Cheyenne, WY 82009-3340 Telephone: 307-777-4850 Fax: 307-777-4772	OVERSIZE/ OVERWEIGHT	Department of Transportation Oversize-Overwidth Permit Office 5300 Bishop Blvd. Cheyenne, WY 82009-3340 Telephone: 307-777-4376

APPENDIX G

**** TRIP PERMITS ****

Jurisdiction	Source	Permit Cost	Obtained Prior to Entry	Intra-state Movement
Alabama	Wire Service	\$42 Fuel & Trip Combined	Yes	Yes
Alberta	Weight Scales Permit Office Red Deer, Alberta 403-342-7138	\$2.50 for every 500 kg of payload	Yes	No
Arizona	Port of Entries Central Permits 3rd Party	Varies based upon distance and # of axles-96 hrs. or specific trip	Yes, Fees in any 3rd party	Yes 30/60/90
Arkansas	Weigh Stations Local Revenue Office Wire Service	\$33 for 72 hours	No	No
British Columbia	Weigh Scales	Based on GVW	Yes, call 1-800- 559-9688 or Port of Entry	No
California	DMV IRP Unit Truck Stops	Four days \$45 power unit	Yes	Yes
Colorado	Port of Entry, CO State Patrol, One Stop Shop (IRP Office)	\$93 60,000-above \$82 30,001-60,000 \$71 10,001-30,000	No	Yes
Connecticut	Wire Service	\$17 for 72 hours Electronic Trans.	Yes	Yes
Delaware	Wire Service	\$15 for 72 hours	Yes	Yes
District of Columbia	DCIRPDMV@dc.gov			
Florida	Wire Services	\$30 for 10 days	Yes	Yes
Georgia	Wire Services	\$30 for 72 hours	Yes	Yes
Idaho	Weigh Stations Vendor Stations, on-line at Trucking.Idaho.gov	\$30 single vehicle \$60 combined Gross Weight valid for 120 hours	No	Yes
Illinois	SOS - Com'l & Farm Truck Division, Wire Services	\$19 for 72 hours	Yes	Yes
Indiana	IRP Unit, Wire Service	\$15 for 72 hours	Yes	Yes
Iowa	Iowa Regional Permit Ctr, Vendor Stations	\$10 for 72 hours	Yes	No
Kansas	MC Inspector Stations (Ports of Entry) Central Permit Office, MCSB	\$26 for 72 hours 30-day Intrastate/Interstate cost based on reg. weight	No	Yes
Kentucky	Div. of Motor Carriers	\$25 for 55,000 lbs \$40 for 55,000 lbs & over for 10 days	Yes	Yes
Louisiana	Wire Services	\$50 for 48 hours	Yes	Yes
Jurisdiction	Source	Permit Cost	Obtained	Intra-state

			Prior to Entry	Movement
Maine	Bureau of Motor Vehicle, Motor Carrier Services Wire Services	\$25 for 72 hours	Yes	Yes
Manitoba	Weight Scales Perm Off	Truck .9 cents x # metric tons net load weight x km traveled/Bus .083 cents x # km traveled x # of passengers/ minimum fee for either \$6	No	No
Maryland	Motor Carrier Service Section Wire Services	\$15 for 72 hours	Yes	Yes
Massachusetts	Wire Services	\$15 for 72 hours	Yes	Yes
Michigan	IRP Unit (517) 322-1097, Wire Services (see pg. 24)	\$20 for 72 hours	Yes	Yes
Minnesota	Prorate Section Member Wire Services	\$15 for 120 hours	Yes	Yes
Mississippi	Port of Entry or (601) 359-1717	\$25 for 72 hours	No	Yes
Missouri	Motor Carrier Services	\$10 for 72 hours	Yes	Yes
Montana	Highway Office Weigh Station	\$10 – \$60/veh 1-200 miles \$15 - \$80/veh 201-400 miles, \$20 - \$100/veh over 400 miles/72 hrs <i>(Fee varies per weight of veh)</i>	No	Yes
Nebraska	Vendor Stations	\$25 for 72 hours	No	No
Nevada	Motor Carrier Offices, Vendors, Wire Services	\$5 plus \$.15 per mile for 24 hours/\$30 non-IFTA fee Buses for 120 hours	Yes	Yes
New Brunswick	No Information			
Newfoundland		\$75 per vehicle (\$150 for tractor/trailer combination)		
New Hampshire	Wire Services	\$15 for 72 hours	Yes	Yes
New Jersey	Wire Services	\$25 for 72 hours	Yes	Yes
New Mexico	Ports of Entry	Varies based on distance & vehicle weight for 48 hours	No	Yes
New York	Wire Services IRP Unit	\$15 for 72 hours	Yes	Yes
N. Carolina	Weigh Stations/IRP Sect	\$15 for 10 days	Yes	Yes
N. Dakota	www.nd.gov/ndhp NDHP Permit Section Wire Services	\$20 for 72 hours	No	Yes
Nova Scotia	902-424-5517	\$50 unladen \$100 laden	Yes	Yes
Ohio	Wire Services	\$15 for 72 hours	Yes	Yes
Oklahoma	Oklahoma Corporation Commission, Local Tag Agents, Wire Service.	\$12 for 72 hours	Yes	Yes
Jurisdiction	Source	Permit Cost	Obtained	Intra-state

