

MICHIGAN DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT

Laboratory Division; Weights and Measures

940 Venture Lane, Williamston MI 48895

Telephone: 517-655-8202

Place in Service Report

Department Use Only	Notes:
Pass <input type="checkbox"/> Fail <input type="checkbox"/>	blank

Physical location of the device. Use a different form for each location. Please print legibly.

Business Name:	Phone no.:	Date of Service:
Address:	County:	City:
State:	Zip code:	New Establishment: <input type="checkbox"/>

Device Information

Special Notice: The National Type Evaluation Program (NTEP) Certificate of Conformance Number must be recorded in the "NTEP COC" column below. Device type codes on page two.

Type Device	Manufacturer	Model Number	Rated Capacity/Flow Rate	NTEP COC	<input type="checkbox"/> Return device to service* <input type="checkbox"/> New installation <input type="checkbox"/> Other Devices Restored	Comment:
Type Device	Manufacturer	Model Number	Rated Capacity/Flow Rate	NTEP COC	<input type="checkbox"/> Return device to service* <input type="checkbox"/> New installation <input type="checkbox"/> Other Devices Restored	Comment:
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\* Enclose Michigan condemnation tag

Service agency information

Name:	Contact:	MI Registration No.:
Address:	City:	State:
Zip code:	Phone:	blank

Note: In accordance with P. A. 283, of 1964, as amended, Michigan Weights and Measures Act, a Place in Service Report and copy of test results must be mailed within five (5) business days for each out of service device returned to service, each new installation, and other devices restored to service.

By my signature, I certify that the device(s) listed above were installed and/or calibrated to applicable requirements as set forth in P. A. 283, of 1964, as amended, the Michigan Weights and Measures Act and NIST Handbook 44. I also certify that the standards used in such testing and calibrations are currently certified and that I have sealed all adjustments as required and currently hold certification for the above device(s).

Standard Certification Nos.		Certifying Laboratory Name	
Name of Service Agent (print)	Signature of Agent	MI Registration No.	Category Letters

Device Codes - Device	01 - Vehicle scale 2 section	02 - Livestock scale
03 – Platform </= 1500 lbs.; All Animal & Portable hopper	04 – Hopper > 1500 lbs	05 – Monorail scale
06 – Counter scale / Hanging Pan scale	07 – CNG Meter	09 – Vehicle Scale (3+ Sections)
10 – Single product retail meter	11 - Vehicle Tank Meter/Loading Rack Meter (100 GPM or less)	12 - Platform Scale (over 1500 lbs.)
13 - Single Product Retail Meter (over 25 GPM and/or with a slave)	14 - LPG Meter (25 GPM or less) / stationary	15 - LPG Meter (over 25 GPM)
16 - Blended Product Retail Meter	17 - Crane Scale	18 - Loading Rack Meter (over 100 GPM)
26 - Agri-Chemical Meter	29 - Railroad Scales	30 - Belt Conveyor
31 - Mass Flow Meter	32 - Taxi Meter	blank

Category Letter	Category Name	blank	blank
A	Agri. Chemical	B	Belt Conveyor
C	Livestock & Animal Scales	D	L.P. Gas Meters
E	Medium Capacity Scales (500 to 20,000 lb)	F	Railroad Track Scales
G	Retail Computing Scales	H	Retail Motor Fuel Dispensers
I	Vehicle and Axle-Load Scales	J	Vehicle Tank Meters (Other than LPG)
K	Loading Rack Meters	L	Mass Flow Meters
M	Multiple Dimension Measuring Devices	N	High Flow Retail Meters
O	Class II Scales	blank	blank

Terms	Definitions
Return Device to Service	<ul style="list-style-type: none"> <li>State of Michigan inspector condemned device <b>only</b> (Red Tagged)</li> </ul>
New Installation	<ul style="list-style-type: none"> <li>New device being installed</li> </ul>
Other Device Restored	<ul style="list-style-type: none"> <li>Device not currently being used commercially is being returned to commercial service</li> <li>non-portable device is relocated and placed into service</li> <li>Out-of-tolerance and being brought closer to zero</li> <li>No security seals</li> <li>Repair or Replacement of a metrologically significant component</li> </ul>
NTEP COC (Required to report the COC number)	<ul style="list-style-type: none"> <li>National Type Evaluation Program - Certificate of Conformance (this is a number)</li> </ul>
Calibration Test Report Number (Required)	<ul style="list-style-type: none"> <li>A test report with a corresponding number is issued when standards are calibrated. Report that number for the standard(s) being used at the above location and date of service.</li> </ul>