



MICHIGAN DEPARTMENT OF STATE  
BUREAU OF ELECTIONS

**FUND RAISER  
SCHEDULE 4F  
BALLOT QUESTION COMMITTEE**

1. Committee I.D. Number \_\_\_\_\_

2. Committee Name \_\_\_\_\_

**- USE A SEPARATE SHEET FOR EACH EVENT -**

3. Date Event Was Held  _____	4. Number of Individuals Attending or Participating (whichever is greater)  _____	5. Type of Fund Raising Activity  _____	6. Address and Name (If any) of the place where the activity was held    Private Residence
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7. Total Contributions \$ \_\_\_\_\_

8. Other Receipts \$ \_\_\_\_\_

9. Gross Receipts (Add lines 7 and 8) \$ \_\_\_\_\_

10. Total Cost of Event \$ \_\_\_\_\_ \*Includes In-Kind Contributions and All Expenditures Made For the Event

11. Check if event was a joint fund raiser and complete the following:

Co-Sponsor(s)	Contribution Split (%)	Expenditure Split (%)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The committee is required to file a separate Fund Raiser Schedule for each fund raising event held during the period covered by the Campaign Statement.

- Receipts and expenditures listed on a Fund Raiser Schedule must also be reported on the Itemized Contributions Schedule (4A), Itemized In-Kind Contributions Schedule (4-IK), Itemized Expenditures Schedule (4B) and the Summary Page.
- Each committee that participated in a joint fundraiser must file a Fund Raiser Schedule for the event.

## **COMPLETING BALLOT QUESTION COMMITTEE SCHEDULE 4F, FUND RAISER**

**ITEM 3: DATE OF EVENT:** Enter the date the fund raising event was held.

**ITEM 4: NUMBER OF PEOPLE ATTENDING:** Enter the larger of the following two numbers:

- 1) the number of persons who attended the fund raising event, or 2) the number of persons who contributed to the committee in connection with the fund raising event.

**ITEM 5: TYPE OF FUND RAISING ACTIVITY:** Describe the type of fund raising event held. Examples: A dinner, an auction, reception or a dance, etc.

**ITEM 6: NAME AND ADDRESS OF PLACE:** Enter the address and name (if any) of the facility where the fund raising event was held. Check the box in Item 6 if the event was held at a private residence. This tells the filing official that there should be no expenditures on Schedule 4B for facility rental for this fundraiser.

**ITEM 7: TOTAL CONTRIBUTIONS:** Enter the total amount of contributions received by the committee in connection with the fund raising event.

**ITEM 8: OTHER RECEIPTS:** Enter the amount of any "other receipts" the committee received in connection with the fund raising event. This would include, for example, refunds of deposits refunded to the committee in connection with the event.

**ITEM 9: GROSS RECEIPTS:** Enter the total of lines 7 and 8. This provides the gross receipts received by the committee in connection with the fund raising event.

**ITEM 10: TOTAL COST OF EVENT:** Enter the total cost of holding the fund raising event. This includes the value of in-kind contributions (reported on Schedule 4-IK, Itemized In-Kind Contributions) in addition to any expenditures made for the event. The expenditures must be reported on Schedule 4B, Itemized Expenditures.

**ITEM 11: JOINT FUND RAISERS:** If the event held was a joint fund raiser, check the box and enter the name(s) of the co-sponsor(s) of the event. Also show the percentage of the contributions received by each of the co-sponsors and the percentage of the costs paid by each of the co-sponsors.