

ETSC CERTIFICATION SUBCOMMITTEE

Michigan State Police
4000 Collins Road, East Lansing, Michigan
Presentation Room
Monday June 5, 2006
Meeting Minutes

PRESENT: John Bawol, Steve Berenbaum, Harriet Miller-Brown, Bill Charon, Dale Gribler, Suzan Hensel, James Loeper Charles Nystrom, Christina Russell, Scott Temple, Steve Leese (by conference call)

ABSENT: James Fyvie, Leonard Norman (both gave prior notice), Vic Martin

A. Approval of May 9, 2006 meeting minutes

Mr. Charon made a **MOTION** to approve the minutes of May 9, 2006, Sheriff Gribler supported, the **MOTION** carries.

B. Discussion Regarding Standards

As the Certification Subcommittee performs compliance reviews, it has become evident there are disparities in the PSAPs. Some include: lack of SOPs and written policies, lack of documented training programs etc. Since a legislation package from the ETSC will be presented in the fall, the Certification Subcommittee has determined that this would be the appropriate time to make recommendations to the LAS to assure that compliance is being met at the PSAPs.

The members discussed ideas such as:

- How the receipt of funds could be tied to compliance with identified standards for PSAPs legislation that would define certification and eligibility compliance
- Creating a mechanism that will allow counties to make certain changes in their 9-1-1 plans without going through the full process of "opening the plan"
- Implementing a new funding mechanism that would require changes in county 9-1-1 plans and would require training for the counties
- Support an expanded role of the ETSC to be the body recognized to set identified standards for 9-1-1 centers

With these concepts in mind, the subcommittee developed a Power Point presentation for discussion at the Legislative Action Subcommittee meeting later today.

C. Call to the Public

Ms. Hensel requested a brief update regarding county compliance reviews. Ms. Miller-Brown updated the members that the on-site review for Alpena County has been scheduled for July 6-7. Calhoun County has been notified that their county was recently chosen as the next random review. Requested documents from the county are due at the State 9-1-1 office by the end of August. She is also continuing work on the final Kent County report. There was discussion regarding a check list for counties to use when they have been identified for a random compliance review. The document will be a standard document and will list items needed for an upcoming review. Ms. Miller-Brown will develop a draft and email to members.

D. Next Meeting

The next meeting will be announced.

E. Adjourn

Mr. Bawol made a **MOTION** to adjourn the meeting, Sheriff Gribler supported, the **MOTION** carries. The meeting was adjourned at 11:55 a.m.