



STATE OF MICHIGAN
STATE BOARD OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

October 25, 2004

THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

MEMORANDUM

TO: State Board of Education

FROM: Eileen F. Hamilton, State Board Executive

SUBJECT: Approval of State Board of Education Expense Report

Section 301(3) of the Department of Education Appropriations Act for Fiscal Year 2003-2004 states that "The administrative secretary of the state board of education shall report to the public, the house and senate fiscal agencies, and the State budget director the previous quarter's expenses by fund source for members of the state board of education related to the performance of their responsibilities."

The chart below provides information on travel, telephone, and per diem reimbursements for April - September 2004. All reimbursements are general fund, general purpose (state) funds.

Travel	\$10,516.52
Telephone	\$ 769.32
Per Diems	\$ 6,200.00

It is recommended that the State Board of Education approve the April 1, 2004 - September 30, 2004 report of State Board of Education expenses, dated October 25, 2004.

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3900