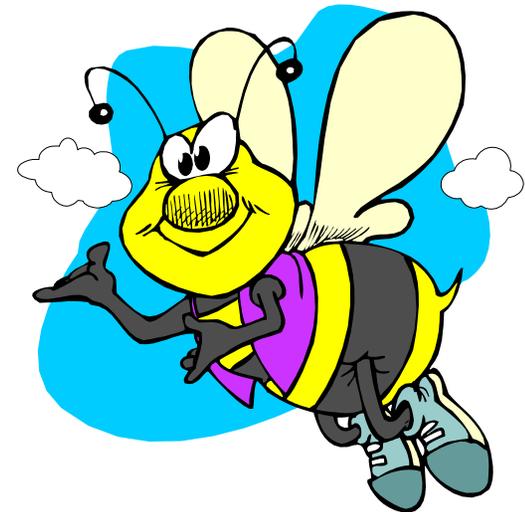# Encounter Reporting

NCPDP
Business-to-Business Testing

Michigan Department of Community Health

July 13, 2004

Michigan Department
of Community Health

M DCH

Goals

- Gain Recognition of Test File Documentation
- Comprehension of Test File Requirements
- Acquire an Understanding of the B2B Test Process
- Become Knowledgeable about Common Reasons for Translation Failure
- Awareness of Production File Process
- Questions

Test File Documentation

- The NCPDP Reference Materials
  - Batch Standard Guide v1.1
  - Batch Implementation Guide v1.1
  - Telecommunication Standard v5.1
  - Telecommunication Implementation Guide v5.1
  - Telecommunication 5 Q&A and Editorial Guide
  - Data Dictionary dated September 1999
- The MDCH NCPDP Companion Guide
- B2B Testing Instructions
- MDCH Electronic Submissions Manual
- MDCH Encounter For NCPDP Requirements Error Listing

Test File Requirements

- NCPDP test files must have a file name of **5067T**
- 50 to 100 encounters recommended for approval
  - Include compound segments as part of your test file
- Batch Transaction Header and Batch Detail Data Record
  - Remember – They are fixed length, all fields mandatory
  - Batch Transaction Header Sender ID (Field 880-K1) = a four-byte MDCH Submitter ID + 20 spaces (total of 24 bytes)
  - Batch Transaction Header File Type (Field 702) must be a **T**
  - Batch Detail Transaction Reference Number (Field 880-K5) = The unique health plan assigned encounter reference number (ERN)
- Use valid subscriber (beneficiary) identification numbers
  - Medicaid ID or CIN (MIChild) identifiers

B2B Test Process

1. Create test file and check integrity
   - Claredi or Edifecs now offering NCPDP beta
2. Log in to the MDCH Data Exchange Gateway (DEG)
   - MDCH User Name and Password
   - Starts FTP session
3. Submit the test file
   - PUT {your drive\directory\filename} 5067T@DCHEDI

     PUT C:\CATALOG\testfile.txt 5067T@DCHEDI

B2B Test Process (cont)

4. Email - Notify MDCH of test file submission
   - Contacts
     - Daryl Katalenich - KatalenichD@Michigan.gov
     - Felix Carter - CarterF1@Michigan.gov
     - KunzJ@Michigan.gov
   - Subject line ⟶ NCPDP Test File for DCH00XX
5. Pick up and Review Batch or Transaction Level Report
   - DIR
   - GET 5067T {your drive\directory\filename}
     GET 5067T C:\CATALOG\ 5067Ta.txt
   - Accepted or Rejected?

B2B Test Process (cont)

6. Retrieve and review NCPDP Response file

   - File name - 5066T

   - MDCH Encounter For NCPDP Requirements Error Listing

7. E-mail assessment of file

   - 3 - 5 business days

   - Highlights issues

   - Includes summary and detailed error reports

   - Recommendation for approval

Common Reasons for Translation Failure

- File name is not **5067T**

- File is not sent to DCHEDI

  PUT C:\CATALOG\testfile.txt 5067T**@DCHEDI**

- Batch Transaction Header or Batch Detail Data Record issues

  - They are fixed length segments – all fields mandatory

  - Submitter ID (00XX) in Batch Transaction Header Sender ID (880-K1) does not match the Transaction Header Software Vendor/Certification ID (110-AK)

  - File Type (Field 702) value is a "P" instead of a "T"

Production Process

- A congratulatory e-mail will be sent regarding approval for production submission.
- Sending Production data changes the following:
  - File Name needs to be 5067 (not 5067T)
  - Use "P" in File Type (Field 702) of the Batch Transaction Header
  - Email notification of file submission not needed
- File is still submitted to DCHEDI

B2B Testing NCPDP Encounters

Questions?