			Prior to Entry	Movement
Ontario	Wire Services	\$15 unladen CMV or trailer \$75 laden CMV \$132 combination of CMV and trailer or trailers, (any of which are laden or a CMV on whose chassis there is a machine or apparatus that is not designed or used primarily for the transport of persons or property.) All trip permits are valid for a period of 10 days.	Yes	No
Oregon	ODOT Ports of Entry/MVD Field Office www.odot.state.or.us	\$21 for 10 days & \$9 plus distance tax	Port of Entry M-F 8a –5p	Contact Office 503-378-6699
Pennsylvania	Wire Services	\$15 for 72 hours	Yes	Yes
Pr Edward Island	Point of Entry at Borden or Wood Island	\$75 Straight Trucks \$150 Truck Tractor Permits valid for 5 days.	NO	One Entry One Exit
Quebec	Vendor Stations	\$38 for 10 days	Yes	Yes
Rhode Island	Wire Services/Xero Fax 1-800-833-3762 Transceiver (Comdata) 1-800-749-7107	\$25 for 72 hours	Yes	Yes
Saskatchewan	SGI Permit Office Phone 306-775-6969 Inside Sask.: 1-800-667-7575(toll free) Fax 306-775-6909			
S. Carolina	IRP Section Wire Services	\$15 for 3 days	Yes	Yes
S. Dakota	Permit Center (605) 698-3925 Port of Entry, Hwy Patrol	\$15 for single trip	Yes	Yes
Tennessee	Wire Services	\$30 for 72 hours	Yes	Yes
Texas	County Tax Offices, TXDOT: Veh/Reg reg'1 off Mtr Carrier Div IRP Branch & Wire Services	\$50 for 144 hours \$25 for 72 hours	Yes	Yes
Utah	Port of Entry Highway Patrol	\$25 single unit \$50 combination unit for 96 hrs or until exiting state	No	Yes
Vermont	Wire Services/Xero Fax 1-800-833-3762 Transceiver (Comdata) 1-800-749-7107	\$15 for 72 hours	Yes	Yes
Jurisdiction	Source	Permit Cost	Obtained	Intra-state

			Prior to Entry	Movement
Virginia	Wire Services	\$15 for 10 days	Yes	Yes
Washington	Ports of Entry WA State Patrol County Auditors Office	\$20 for 3 days	Yes	Yes
W. Virginia	Wire Services	Combination permit/fuel tax/ IRP registration authority for 10 days	Yes	Yes
Wisconsin	Wire Services	\$15 for 72 hours	Yes	Yes
Wyoming	Highway Patrol Highway Shops Port of Entry	\$20 single unit/registration \$40 combination unit/reg \$7.50 single unit/fuel \$15 combination unit/fuel	No	No

TRIP PERMITS MAY ALSO BE OBTAINED FROM SEVERAL TRANSMITTER SERVICES.

UNLESS ORDERED IN ADVANCE FROM THE JURISDICTION INVOLVED, THERE MAY BE A CHARGE IN ADDITION TO THE JURISDICTION'S FEE.

CRITERIA FOR IRP LICENSE PLATE REFUND REQUESTS

Make your license plate refund requests on the License Plate Refund Request form (form A-226). You may obtain the form at any Secretary of State office, or by calling the Michigan IRP office at (517) 322-1097.

Mail your completed request to:
Michigan Department of State
Purchasing and Expenditure Section
Attn: Refunds
430 West Allegan Street, 4th Floor
Lansing, MI 48918

NOTE: The license plate and/or tab and the original corresponding registration must always be surrendered with any request for a refund.

The following situations are the only legal basis for an IRP refund:

Dual Registration

If by error an owner purchased more than one Michigan registration for the same vehicle covering the same time period, a refund can be applied for on the last license plate or tab purchased. Send a copy of the registration you are currently using.

Vehicle Sold Before the License Plate or Tab is Attached

When an owner transfers or assigns title, or interest in the vehicle before using a new plate or tab (either original or renewal), a refund can be applied for. The unused tab and/or plate must be returned to the Department of State within 30 days following the date of transfer or assignment.

Suspension of Driver License

If a vehicle owner's driver license is suspended for a physical or medical reason, they can submit a doctor's statement and apply for refund covering the time remaining on the license plate.

Death of Vehicle Owner

If a vehicle owner dies, only the surviving spouse can submit a death certificate and the plates to apply for a refund of fees for the time remaining on the decedent's license plate.

GVW Credit

If GVW credit is not given when an original IRP registration is purchased, a request can be made for a refund of the credit. Send the GVW plate, original GVW registration and copy of IRP bill showing payment validation. NOTE: Credit is limited to the Michigan portion of the IRP registration and limited to the unused portion of the GVW registration.

JURISDICTION MAP

