

Fee for Service Rate Methodology Workgroup

MEETING NOTES

Date: January 10, 2006 (Tuesday)

Time: 9:00 a.m. – 4:00 p.m.

Where: Capitol Common - Conference Room F
400 S. Pine
Lansing, MI 48933

Attendees: Ann Boak, Lynn Borck, Michael DeVault, Bruce Elkins, Bud Ferguson, Jan Frederick, Linda Garvin, Toni Hornberger, Sean Huse, Ed Kemp, Thomas Koepke, Terry Latimer, Maryann Lorkowski, Deb Marshall, Helen McNamara, Kathy Merry, Liz Patrick, Susan Powell, Robert Readler, Jane Reagan, John Shaughnessy, Jeff Siegel, Michelle Simmons, Linda Sowle, Dave Stirdivant

Handouts: PCG Presentation

Highlighted areas are tasks to be completed prior to next meeting.

- Introductions & Timeline for State Plan Amendment
 - State Plan Amendment due by March 31, 2006

- SE-4096 Cost Report Data and Review of Qualified Provider Categories on the SE-4096
 - Review of qualified provider list for fee for service program
 - Modifications requested:
 - SE-4096 "Instruction" section
 - ◆ Line 16 - Add a new line "Clerical"
 - ◆ Line 17 - Add a new line "Aides"

 - SE-4096 "Instructional and Non-Instructional Support" section
 - ◆ Line 17 - Keep "Physician" and add four additional lines
 - Line 17 – Add RN & LPN (RN would include Certified School Nurse)
 - Line 17 – Add PT & PTA
 - Line 17 – Add OT & OTA
 - Line 17 – Add Health Service – Support"
 - ◆ Line 18 – Change description to "Psychologist & Psychiatrist" add one additional line
 - Line 18 – Add "Psychological – Support"
 - ◆ Line 19 – Change description from "Spch & Audiol" to "Speech Therapist" and add two lines
 - Line 19 – Add "Audiologist"
 - Line 19 – Add "Spch & Audiol - Support"
 - ◆ Line 20 – Keep "Social Work" and add one line
 - Line 20 – Add "Social Work - Support"
 - ◆ Line 21 – Change "Visual Aid" to "Visual Media Specialist" and add two lines
 - Line 21 – Add "O & M Specialist"
 - Line 21 – Add "Visual Aid - Support"
 - ◆ Line 29 – Keep "Early Child Home" and add one new line
 - Line 29 – "Sped TC – Support"

 - SE-4096 "Subt" section
 - ◆ Line 42 – Change "Direct O&M" to "Direct Oper & Maint"
 - The Policy Manual will need to be corrected to reflect the above provider group changes once the process is complete.

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- Allocation of Capital and Other Adm. Expenses
 - Depreciation and Use Allowance
 - ISDs have the data to do an actual depreciation schedule in accordance with GASB 34 so no use allowance formula will be needed. Each ISD has their own fixed asset management system or the auditors have the information.
 - The ISDs will accumulate the total depreciation at an LEA level and then multiply times the Medicaid Special Ed Students with Health Related IEP % rate. This would then be sent to MDCH to be added to the cost accumulated from the 4096 reports.
 - It was discussed that the group would like to request that MDE change how they compile the costs for aides and secretaries. The group would like the costs for all Aide services moved to the new line 17 "Aides".
 - Capital and Interest Expense
 - This item is tabled until a conference call can be held with Supt. DeVault and some financial staff from the ISDs.
 - Administrative Expense
 - This will be picked up from function codes 232, 241, 249, 281, 285, 285 & 289 then a 2 step allocation will be done on the cost to discount by the % of Medicaid Eligible Special Ed Students with a Health Related IEP and again by the % of direct care time.
- Personal Care Services
 - Use Administrative Outreach % of direct care for those clinicians not captured under the clinical category.
 - Michelle has been requested to do a pilot time study for Personal Care Services and Targeted Case Management. Michelle will prepare a cost proposal by 1/13/06 and a full pilot proposal write up for the 1/31/06 meeting.
- Transportation Methodology
 - This item is tabled until we obtain some guidance from CMS.
- CMS Question Response Review
 - #7 - Add Transportation.
 - #1 - Need to verify with Julie what is expected as far as statistical validity.
 - #3 – John will reword sentence #1. Replace "medical" with "health service"
 - #4 – Strike duplicate "may"
 - #4 – Remove reference to the month.
 - #3 – Strike all use allowance narrative. Maintain function codes 512 & 513.
 - Update for outcome of Long Term Interest Conference call.
 - Number pages for easier reference.
- Next meetings:
 - January 31, 2006 10:00-12:00
 - February 21, 2006 1:00-3:00
 - March 21, 2006 1:00-3:00
 - April 18, 2006 1:00-3:00
 - May 23, 2006 1:00-3:00
 - July 25, 2006 1:00-3:00
 - August 22, 2006 1:00-3:00
 - November 28, 2006 1:00-3:00