

Fee for Service Rate Methodology Workgroup

MEETING NOTES

Date: December 13, 2005 (Tuesday)

Time: 10:00 a.m. – 12:00 p.m.

Where: Capitol Common - Conference Room F
400 S. Pine
Lansing, MI 48933

Attendees: Lynn Borck, Bruce Elkins, Bud Ferguson, Linda Garvin, Toni Hornberger, Sean Huse, Ed Kemp, Thomas Koepke, Terry Latimer, Deb Marshall, Helen McNamara, Kathy Merry, Pam O'Farrell, Liz Patrick, Susan Powell, Robert Readler, Jane Reagan, John Shaughnessy, Jeff Siegel, Michelle Simmons, Linda Sowle, Dave Stirdivant

Handouts: PCG Presentation

Highlighted areas are tasks to be completed prior to next meeting.

- Introductions
- Work Plan
 - Small Sub Workgroups for the different outstanding issues were recommended but the workgroup felt that there were too many areas affected and that the whole group was needed for all tasks at hand
- Administrative Outreach Program Proposed Time Study Modifications
 - Time study modifications are top priority since the Invitation To Bid must be amended prior to the end of January, 2006.
 - Workgroup was surveyed to see how many additional staff would need to be added to encompass all fee for service providers.
 - We need to have a conference call with CMS to discuss statistical validity.
 - Michelle has suggested having one time study process with two separate staff pools.
 - AOP staff pools will need to be re-titled, new instructions developed, rosters will need to be restructured and additional training done. These will need to be added to the ITB.
 - The ITB should have a description of the new services that will be required due to the Fee For Service process; i.e. increased moments, additional staff in the staff pools, statistical validity, restructuring staff pools, reprogramming MAC, training etc.
 - The ISDs want a document that summarizes the changes that will be made in the ITB document to accommodate the new fee for service process.
- Cost Settlement, Cost Reconciliation and Interim Payment Process
 - Dave Stirdivant reviewed the cost settlement, reconciliation and interim payment methodology
 - MDCH is proposing doing monthly interim payments with an initial cost reconciliation and settlement 90 days after the receipt of the cost data and a final settlement within 90 days of the cost reconciliation.
- Indirect Cost Rate
 - Superintendent DeVault along with Helen McNamara and a small group have taken the lead on this item
 - Helen will be arranging a meeting with Elaine Madigan to discuss
 - Michelle Simmons along with Liz Patrick and Helen McNamara have done some cost estimates on what impact uncapping the indirect rate would have.

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- Eligibility Verification
 - Proposed methodology:
 - Utilizing the December 1 Special Education count, the ISDs will run a query to determine the names and birthdates of those students receiving health related services in their IEPs, from this list the Information Technology area will run a query to match against Medicaid eligibility.
- Personal Care
 - The methodology to identify costs for Personal Care needs to determined and documented.
- Transportation Overview
 - Proposed methodology:
 - Interim Rate - Total direct cost of transportation from the SE-4094 report, plus allowable indirect costs, times the Medicaid Eligibility % (this % already is the number of Special Ed students with health related IEPs that have Medicaid eligibility).
- Staff Pool List
 - Confirm lines 29, 31, 33 & 34
- Reviewed Questions Submitted by CMS
 - As an informal follow up to the submission of our draft methodology, CMS has forwarded several questions
 - The workgroup reviewed the questions and made assignments to various people within the group to work on the answers for various individual questions. Linda will have a draft document prepared for the meeting on 1/10/06 for review.
- Next meetings:
 - It was decided that a whole day meeting is needed to work on the outstanding issues such as the SE-4096, Transportation etc
- Next meetings:
 - January 10, 2006 9:00-4:00
 - January 31, 2006 10:00-12:00
 - February 21, 2006 1:00-3:00
 - March 21, 2006 1:00-3:00
 - April 18, 2006 1:00-3:00
 - May 23, 2006 1:00-3:00
 - July 25, 2006 1:00-3:00
 - August 22, 2006 1:00-3:00
 - November 28, 2006 1:00-3:00