



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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SUPERINTENDENT OF
PUBLIC INSTRUCTION

January 7, 2005

MEMORANDUM

TO: State Board of Education

FROM: Kathleen N. Straus, President

SUBJECT: Report on the Intermediate School District (ISD)/Regional Education Service Agency (RESA) Partnership

The State Board of Education, Michigan Department of Education (MDE), Michigan Association of Intermediate School Administrators (MAISA) and the Michigan Association of School Boards (MASB) agreed to work together to strengthen the services that are offered to Michigan's students. The goal of this partnership effort, to increase student achievement, is in sync with the State Board's strategic goal "to attain substantial and meaningful improvement in academic achievement for all students/children with primary emphasis on high priority schools and students."

A representative subcommittee of the various partners has been working diligently since June and has provided regular updates to the Board. The attached report is a collaborative effort by the partners. It is divided into seven major areas which delineate both federal and state authority, specify roles for the state education agency and the intermediate and local districts, and provide broad based recommendations. The major areas are:

1. Teaching and Learning (to improve student achievement for all learners and close the achievement gap for all sub-groups)
2. Specialized Student Services (to meet the specific needs of learners)
3. Early Childhood/Great Start (to ensure a Great Start for every child: safe, healthy and eager to succeed in school and in life)
4. Administrative Services (to provide administrative services that promote quality, efficiency and cost containment)
5. Partnership Development (to build strong and supportive community partnerships around our schools and students)

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6. Technology Services (to ensure all students and staff have access to technology as a learning, management and communication tool)
7. Customized Services (to meet the specific and unique needs as requested by the communities served)

This report moves the State Board, MASB, MDE and MAISA into a proactive position to work collaboratively on legislative challenges, policy development, implementation strategies, and capacity building. The Board is being asked to receive this report with the understanding that it is intended to be a living document that could be modified by the partners during the implementation process. Recommendations contained in the report, as well as others that may be added by any of the partners, must also be carefully reviewed prior to any action being taken. (NOTE: several of the recommendations found in the report are in sync with the Citizens Research Council's publication "Organization of State of Michigan Education Functions" [www.crcmich.org]. Following Board action, the report will be presented to the MAISA committee structure in January and to the full MAISA Council in February. The report will also be presented to MASB.

It is recommended that the State Board of Education receive the report on the ISD/RESA Partnership, as attached to the President's memorandum dated January 7, 2005.

MDE & ISD/RESA Partnership: 1. Teaching and Learning (page 1 of 3)

(To improve student achievement for all learners and close the achievement gap for all sub-groups.)

AUTHORITY <i>(federal/state)</i>	MDE ROLE <i>(Interpret, establish, regulate)</i>	MDE / ISD ROLES <i>(Operationalize, collaborate)</i>	ISD ROLE <i>(Deploy, support)</i>	LEA/PSA ROLE <i>(Implement)</i>
<p>Authority Level: State, Federal, SBE Policy</p> <p>Regulation: NCLB (Titles II, V; Bilingual), EdYES!</p> <p>Revised School Code 380.627 380.1204a 380.1233 380.1233b 380.1277 380.1278 380.1526 – 380.1527 380.1531</p> <p>Administrative Rules NA</p> <p>State Board of Education Policies *Ensuring Excellent Educators (adopted 4/02) *Learning Expectations (adopted 6/02) *Elevating Educational Leadership (adopted 9/02) Revision of the Mi Curriculum Framework (approved 6/02) SBE Strategic Goal</p>	<p>A. School Improvement</p> <ul style="list-style-type: none"> ✓ Interpret statutory mandates ✓ Provide technical assistance to schools receiving Title I funds ✓ Establish Michigan Curriculum Framework and Grade Level Content Expectations and products to improve teaching and learning ✓ Provide process for reporting compliance with NCLB ✓ Establish accountability system ✓ Develop/revise school improvement framework ✓ ID high priority schools ✓ Establish compliance regulations, allocate funds for support ✓ Provide data on high priority schools 	<p>A. School Improvement</p> <ul style="list-style-type: none"> ✓ Collaboratively develop and disseminate Grade Level Content Expectations and all companion documents ✓ Develop/revise the school improvement framework, including the performance indicators ✓ Develop school improvement models <ul style="list-style-type: none"> • Curriculum development and support • Develop network to share promising practices ✓ Develop resources <ul style="list-style-type: none"> • Mi-Map • Mi-Plan ✓ Collaboration with Office of School Improvement Field Services staff and ISD assistance teams 	<p>A. School Improvement</p> <ul style="list-style-type: none"> ✓ Create training model and materials for dissemination and implementation ✓ Clarify and support LEA self-assessment through training and access to resources ✓ Train and facilitate local adoption of school improvement model and process ✓ Provide technical assistance to school improvement teams in the areas of: <ul style="list-style-type: none"> • data knowledge and management • goal setting • implementing and monitoring the school improvement process • providing feedback on initiatives 	
<p>RECOMMENDATIONS:</p>	<p>See page 3</p>			

