



MICHIGAN DEPARTMENT OF STATE  
BUREAU OF ELECTIONS

**ITEMIZED INDEPENDENT EXPENDITURES**  
**SCHEDULE 3B-1**  
**POLITICAL PARTY COMMITTEE**

1. Committee I.D. Number \_\_\_\_\_

2. Committee Name \_\_\_\_\_

Complete this form to report independent expenditures for or against a candidate or a ballot issue. Do not use this schedule to report any direct expenditures to Candidate Committees or Ballot Question Committees, or the provision of in-kind goods or services to Candidate Committees or Ballot Question Committees.

3. Name and address of person or vendor to whom the expenditure was made	5. Candidate or Ballot Proposal Information	6. Date	7. Amount	8. Cumulative for the Election or Election Cycle
Expenditure #1 Name & Address: _____  4. Purpose: _____  Support                      Oppose	5. _____ Name of Candidate  _____ Office Sought & District # or Jurisdiction  _____ County  _____ Ballot Proposal  Check box if expenditure is payment of Debt or Obligation reported on previous Statement	_____ Date	\$ _____      \$ _____	
Expenditure #2 Name & Address: _____  4. Purpose: _____  Support                      Oppose	5. _____ Name of Candidate  _____ Office Sought & District # or Jurisdiction  _____ County  _____ Ballot Proposal  Check box if expenditure is payment of Debt or Obligation reported on previous Statement	_____ Date	\$ _____      \$ _____	
Expenditure #3 Name & Address: _____  4. Purpose: _____  Support                      Oppose	5. _____ Name of Candidate  _____ Office Sought & District # or Jurisdiction  _____ County  _____ Ballot Proposal  Check box if expenditure is payment of Debt or Obligation reported on previous Statement	_____ Date	\$ _____      \$ _____	

Subtotal this page

Grand Total of all Schedules 3B-1  
(Complete on last page of Schedule)

**COMPLETING POLITICAL PARTY COMMITTEE SCHEDULE 3B-1,**  
**ITEMIZED INDEPENDENT EXPENDITURES**

**Item 3: NAME AND ADDRESS OF PERSON PAID.** Enter the name and address of each individual or business to whom the committee made an independent expenditure in any amount during the period covered by the Campaign Statement to support or oppose a candidate or ballot question.

**MEMO ITEMIZATION:** If the expenditure requires further itemization, the breakdown must be shown by using MEMO ITEMIZATIONS. Report the gross expenditure made by the committee with the notation “**Memo Itemization Below**” written in the space below the date and the amount. Complete the entry. In the space for the next expenditure record immediately following this entry, enter the notation “**Memo Itemization**” and complete the entry. Repeat until the itemization is complete for expenditure being itemized.

**Item 4: PURPOSE.** Describe the purpose of the expenditure. This is a required item.

**Item 5: CANDIDATE.** If the expenditure was made to support or oppose a Candidate Committee, enter the candidate’s name, office sought, district number or name of jurisdiction served by the office, and the county of residence of the candidate.

**BALLOT QUESTION.** If the expenditure was made to support or oppose a Ballot Question Committee or issue, include the name or number assigned to the proposal, and indicate whether it is a statewide, multi-county or single-county issue. If it is a single-county issue, list the name of the county involved. If it is a multi-county issue, list the county where the greatest number of electors eligible to vote on the issue reside.

**Item 6: DATE OF EXPENDITURE.** Enter the date the expenditure (check, money order, wire transfer, etc.) was written from the committee’s political bank account. **All expenditures over \$50.00 must be made by written instrument.**

**Item 7: AMOUNT OF EXPENDITURE.** Enter the full amount of the expenditure.

**Item 8: CUMULATIVE FOR ELECTION OR ELECTION CYCLE.** If the expenditure was made to support or oppose a Candidate Committee, enter the cumulative amount of all expenditures made by the committee through the date shown in Item 6 in support or opposition to that candidate during the candidate’s election cycle. *A candidate’s current election cycle began on the day following the date of the general election in which the office sought by the candidate last appeared on the ballot and ends on the day of the next general election in which that office will appear on the ballot.* If the expenditure was made to support or oppose a Ballot Question Committee, enter the cumulative amount the committee has expended in support or opposition of the proposal for the current election through the date shown in Item 6. The cumulatives for a ballot proposal are “for the election.”