

## Fee for Service Rate Methodology Workgroup

### MEETING NOTES

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**Date:** November 22, 2005 (Tuesday)

**Time:** 10:00 a.m. – 12:00 p.m.

**Where:** Capitol Common - Conference Room E  
400 S. Pine  
Lansing, MI 48933

**Attendees:** Lynn Borck, Michael DeVault, Bruce Elkins, Bud Ferguson, Linda Garvin, Julie Greenway, Toni Hornberger, Sean Huse, Ed Kemp, Thomas Koepke, Terry Latimer, Maryann Lorkowski, Deb Marshall, Helen McNamara, Kathy Merry, Pam O'Farrell, Liz Patrick, Susan Powell, Kori Rafferty, Robert Readler, Jane Reagan, John Shaughnessy, Jeff Siegel, Michelle Simmons, Linda Sowle, Dave Stirdivant, Toni Sturgis

**Handouts:** PCG Presentation

Highlighted areas are tasks to be completed prior to next meeting.

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- Introductions
- Handouts
  - PCG Draft Methodology
- Summary of the 11/8/05 Indirect Cost Rate Meeting – Helen McNamara
  - Impact of removing the 15% cap on the Indirect Cost Rate(ICR) or requesting a new ICR for use only for Medicaid billing
  - Helen will try to arrange for a meeting with Elaine Madigan to discuss the feasibility of either option and the impact on the Fee For Service SBS program
- Review and Discussion of the Draft Methodology
  - A cover letter from Mr. Reinhart will accompany the draft proposal to CMS with a brief history.
  - Comments:
    - Julie – We need to clarify the difference between the school fiscal year and state fiscal year at the beginning of the document.
    - Julie – Clarify that materials and supplies are; “health related” materials and supplies related to Special Education only.
    - Julie – The method used to allocate the capital, debt service and other cost needs to be documented. Will be helpful if Federal ICR regulations are included.
    - Julie – Include a copy of the Financial Information Database (FID) report with package.
    - Julie – Explain timetable for cost reports.
    - Julie – Clarify that the ISD is the Medicaid provider as it is different state to state.
    - Julie – Is reconciliation process for Targeted Case Management different? Answer: No.
- Transportation
  - Trip logs will still need to be maintained regardless of whether the payment methodology is on the Fee For Service side of the program or the Administrative Outreach side.
  - CMS Central Office has said to use the Oregon methodology as a model.
- Targeted Case Management
  - We will need to either do an informal survey to determine the % of direct service time or add an activity code to the AOP time study.

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➤ Next meetings:

- December 13, 2005 10:00-12:00
- January 10, 2006 9:00-4:00
- January 31, 2006 10:00-12:00
- February 21, 2006 1:00-3:00
- March 21, 2006 1:00-3:00
- April 18, 2006 1:00-3:00
- May 23, 2006 1:00-3:00
- July 25, 2006 1:00-3:00
- August 22, 2006 1:00-3:00
- November 28, 2006 1:00-3:00