MDE & ISD/RESA Partnership: 1. Teaching and Learning (page 2 of 3)

AUTHORITY <i>(federal/state)</i>	MDE ROLE <i>(Interpret, establish, regulate)</i>	MDE / ISD ROLES <i>(Operationalize, collaborate)</i>	ISD ROLE <i>(Deploy, support)</i>	LEA/PSA ROLE <i>(Implement)</i>
<p>State Board of Education (SBE) Policies (cont'd)</p> <ul style="list-style-type: none"> *Michigan Definition for Identifying Highly Qualified Teachers (approved 4/03) *Coordinated School Health Programs to Support Academic Achievement and Healthy Schools (adopted 9/03) *Quality Character Education (adopted 6/04) *Creating Effective Learning Environments (adopted 12/00) *Family Involvement Policy (adopted 5/97) *Statewide Safe School Choice Policy (adopted 4/03) *Safe Schools (adopted 5/00) *Bullying (adopted 7/01) Statement Supporting International Education (adopted 10/04) *Include All Students in the Michigan Educational Assessment System (adopted 10/01) *Testing of Michigan Limited English Proficient Students (adopted 2/03) 	<p>B. Professional Development</p> <ul style="list-style-type: none"> ✓ <i>Serve as a clearinghouse by providing guidelines, preservice and inservice programs and allocation of funds for professional development in the areas of curriculum, instruction, and assessment and understanding state and federal regulations</i> <p><i>Preservice:</i></p> <ul style="list-style-type: none"> ✓ <i>Establish standards for teacher preparation programs</i> ✓ <i>Facilitate teacher test development, implementation, scoring and reporting</i> <p><i>Interpret NCLB:</i></p> <ul style="list-style-type: none"> ✓ <i>Define, develop, and disseminate information about highly qualified staff</i> ✓ <i>Define, develop, and disseminate information about high quality professional development</i> <p><i>Inservice:</i></p> <ul style="list-style-type: none"> ✓ <i>Provide technical assistance on state standards</i> ✓ <i>Assist in the development of Learnport</i> ✓ <i>Partner with institutions of higher education</i> ✓ <i>Disseminate SBE induction standards</i> ✓ <i>Provide state resources to support induction</i> ✓ <i>Provide technical assistance and monitoring of induction</i> 	<p>B. Professional Development</p> <ul style="list-style-type: none"> ✓ <i>Assure that proposed professional development activities meet SBE approved quality professional development standards and guidelines</i> ✓ <i>Provide training and dissemination of the PD standards.</i> ✓ <i>Work to identify and provide appropriate professional development through statewide networks</i> 	<p>B. Professional Development</p> <ul style="list-style-type: none"> ✓ <i>Support LEAs to meet requirements in the following areas:</i> <ul style="list-style-type: none"> • <i>Highly Qualified Staff</i> • <i>New Teacher Induction/Mentoring</i> • <i>Teacher Development</i> ✓ <i>Provide conference and meeting facilitation for in-service and professional development</i> ✓ <i>Act as MDE/LEA Liaison</i> ✓ <i>Provide support in the following areas of teaching and learning:</i> <ul style="list-style-type: none"> • <i>Curriculum:</i> <ul style="list-style-type: none"> • <i>Support for the MI Curriculum Framework/ GLCE</i> • <i>Curriculum alignment</i> • <i>Instruction:</i> <ul style="list-style-type: none"> • <i>Instructional strategies</i> • <i>Research-based best practice</i> • <i>Assessment</i> <ul style="list-style-type: none"> • <i>Assessment Services</i> • <i>MEAP analysis /consultation</i> • <i>Standardized testing</i> • <i>Program evaluation; school improvement & accreditation</i> • <i>Assistance in improving student achievement</i> 	
<p>RECOMMENDATIONS:</p>	<p>See page 3</p>			

