JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
LANSING

DAVID C. HOLLISTER
DIRECTOR

February 25, 2004

Gary Randall
Clerk of the House
Michigan House of Representatives
State Capitol Building
Lansing, Michigan 48913

Dear Mr. Randall:

Pursuant to Section 311 of P.A. 167 of 2003, we are enclosing a copy of the following reports:

Type of Report	Facility	Report #	License #
Special Inv. Report	Sequoyah Center	2004C0207001	CS470201401
License Study Report	Arbor Heights		CS810200952
	Community Justice Ctr.		

This report was performed in compliance with the requirements of P.A. 116 of 1973 as amended, and the Administrative Rules for Child Caring Institutions. The report may also be viewed on our website, within 48 hours, under "Inside CIS" at the following address: http://www.michigan.gov/cis/.

If you have any questions regarding this information, please feel free to contact me at 373-3892.

Sincerely,

Allan R. Pohl

Allan R. Pohl, Director
Finance and Administrative Services

ARP:rct

cc: House Appropriations Committee
Robert Swanson
Miriam Bullock
Dean Kimmith
Steve Stauff
Brian Keisling

Enclosures

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
LANSING

DAVID C. HOLLISTER
DIRECTOR

February 25, 2004

Carol Morey Viventi
Secretary of the Senate
Michigan State Senate
State Capitol Building
Room S5
Lansing, Michigan 48913

Dear Secretary Viventi:

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cc: Senate Appropriations Committee
Robert Swanson
Miriam Bullock
Dean Kimmith
Maria Tyszkiewicz
Brian Keisling

Enclosures

Licensing Study Report
Summary

Name of Institution: Arbor Heights Community Justice Center

Type of Institution: Child Caring Institution, Open, treatment

Type of Population: Delinquent

Approval Number: CS810200952

Reason for Study:
Renewal Approval

Dates of Evaluation:
January 23 and 26, 2004

Rule violations cited:
Rule 113(d), Employee records, Rule 114, Tuberculosis screening for employees and volunteers, Rule 128(2) Initial staff orientation and ongoing staff training, Rule 335, Dental care, Rule 338, Content of discharge service plans.

Licensing Recommendation:
Regular Approval Status

Corrective Action Plan Due:
An acceptable corrective action plan was submitted and approved before the licensing study report was completed. No additional corrective action is required.

Special Investigation Report
SIR# 2004C0207001

Name of Agency: Sequoyah Center

Type of Agency: Child Caring Institution-secure

Type of Population: Delinquent-male

Reason for Special Investigation:

A resident reported that another resident forced him to engage in sexual activity with him.

Dates of Investigation:

Telephone investigation initiated on 11/10/03. An on-site investigation was conducted on 11/12/03 with a follow-up visit on 11/13/03.

Rule Violation Investigated:

R 400.4127 Staff-to-resident ratio
(2) The ratio formula for direct care workers shall correspond with the institution's purpose and the needs of the residents and shall assure the continual safety, protection, and direct care and supervision of residents.

Rule violation Confirmed:
Yes

Licensing Recommendation:

Continue on Regular Approval Status but contingent on submission of an acceptable corrective action plan.

Corrective Action Plan:

A corrective action plan was requested on 12/22/03 and is due to be submitted by 01/08/04.