



STATE OF MICHIGAN

JENNIFER M. GRANHOLM  
GOVERNOR

DEPARTMENT OF CONSUMER & INDUSTRY SERVICES  
LANSING

DAVID C. HOLLISTER  
DIRECTOR

February 25, 2004

Gary Randall  
Clerk of the House  
Michigan House of Representatives  
State Capitol Building  
Lansing, Michigan 48913

Dear Mr. Randall:

Pursuant to Section 311 of P.A. 167 of 2003, we are enclosing a copy of the following reports:

<u>Type of Report</u>	<u>Facility</u>	<u>Report #</u>	<u>License #</u>
Special Inv. Report	Sequoyah Center	2004C0207001	CS470201401
License Study Report	Arbor Heights Community Justice Ctr.		CS810200952

This report was performed in compliance with the requirements of P.A. 116 of 1973 as amended, and the Administrative Rules for Child Caring Institutions. The report may also be viewed on our website, within 48 hours, under "Inside CIS" at the following address:

<http://www.michigan.gov/cis/>.

If you have any questions regarding this information, please feel free to contact me at 373-3892.

Sincerely,

Allan R. Pohl, Director  
Finance and Administrative Services

ARP:rct

cc: House Appropriations Committee  
Robert Swanson  
Miriam Bullock  
Dean Kimmith  
Steve Stauff  
Brian Keisling

Enclosures



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DIRECTOR

February 25, 2004

Carol Morey Viventi  
Secretary of the Senate  
Michigan State Senate  
State Capitol Building  
Room S5  
Lansing, Michigan 48913

Dear Secretary Viventi:

Pursuant to Section 311 of P.A. 167 of 2003, we are enclosing a copy of the following reports:

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Allan R. Pohl, Director  
Finance and Administrative Services

ARP:rct

cc: Senate Appropriations Committee  
Robert Swanson  
Miriam Bullock  
Dean Kimmith  
Maria Tyszkiewicz  
Brian Keisling

Enclosures

**Licensing Study Report  
Summary**

**Name of Institution:** Arbor Heights Community Justice Center  
**Type of Institution:** Child Caring Institution, Open, treatment  
**Type of Population:** Delinquent  
**Approval Number:** CS810200952

**Reason for Study:**  
Renewal Approval

**Dates of Evaluation:**  
January 23 and 26, 2004

**Rule violations cited:**  
Rule 113(d), Employee records, Rule 114, Tuberculosis screening for employees and volunteers, Rule 128(2) Initial staff orientation and ongoing staff training, Rule 335, Dental care, Rule 338, Content of discharge service plans.

**Licensing Recommendation:**  
Regular Approval Status

**Corrective Action Plan Due:**  
An acceptable corrective action plan was submitted and approved before the licensing study report was completed. No additional corrective action is required.

**Special Investigation Report**  
**SIR# 2004C0207001**

**Name of Agency:** Sequoyah Center  
**Type of Agency:** Child Caring Institution-secure  
**Type of Population:** Delinquent-male

**Reason for Special Investigation:**

A resident reported that another resident forced him to engage in sexual activity with him.

**Dates of Investigation:**

Telephone investigation initiated on 11/10/03. An on-site investigation was conducted on 11/12/03 with a follow-up visit on 11/13/03.

**Rule Violation Investigated:**

**R 400.4127 Staff-to-resident ratio**

(2) The ratio formula for direct care workers shall correspond with the institution's purpose and the needs of the residents and shall assure the continual safety, protection, and direct care and supervision of residents.

**Rule violation Confirmed:**

Yes

**Licensing Recommendation:**

Continue on Regular Approval Status but contingent on submission of an acceptable corrective action plan.

**Corrective Action Plan:**

A corrective action plan was requested on 12/22/03 and is due to be submitted by 01/08/04.