MDE & ISD/RESA Partnership: 1. Teaching and Learning (page 3 of 3)

AUTHORITY <i>(federal/state)</i>	MDE ROLE <i>(Interpret, establish, regulate)</i>	MDE / ISD ROLES <i>(Operationalize, collaborate)</i>	ISD ROLE <i>(Deploy, support)</i>	LEA/PSA ROLE <i>(Implement)</i>
See pages 1 and 2	<p>C. Research and Development</p> <p>1. Educational Best Practices</p> <ul style="list-style-type: none"> ✓ <i>Identify and disseminate best practices in all curricular areas and in multiple media</i> <p>2. Continuous Improvement</p> <ul style="list-style-type: none"> ✓ <i>Establish School Improvement Framework</i> 	<p>C. Research and Development</p> <p>1. Educational Best Practices</p> <ul style="list-style-type: none"> ✓ <i>Identify and disseminate research practices in professional development</i> <p>2. Continuous Improvement</p> <ul style="list-style-type: none"> ✓ <i>Develop/revise the school improvement framework, including the performance indicators</i> ✓ <i>Review of research</i> ✓ <i>Identify Indicators of effective school improvement</i> ✓ <i>Develop structure that clearly outlines the strands, standards, benchmarks, criteria, and evaluation of effective school improvement</i> ✓ <i>Develop process by which schools can self-assess</i> ✓ <i>Recommend to SBOE for policy decisions and use in state accountability system</i> ✓ <i>Assure quality data on staff assignments and school variables as collected by CEPI</i> 	<p>C. Research and Development</p> <p>1. Educational Best Practices</p> <ul style="list-style-type: none"> ✓ <i>Identify and expand knowledge of educational best practices</i> ✓ <i>Assist in program evaluation to help identify programs, services, practices that are effective and/or need to be changed</i> ✓ <i>Investigate and pilot non-traditional forms of instruction and delivery of educational services</i> ✓ <i>Create access to a broader range of research-based practices</i> ✓ <i>Design models and assist in implementation of models for continuous improvement</i> <p>2. Continuous Improvement</p> <ul style="list-style-type: none"> ✓ <i>Design models for educational planning, programming and decision-making and assist in implementation at the local districts</i> ✓ <i>Build awareness of opportunities that will support improvement efforts in the local districts</i> 	
RECOMMENDATIONS:	MDE should collect, analyze and interpret data for the purpose of making programmatic decisions. (Note: This may require that the Center for Educational Performance & Information, including staff and funding resources, be moved to the Department of Education.)			

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MDE & ISD/RESA Partnership: 2. Specialized Student Services (page 1 of 4)

(To meet the specific needs of learners.)

AUTHORITY <i>(federal/state)</i>	MDE ROLE <i>(Interpret, establish, regulate)</i>	MDE / ISD ROLES <i>(Operationalize, collaborate)</i>	ISD ROLE <i>(Deploy, support)</i>	LEA/PSA ROLE <i>(Implement)</i>
<p>Authority Level: Federal State Regulation: Individuals with Disabilities Education Act (IDEA) Revised School Code 380.1701 – 380.1766 Administrative Rules Special Education Programs and Services R 340.1701-340.1873 State Board of Education Policies *Include All Students in the Mi Educ Assessment System (adopted 10/01) *Goals to Support Revision in Early Childhood Educ (approved 12/97) *Goals to Support Revisions in Special Educ for Students Ages 22-26 (adopted 12/97) *Policies Regarding Transition & Adult Services in Special Educ (adopted 4/99) *Framework for the Implementation of Goals for Special Educ (approved 12/99)</p>	<p>A. Special Education 1. Student Services ✓ Operate Michigan Schools for the Deaf and Blind ✓ Youth placed in child-caring institutions ✓ Adjudicated youth services ✓ Youth in Adult Prisons ✓ Other placements per Individualized Education Plans (IEPs)</p> <p>2. Administration ✓ Administer programs and Services (Early On, Preschool, School-Age and Secondary Transition Services) ✓ Provide general Supervision, Monitoring, and Due Process ✓ Distribute, Audit and Report on state and federal funds ✓ Establish Data Collection and Reporting Guidelines ✓ Provide Personnel Development, Technical Assistance and Training ✓ Support Advisory Committees and provide guidelines for Parent Involvement</p>	<p>A. Special Education 1. Student Services ✓ Monitor center-based programs ✓ Coordinate services delivered to students in child-caring institutions ✓ Standardize the supervision of itinerant staff, or others, per the ISD plan ✓ Monitor contracted staff ✓ Monitor community-based instruction to achieve IEP secondary transition goals and support successful post-secondary outcomes</p> <p>2. Administration ✓ Operationalize ISD Plan for delivery of programs and services ✓ Provide administrative oversight, monitoring, complaint investigation and reporting, provision of access to due process hearings ✓ Collaborate on applications, distribution, auditing and reporting of state and federal funds ✓ Collaborate in data collection and reporting per state and federal requirements ✓ Provide personnel development for continuous improvement in student achievement ✓ Provide technical assistance and training for continuous improvement in delivery of compliant and effective student programs and services ✓ Provide support for parent involvement in IEPs and other activities</p>	<p>A. Special Education 1. Student Services ✓ Provide center-based programs for low-incidence students ✓ Monitor higher incidence programs ✓ Place itinerant staff in LEAs ✓ Contract for services with vendors ✓ Provide community-based instruction ✓ Provide transition services ✓ Provide homebound Services ✓ Provide diagnostic Services ✓ Provide wraparound Services ✓ Provide appropriate pupil transportation</p> <p>2. Administration ✓ Provide technical assistance to LEAs & PSAs ✓ Consultative services ✓ Supervise staff ✓ Coordinate parent and interagency groups ✓ Provide professional development to improve instruction for students with disabilities ✓ Assist in the interpretation and implementation of federal rules and regulations</p>	

RECOMMENDATIONS:

MDE & ISD/RESA Partnership: 2. Specialized Student Services (page 3 of 4)

AUTHORITY <i>(federal/state)</i>	MDE ROLE <i>(Interpret, establish, regulate)</i>	MDE / ISD ROLES <i>(Operationalize, collaborate)</i>	ISD ROLE <i>(Deploy, support)</i>	LEA/PSA ROLE <i>(Implement)</i>
<p>Authority Level</p> <p>Regulation:</p> <p>Revised School Code 380.1169 380.1177 380.1178 380.1179 380.1502 380.1504 380.1506 380.1507 380.1507a</p> <p>State School Aid Act 380.1631a 380.1657 380.1767</p> <p>Administrative Rules NA</p> <p>State Board of Education Policies</p>	<p>F. Comprehensive Health and Physical Education</p> <ul style="list-style-type: none"> ✓ Develop and disseminate the comprehensive school health curriculum ✓ Train school health coordinators ✓ Establish guidelines and monitor school safety plans ✓ Provide technical assistance ✓ Collect and report school health data ✓ Administer Teen Health Centers ✓ Provide guidelines for Immunizations and Medication Compliance ✓ Administer Michigan Model State Steering Committee <p>G. Math and Science Centers</p> <ul style="list-style-type: none"> ✓ Establish the application and selection process ✓ Provide consultants as liaisons to the Math Science Network 	<p>F. Comprehensive Health and Physical Education</p> <ul style="list-style-type: none"> ✓ Coordinated School Health Coordinators' Association <p>G. Math and Science Centers</p> <ul style="list-style-type: none"> ✓ Design and develop math/science centers based on needs of LEA and state and national standards ✓ Provide professional development, technical assistance, and model instructional programs/practices to teachers within center's constituency ✓ Provide state-wide leadership in the area of math and science ✓ Provide input/expertise in decisions involving curricular benchmarking 	<p>F. Comprehensive Health and Physical Education</p> <ul style="list-style-type: none"> ✓ Implement state mandates for higher education ✓ Provide professional development for teachers and administrators ✓ Distribute curriculum materials ✓ Provide technical assistance to local school districts <p>G. Math and Science Centers</p> <ul style="list-style-type: none"> ✓ Operate or collaborate with math and science centers Provide development and technical assistance for LEAs 	
RECOMMENDATIONS	<p>1. Move the Safe and Drug Free Schools & Communities Act Grant program and the Michigan Model for Comprehensive School Health, including staff and funding resources to the Department of Education. Restore GF funding for the Michigan Model. Restore funding for math and science centers.</p>			